

POLICY STATEMENT APPROVED

Minutes 1/15/71

AS(PEP)71-3

DEPARTMENT NAME CHANGE - PROCEDURES FOR

The proposed name change shall be:

- A. Recommended by the Department involved.
- B. Approved by the School which represents the Department originating the proposed name change.

The need for and a justification of the proposed name change shall be included in the formal written request for such action.

Notification of the approved Department name change shall be made by the representative School Dean to the Vice President for Academic Affairs for (1) announcement to appropriate administrative offices and (2) inclusion in the College Bulletin and any other appropriate document.

If, in the determination of the Vice President for Academic Affairs, the name change has implications for a department within another School, such name change can be negotiated to mutual satisfaction; or, if negotiation is impossible, referred by the Vice President for Academic Affairs to the Planning & Educational Policies Council and/or Financial Affairs Council, for decision and recommendation.

If, in the determination of the Vice President for Academic Affairs, the proposed name change has implication for the College Academic Master Plan, the Vice President shall refer the request to the Planning & Educational Policies Council for decision and recommendation.

*Superseded by
97-01*

Deemed Approved by the Academic Senate 12/11/70.
Approved by the President of the College 1/6/71.