

Superseded by P585-16

CALIFORNIA STATE UNIVERSITY, LONG BEACH

POLICY STATEMENT

NUMBER: 78-36

FILE: Grades

SUBJECT: CHANGE IN STUDENT GRADE RECORD PROCEDURES

The following policy statement, recommended by the Academic Senate at its meeting of May 18, 1978, and approved by the President on May 28, 1978, is as follows:

STUDENT GRADE RECORD

- A. The Registrar shall eradicate originally awarded grades from official transcripts when the following grade changes are made:
 - 1. Grade change due to a clerical error on the part of the instructor of record
 - 2. Grade change due to a favorable grade appeal
 - 3. Grade change due to a resolution of RD (report delayed) grade
- B. The Registrar shall not eradicate original grades from student transcripts when the following situations occur:
 - 1. Resolution (make-up) of an Incomplete
 - 2. Repetition of a course
- C. The Registrar shall indicate some grade or administrative symbol for any student enrolled in a course beyond the fourth week.

Effective: Immediately

DEG:bjp
6/7/78

RECEIVED

JUN 11 1978

Academic Senate Office