

POLICY STATEMENT APPROVED

SCHEDULING FOR SUMMER SESSIONS

1. All daytime* classes (excepting laboratory and activity sections) shall be scheduled on a five-day-a-week basis.
2. No evening** class may be scheduled for less than two days a week.
3. Any change in the foregoing schedule requirements shall be restricted to programs of instruction that involve innovative methodology which requires a deviation from the established policy. These innovations shall be limited to afternoon* hours, except in rare instances, and shall require the approval of the Department Chairman, School Dean, and Dean of Summer Session.

* DAYTIME:-----Morning: 7:00 a.m. to
12:00 noon
Afternoon: 12:00 noon to
5:00 p.m.

****EVENING:-----5:00 p.m. to 10:00 p.m.**

(Note: The PEP Council suggests that this item be included in Appendix B, Policy File, of the Faculty Handbook.

Distributed to the Academic Senate 12/11/70 and 1/15/71.
Deemed Approved by the Academic Senate 2/12/71.

Approved by the President of the College 3/8/71.