California State University, Long Beach

Charge

**Educator Preparation Committee (EPC)**

A Subcommittee of the Curriculum & Educational Policies Council (CEPC)

of the Academic Senate

**1.0 Introduction**

Educator preparation is the responsibility of the whole university, extending beyond approved preparation programs to a campus-wide understanding of the collaborative role of the university in preparing educators to teach future students. The EPC exemplifies this understanding in its charge and membership.

1. **Charge**
   1. The EPC will serve as an advocate for educator preparation across the university. Members will bring issues to the EPC’s attention, and will take information back to their colleges and colleagues to build awareness and foster discussion and innovation.
   2. The EPC will advise and make recommendations to CEPC and the Academic Senate regarding proposals or policies related to educator preparation across campus.
   3. The EPC will routinely advise CEPC and the Academic Senate on contemporary local, state, and national education initiatives, policies, reforms, and issues that are relevant to educator preparation and that help university instructors understand the needs and expectations of future university students.
2. **Procedures**
   1. The EPC will meet at least twice a semester, with additional meeting dates set by the Chair as needed.
   2. The EPC will elect a Secretary to take and post minutes, archive materials, and distribute resources.
   3. The Associate Dean of the College of Education will provide ongoing support to this committee, bringing information and providing consistency across chairs’ terms.
   4. The Chair of the EPC will be elected to serve a one-year term.
   5. Faculty (tenured, tenure-track, or lecturer) members shall be recommended by the Academic Senate Nominating Committee. Members shall serve staggered, three-year terms and may be re-elected.
   6. The EPC will report annually to the CEPC.
3. **Voting Membership** 
   1. Elected Members:

One faculty member, College of Education

One faculty member, College of Liberal Arts

One faculty member, College of the Arts

One faculty member, College of Engineering

One faculty member, College of Business Administration

One faculty member, College of Health and Human Services

One faculty member, College of Natural Sciences and Mathematics

One faculty member, Library

* 1. Appointed Members:

One representative from the local education community, appointed by EPC Chair

Two student members, appointed by ASI

One member of the Curriculum and Educational Polices Council, appointed by the CEPC, who should also be a member of the Educator Preparation Committee, if possible; if an individual with dual membership is not available, the Council member becomes a non-voting member of the Educator Preparation Committee

* 1. Ex-Officio Members:

Provost, or designee

Associate Dean for Undergraduate and Post-baccalaureate Programs

CED Single Subject Credential Program Coordinator, or designee

CED Multiple Subject Credential Program Coordinator, or designee,

CED Special Education Credential Program Coordinator, or designee