EOP
Educational Opportunity Program
Helping Students Reach Their Goals
C S U L B

EOP Academic & Financial Aid Advising Policy
APPOINTMENTS/CONTACTS/HOLDS

Appointments

- Appointments will be accepted from Monday through Fridays, 8:00am-5:00pm, for full-time Counselors.
- Students must make an appointment to see any Counselor/Peer Advisor at least one day in advance. This is necessary to allow time for Counselors/Peer Advisors to pull and review the student's file prior to the visit.
- Any student who is more than 10 minutes late for an appointment must reschedule.

Academic Contacts

- Students are required to make the following number of academic contacts *each semester*:

✓ 0-60 units	2 contacts with either EOP Counselor or Peer Advisor
✓ 60 or more units	1 contact with a EOP Counselor only **OR** attend EOP workshop or Career Development Center workshop
✓ Declared majors (Not pre-majors or First Time Freshmen)	1 contact **OR** attend EOP workshop or Career Center workshop
✓ Probation	3 contacts with EOP Counselor only
✓ BLC First Year students	2 contacts with EOP/BLC Coordinator
✓ BLC Second Year students	1 contact with EOP/BLC Coordinator **AND** attend 1 EOP or Career Center workshop
✓ BLC First & Second Year Probation	3 contacts with EOP/BLC Coordinator

Academic Probation Contacts

- Students on academic probation are expected to meet with any Counselor (not peer advisor) three times during the semester probation occurs.
- If a student on academic probation has not meet with a Counselor by the fourth week of the semester, a registration hold will be placed on student's records.

Financial Aid Contacts

- EOP students who are receiving an EOP Grant or EOP Book Grant are required to make one contact each academic year. Those students not receiving an EOP Grant are welcomed to make appointments.

Holds

- Any student who does not fulfill their contact commitment will have a registration hold placed on their University record. The hold will affect their ability to perform any registration activity and/or delay their financial aid disbursement. In addition, the student will risk losing his/her EOP Grant and/or forfeit their EOP status.