

IMPLEMENTATION OF TRUSTEE-APPROVED  
GRADUATE DEGREE AND ADMISSIONS REQUIREMENTS

AS(GC)75-9

Admission to Post-baccalaureate Standing: Unclassified. An applicant may be admitted as an unclassified post-baccalaureate student if the applicant satisfies the requirements of each of the following:

- (a) The applicant holds an acceptable baccalaureate degree earned at an institution accredited by a regional accrediting association, or has completed equivalent academic preparation as determined by the appropriate department and/or school and certified by the Dean of Graduate Studies and Research.
- (b) The applicant has attained a grade point average of at least 2.5 (B = 3.0) in the last 60 semester units attempted which includes any post-baccalaureate credits completed.
- (c) The applicant was in good standing at the last college attended.

Special Action: An applicant who does not qualify for admission under the provisions of (a) or (b) above, or both, may be admitted by special action if in the judgment of the appropriate faculty of the department/school concerned there exists acceptable evidence that the applicant possesses sufficient academic, professional and other potential pertinent to her/his educational objectives to merit such action, as shown through aptitude scores, recent academic performance, and experiential background. For declared majors, departmental and school standards for special action will apply. Special action for undeclared majors will be determined by the Dean of Graduate Studies and Research.

Admission to Post-baccalaureate Standing: Classified. An applicant who is eligible for admission to Post-baccalaureate standing: Unclassified may be admitted to classified post-baccalaureate standing for the purpose of enrolling in a particular post-baccalaureate credential or certificate program, provided that the applicant satisfies such additional professional, personal, scholastic and other standards, including qualifying examinations, as may be formally established for the particular program by the faculty of the appropriate academic area.

Admission to Graduate Standing: Conditionally Classified. An applicant who is eligible for admission to Post-baccalaureate standing: Unclassified but who has deficiencies in prerequisite preparation which in the judgment of the department and/or school can be met by specified additional preparation, including qualifying examinations, may be admitted to an authorized graduate degree curriculum with conditionally classified graduate standing.

Admission to Graduate Standing: Classified. An applicant who is eligible for admission to Post-baccalaureate study: Unclassified may be advanced to candidacy in an authorized graduate degree curriculum of the University as a classified graduate student if he/she satisfactorily meets the professional, personal, scholastic, and other standards for admission to the graduate degree curriculum, including qualifying examinations, as the appropriate department and school faculties shall establish, and Dean of Graduate Studies and Research may prescribe. Only those applicants who, in the judgment of the faculty concerned, show promise of success and fitness will be advanced to candidacy in graduate degree curricula, and only those candidates who continue to demonstrate a satisfactory level of scholastic competence and fitness shall be eligible to continue in such curricula.

Academic Probation and Disqualification. For purposes of determining a student's eligibility to remain at the University both quality of performance and progress toward her/his objective shall be considered. Such eligibility shall be determined by use of grade points, grade point average and progress points. The progress point scale shall be based on the grade point computation for letter grades and augmented by the assignment of two points per unit for the CR grade and no points per unit for the NC grade.

A student who is enrolled in a graduate degree program in conditionally classified or classified standing shall be subject to academic probation if he/she fails to maintain a cumulative grade point average of at least 3.0 (grade of B on the five-point scale) in all units attempted subsequent to admission to the program.

A student who is enrolled in any post-baccalaureate status other than in conditionally classified or classified standing shall be subject to academic probation if he/she fails to meet criteria established by the University.

A graduate or post-baccalaureate student shall be subject to disqualification if while on probation he/she fails to earn sufficient grade points to be removed from probationary status. Disqualification may be either from further registration in a particular program or from further enrollment at the campus as determined by appropriate department and/or school.

A student disqualified for scholarship deficiency may not enroll in any regular session of the University without permission from the department and/or school, and may be denied admission to other educational programs operated or sponsored by the University.

General Requirements for the Master's Degree

The requirements for graduation depend upon the master's program undertaken and upon the major field. Specific departmental requirements follow the last section of this Bulletin. The following requirements apply to all graduate degrees offered by the University:

1. The candidate for a master's degree must earn a 3.0 (B) average in all graduate work taken at this University. A course in which no letter grade is assigned will not be used to compute the grade point average. Exceptions to the 3.0 (B) average in all graduate work taken at this University may be made only on the recommendation of the departmental faculty offering the degree and the subsequent approval by the University Graduate Council.
2. A 3.0 (B) average must be maintained in the major.
3. No course with a grade lower than C may apply toward the fulfillment of degree requirements.
4. The program for the master's degree must contain a minimum of 30 units in upper division and graduate courses with a minimum of one-half of the units required for the degree to be in the 500 and/or 600 level series completed at the University consistent with departmental requirements. Student teaching cannot be included in any master's degree program.
5. A thesis or a project and/or final comprehensive examination must be completed. Not more than six semester units shall be allowed for a thesis or project.
6. Not less than 21 semester units shall be completed in residence at the University. The Dean of Graduate Studies and Research may authorize department/school approved substitution of credit earned by alternate means for a part of the residence requirement. Units accepted by transfer for application toward the minimum 30 units required for a master's degree cannot be used to fulfill the minimum unit requirements in the 500/600 series. This 500/600 unit requirement must be completed in residence in the major at this University.
7. All requirements of the degree program must be completed within seven years of the date the program was initiated. An extension of time beyond the limit may be granted by the Dean of Graduate Studies and Research if warranted by individual circumstances and if the outdated work is validated by comprehensive examination in the relevant additional course or subject field work or such other demonstration of competence as may be prescribed by the department and/or school.
8. A graduate student who expects to receive a degree at the end of any session must complete the Graduate Application Card (see current Schedule of Classes for filing date).

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AS REVISED AND

APPROVED BY THE SENATE 4/4/75; APPROVED BY THE PRESIDENT OF THE UNIVERSITY 4/15/75.