

*replaced by PS 91-04*

# California State University Long Beach

Policy Statement 87-03

April 30, 1987

This policy was recommended by the Academic Senate in its meeting of April 23, 1987, and received the concurrence of the President on April 30, 1987.

Subject: CHANGE OF DEPARTMENT NAME

- I. A request to change the name of a department must include justification, explaining the reason for the request and addressing as a minimum, the following points:
  - A. Mission of the department: How does the proposed name more clearly fit the mission of the department? Does the change reflect a change in the department's mission?
  - B. Curricular implications: Does the new name reflect past changes in curriculum? Does it reflect plans for future curriculum changes? Do any planned changes impinge on other departments? If so, what are the plans for avoiding unnecessary duplication?
  - C. Effect on the University: How will the new name assist students in finding the program they need? How does the new name make clear the differences between the department and others in the University?
  - D. Comparisons: What names are used for comparable departments in other universities in the CSU System and nationwide?
- II. The request for the change must be reviewed by the School Curriculum Committee, the School Council, and the School Dean, all of whom shall forward their separate recommendations to the Vice-President for Academic Affairs.
- III. The Vice-President for Academic Affairs shall refer the requests and recommendations to the Planning and Educational Policies Council.
- IV. The Planning and Educational Policies Council shall report its recommendations to the Academic Senate.
- V. The Academic Senate shall transmit its recommendation to the Vice-President for Academic Affairs.

EFFECTIVE: Immediately