Academic Senate of California State University, Long Beach

PARC Council Annual Report

**YEAR:** 2013-2014

**Name of Council:** Program and Assessment Review Council (PARC)

**Prepared by:**  Keith W. Freesemann, PARC Chair

**Date:** June 2014

**Membership:** Vacant (ASI); Vacant (ASI); Vacant (CNSM); Vacant (Lecturer); Institutional Research & Assessment ( Stacie Bauerle or Ryan Weitzman or Marianne Grosvenor); Arora, Tina (CED); Armento, Greg (LIB); Barnes, Nielan (CLA); Chun, Kirstyn (Student Services); Downey, Sharon (CLA); Freesemann, Keith (CHHS); Hansuvadha, Nat (CED); He, Min (COE); Khoo, I-Hung (COE); Laws, Mishelle (VP DAF designee); LeMaster, Barbara (CLA); Lindsay, Cecile (VP Academic Affairs designee); Luhr, Eileen (CLA); Nagai, Chikako (CHHS); Nguyen, Thang (CBA); Pernet, Bruno (CNSM); Platt, Susan (VP Student Services designee); Sayegh, Sharlene (Coordinator, Program Review & Assessment); Sum, Tiffany (COTA); Woelfel, Wesley (COTA); Wu, Xialong (COE); Yan, Jun (CBA)

**Membership Resignation:** None

**Membership Replacement:** Student Services Representation vacant Fall 2013, Kirstyn Chun joined PARC as Student Services representative in Spring 2014.

**Membership Liaison:** Vacant (Department Chair); Kirstyn Chun (Academic Senator)

**Officers:**  Keith Freesemann, Chair; Bruno Pernet Vice-Chair; and Nielan Barnes, Secretary

**Steering Committee:**  Keith Freesemann, Chair; Bruno Pernet, Vice-Chair; and Nielan Barnes, Secretary; Cecile Lindsay, Provost and Senior Vice President for Academic Affairs Designee; and Sharlene Sayegh, Program Review and Assessment Coordinator.

**Matters Reported to the Senate:**  1) Vacant seats or alternates on PARC with request to Senate Chair and Colleges for replacements.

**Actions taken by the Council:**

1) Completed Degree Program Reviews/Recommendations: Aerospace Engineering – BS; Anthropology – BA/MA; Chemical Engineering – BS; Electrical Engineering – BS; Geological Sciences - BS/MS; Earth Science - BS; Kinesiology - BA/BS, MA/MS; Mechanical Engineering – BS; Theatre Arts/CBA – MBA/MFA Theatre Management.

2) Completed Academic Support Program Reviews/Recommendations: Center for International Education; University Library.

3) Program Reviews moved to the 2014-2015 Program Review Cycle:

*Completed External Reviews with receipt of External Review Report in 2013-2014 Program Review Cycle:* Civil Engineering – BS; Computer Engineering – BS; Computer Science – BS; University Honors. Economics – BA/MA Economics, BA Business Economics, MA Global Logistics; Recreation & Leisure Studies – BS Recreation; Sociology BA.

*Completed External Reviews with pending receipt of External Review Report in 2013-2014 Program Review Cycle:* Dance – BA/BFA, MA/MFA; Family and Consumer Sciences, MS Gerontology; Psychology BA/MA/MS.

*Self-study granted extension to June 2014:* Africana Studies – BA; Chicano & Latino Studies – BA.

4) Council discussed, revised, and formally approved changes to the “Self-Study Guidelines for Degree Granting Programs” effective with the 2014-2015 self-study cycle.

5) Established guidelines for “Adjustments to Self-study Deadlines.”

**Internal Proceedings / Discussion Occurred:** 1) College and Department assessment efforts. 2) Review of Institutional Research website. 3) Overview of PARC program review process. 4) Reviewed PARC Officer duties. 4) Regularly reviewed the PARC Program Review Schedule/Team Assignments. 5) Reviewed 2014-2015 Program Review Themes. 6) Establish Program Review Workshop for Department Chairs and College UPRC members.

**Presentation / Reports Received:** 1) Promotion of annual campus “Assessment Showcase”.

**Miscellaneous:** 1) Chair presented the Program Review Process to Departments upon request.

**Issues / Recommendations to the Academic Senate:** None