

Superseded by B85-10

California State University, Long Beach

POLICY STATEMENT

October 24, 1983

Number: 81-01
(Revised)

File: Retirement

SUBJECT: CERTIFICATION OF ACADEMIC EMPLOYEES TO CONTINUE
EMPLOYMENT BEYOND MANDATORY RETIREMENT AGE

This policy statement, recommended by the Academic Senate at its meeting of November 23, 1980, and approved by the President on December 23, 1980, and modified in conformance with the Unit 3 Memorandum of Understanding in August 1983, is as follows:

PROCESS AND NOTIFICATION DATES

- A. The certification year is the last academic year which begins before the employee reaches mandatory retirement age (70).
- B. The President or designee shall notify the employee in writing of the requirement to request certification of eligibility prior to May 15 of the year preceding the certification year, and shall advise the employee that if he/she wishes to request certification, he/she must notify the President or designee in writing of his/her intent to request certification prior to October 1 of the certification year.
- C. If the President or designee fails to notify the employee of the requirement to request certification by May 15 of the year preceding the certification year, the employee shall be granted certification of eligibility for one year effective the beginning of the academic year following the certification year.
- D. An academic employee requesting certification of eligibility shall submit, through the normal ~~X/X/X~~ RTP process, prior to October 15 of the certification year, a completed Professional Data Sheet (~~X/X/X~~ RTP form) and supporting documentation, which shall include summaries of student evaluations.

- E. If the employee is notified by the President or designee but fails to request certification prior to October 1 of the certification year, he/she shall retire at the end of that academic year.
- F. In accordance with Section 43663(e) of Title V, the President is required to make a final decision by February 1.
- G. Departments and Schools shall establish appropriate deadlines so that the President can receive the recommendations of the departments and schools no later than January 15.

CRITERIA

Standard or above job performance shall consist of satisfactory teaching performance, evidenced by student evaluation data and peer review, a satisfactory record of scholarly/creative activity during the preceding five years, and a satisfactory record of University and/or community service during the preceding five years.

An employee requesting certification to continue employment beyond the mandatory retirement age will be required to submit to medical examination by a physician or physicians designated by the Student Health Center, whose report shall be filed with the President or designee.

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Academic Senate Office

CALIFORNIA STATE UNIVERSITY, LONG BEACH

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FEB 4 1981

See Revised Copy
Academic Senate Office

SUBJECT: CERTIFICATION OF ACADEMIC EMPLOYEES TO CONTINUE
EMPLOYMENT BEYOND MANDATORY RETIREMENT AGE

The following policy statement recommended by the Academic Senate at its meeting of November 6, 1980, and approved by the President on December 23, 1980, is as follows:

PROCESS AND NOTIFICATION DATES

- A. The certification year is the last academic year which begins before the employee reaches mandatory retirement age (70).
- B. The President or designee shall notify the employee in writing of the requirement to request certification of eligibility prior to May 15 of the year preceding the certification year, and shall advise the employee that if he/she wishes to request certification, he/she must notify the President or designee in writing of his/her intent to request certification prior to October 1 of the certification year.
- C. If the President or designee fails to notify the employee of the requirement to request certification by May 15 of the year preceding the certification year, the employee shall be granted certification of eligibility for one year effective the beginning of the academic year following the certification year.
- D. An academic employee requesting certification of eligibility shall submit, through the normal R & A process, prior to October 15 of the certification year, a completed Professional Data Sheet (R & A form) and supporting documentation, which shall include summaries of student evaluations.

- E. If the employee is notified by the President or designee but fails to request certification prior to October 1 of the certification year, he/she shall retire at the end of that academic year.
- F. In accordance with Section 43663(e) of Title V, the President is required to make a final decision by February 1.
- G. Departments and Schools shall establish appropriate deadlines so that the President can receive the recommendations of the departments and Schools no later than January 15.

CRITERIA

Standard or above job performance shall consist of satisfactory teaching performance, evidenced by student evaluation data and peer review, a satisfactory record of scholarly/creative activity during the preceding five years, and a satisfactory record of University and/or community service during the preceding five years.

An employee requesting certification to continue employment beyond the mandatory retirement age will be required to submit to medical examination by a physician or physicians designated by the Student Health Center, whose report shall be filed with the President or designee.