LOOKING FOR A FEDERAL WORK STUDY (FWS) POSITION?
WE ARE HIRING!
OPEN POSITIONS:

CCE ADMINISTRATIVE ASSISTANT & CCE COMMUNITY LIAISON

**General Job Duties:**
- Work on- or off-campus.
- General office/administrative duties
- Research
- Work on a student-led service project.

**Off-Campus Duties:**
- Work at the Villages at Cabrillo in West Long Beach or with the Community Scholars Program.
- Provide direct service to children and/or adults.

Bilingual skills is a plus!

Professional Development in the Areas of:

Must be available every 1st and 3rd Wednesday of the month (9am to 10am or 1pm to 2pm) for a mandatory staff meeting.

**IF INTERESTED CONTACT:**
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Administrative Coordinator
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