Academic Senate of California State University, Long Beach

PARC Council Annual Report

**Academic Year:** 2015-2016

**Name of Council:** Program and Assessment Review Council (PARC)

**Prepared by:**  Keith W. Freesemann, PARC Chair

**Date:** June 2016

**Membership:**

Vacant: CBA, ASI, ASI, CED, Lecturer.

Faculty: Wang, Yu-Ming (CBA); Achola, Edwin (CED); Stallones, Jared (CED); Brocato, Jo (CHHS); Freesemann, Keith (CHHS); Barnes, Nielan (CLA); Fleming, Jennifer (CLA); LeMaster, Barbara (CLA); Rodriguez, Rigoberto (CLA); Gredig, Thomas (CNSM); Tsai, Houng-Wei (CNSM); Stout, David (COE); Wu, Xiaolong (COE); Gatlin, Laurie (COTA); Johnson, Lorin (COTA); Travis, Tiffini (UL); Chun, Kirstyn (Student Services).

Ex-Officio: Lindsay, Cecile (VP Academic Affairs designee); Platt, Susan (VP Student Services designee); Laws, Mishelle (VP DAF designee); Sayegh, Sharlene (Director, Program Review & Assessment); Albawaneh, Mahmoud (IR & A).

**Membership Resignation:** Jared Stallones (CED) for AY 2016-17.

**Membership Replacement:** None.

**Membership Liaison:** Vacant (Department Chair); Kirstyn Chun (Academic Senator)

**Officers:**  Keith Freesemann, Chair; Susan Platt, Vice-Chair; and Nielan Barnes, Secretary

**Steering Committee:**  Keith Freesemann, Chair; Susan Platt, Vice-Chair; and Nielan Barnes, Secretary; Cecile Lindsay, Provost and Senior Vice President for Academic Affairs Designee; and Sharlene Sayegh, Director, Program Review and Assessment.

**Matters Reported to the Senate:**  1) Request to Academic Senate Chair and Colleges for replacements/representatives for vacant seats on the PARC Council.

**Actions taken by the Council:**

1) Completed Degree Program Reviews/Recommendations: CHLS: BA in Chicano and Latino Studies; ES & P: BA in Environmental Science and Policy, BS in Environmental Science and Policy; GEOG: BA in Geography, MA in Geography, MS in Geographical Information Science, Minor in Geography, Minor in Geographical Science, Certificate Program in Urban Studies, Certificate Program in Geographical Information Science; FCS: MS in Gerontology, Certificate in Gerontology.

2) Completed Academic Support Program Reviews/Recommendations: No reviews.

3) Program Reviews in Department Consultation Phase: BS Computer Engineering; BS Computer Science; BA Recreation; Biological Sciences (BS Marine Biology, BS Biological Sciences, BS Microbiology, MS Biological Sciences & Microbiology); Physics and Astronomy (BS Physics, BA Physics, Minor in Physics, MS in Physics, MS Physics, Option: Applied Physics); MS in Science Education

4) Program Reviews moved to the 2016-2017 Program Review Cycle:

*Completed External Reviews with receipt of External Review Report (Accreditation): BS* Civil Engineering; College of Business Administration (BS Business Administration, MS Business Administration); Doctorate of Physical Therapy; Dance (BA Dance, BFA Dance, MA Dance, MFA Dance); Music (BA Music, BM Music, MA Music, MM Music)

*Completed External Reviews with receipt of External Review Report (Traditional):* BA Africana Studies, General Education, BA Sociology, History (BA History, MA History)

*Completed External Reviews with pending receipt of External Review Report (Accreditation):* Health Care Administration (BS Health Care Administration, MS Health Care Administration); Health Science (MPH: Community Health Education.

*Self-study received*: WGSS (BA Women’s Gender and Sexuality Studies, Minor in Women’s Gender and Sexuality Studies; Minor in Queer Studies)

*Self-study extensions granted:*  BA American Studies; Classics & Comparative World Literature (BA Classics, BA Comparative World Literature); English (BA in English, Minor in English, MA in English, MFA in Creative Writing); Film and Electronic Arts (BA Film and Electronic Arts); Philosophy ( BA Philosophy, Honors in Philosophy, Minor in Philosophy, MA in Philosophy); Religious Studies (BA Religious Studies, Minor in Religious Studies, Certificate in Religious Studies); Mathematics (BS Mathematics, MS Mathematics, MS Applied Statistics); RGRLL (BA/MA French, BA/MA French Studies, BA/MA German, BA Italian, BA/MA Spanish); MS Recreation Administration; Theatre Arts (BA Theatre Arts); Health Science (MS Health Science)

**Internal Proceedings / Discussion Occurred:** 1) Conducted AY 2015-2016 organizational meeting: reviewed PARC charge, officer duties, and elected officers. 2) Reviewed the “Program Review in a Nutshell.” 3) Reviewed Elements of the Self-study for Degree Granting Programs. 4) Reviewed the Elements of the Self-study for Academic Support Units. 5) Discussed “Navigating Assessment at CSULB.” 6) Reviewed Academic Senate Rules and Regulations regarding council absences. 7) Reviewed entire program review process. 8) Reviewed the 2014-2015 Themes. 9) College and Department assessment efforts. 10) Review of Institutional Research website. 11) Regularly reviewed the PARC Program Review Schedule/Team Assignments.

**Presentation / Reports Received:** 1) Promotion of annual campus “Learning Outcomes Workshop”.

**Miscellaneous:** Chair/Steering Committee: 1) Presented or responded to questions regarding the Program Review Process from Departments upon request. 2) Assisted Departments with Self-study document preparation. 3) Assisted Departments with data for self-study required tables. 4) Facilitated completion of department self-studies.

**Issues / Recommendations to the Academic Senate:** 1) Requests to fill Council membership vacancy.