

POLICY STATEMENT APPROVEDGRADE APPEALS SYSTEM

Amend the Faculty Handbook statement on "Grades" - Grade Appeals System, Item #7 - to read as follows:

The University has established the following procedures to protect students against academic evaluations which are prejudicial or capricious or unjust.

Add the following paragraph as sub-item f.:

- f. After the appeal is filed with a School Grade Appeals Committee, only the professor whose assignment of grade is being appealed, the appellant, the committee members, advisors, and others admitted to the hearing shall be privy to any and all records involved in the appeal. Thirty days after final School Committee action, if no appeal has been lodged in other channels, all records, whether written, audio tape, video tape, or film, shall be destroyed, except that a record shall be kept of the student's name, the course number, the course title, the semester of the appeal, and the final committee action.

Add the following section to the General Bulletin between the present section on "Grade Points" and the section on "Repetition of Courses" (pages 72-73 in 1971-72 Bulletin):

GRADE APPEALS

Students have the right to appeal their final grades, and only their final grades, in any course. The basis of appeal is the claim that the grade was prejudicially, capriciously or unjustly assigned. Such an appeal must be initiated by the student who claims to be aggrieved within the first regular semester after the assignment of the grade in question, and the appeal must first be directed to the instructor of the course, orally or in writing. If further action is deemed necessary, the student should next direct his or her appeal to the department chairman, or to such persons as may be designated departmental representatives in grade appeals matters. If the issue remains unresolved, the student may direct his appeal to a grade appeals committee of the school concerned. Information about school grade appeals committees can be obtained from the offices of the school deans.

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Deemed Approved by the Academic Senate 10/13/72.

Approved by the President of the University 10/24/72.