

POLICY STATEMENT APPROVEDWITHDRAWALS(Ref: Pages 61 and 62, 1970-71 General Bulletin)

Change Items 2 and 6 to read as follows:

2. After the first four weeks of classes in a semester a student may withdraw with a mark of W if his work has been satisfactory, or a grade of F if his work has been unsatisfactory. The procedure for withdrawing is the same as 1. above. The student will be notified of the mark assigned when grade reports are mailed at the end of the semester.
6. Instructor Drops. A grade of W or F may be assigned by an Instructor to a student whose name appears on the "semester grade report" but who has never attended class or who has been delinquent toward the end of the term to such extent that the instructor has reason to believe that the student has withdrawn from the class without notifying the instructor or the registrar. The instructor will be guided in the choice of a W or an F by the length of time the student attended class and the satisfactory or unsatisfactory quality of the student's work up to the time of apparent withdrawal.

Distributed to the Academic Senate 11/20/70 and 12/11/70.
Deemed Approved by the Academic Senate 1/15/71.

Approved by the President of the College 2/14/71.*

*Note: In his letter of approval of this Policy Statement, President Horn stated:

The recommendation of the Academic Senate relative to a change in policy on Withdrawals is approved except that the words "four weeks" be substituted for "six weeks" wherever the latter appears in the Resolution.

At the October 13-14 meeting of the Chancellor's Council of State College Presidents, it was agreed "That each college will establish the last date for students to drop classes without academic penalty as no later than the 'census date' of the College." Effective for the academic year 1971-72, for colleges on the semester system, "the 'census date' for FTE enrollment . . . should be four weeks following the first date of instruction."

On November 23, 1970, Dr. Gerhardt Friedrich, State College Dean, Academic Planning, promulgated the attached letter on Enrollment Census Dates (AP 70-92). Executive Vice Chancellor, H. E. Brakebill, issued a subsequent memorandum on the subject on February 16, 1971.

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Furthermore, it should be noted that Item #1 of the statement on Withdrawals in the College Bulletin should also be changed by substituting "four" for "six" in the first sentence.