Academic Senate of California State University, Long Beach

PARC Council Annual Report

**Academic Year:** 2016-2017

**Name of Council:** Program and Assessment Review Council (PARC)

**Prepared by:**  Nielan Barnes, PARC Chair

**Date:** June 2017

**Membership:**

Vacant: COE (2 members); COE (1 member); Lecturer; CAPS/SS; VP for Student Services.

Faculty: Pavlova, Anna (ASI); Yamagiwa, Courtney (ASI); Chung, Hyeesoo (CBA); Vogel, Brenda (CHHS); Brocato, Jo (CHHS); Barnes, Nielan (CLA); Ceia, Laura (CLA); Dallman, Suzanne (CLA); Rosenkrantz, Max (CLA); Gredig, Thomas (CNSM); Tsai, Houng-Wei (CNSM); Englert, Burkhard, (COE); Gatlin, Laurie (COTA); Johnson, Lorin (COTA); Travis, Tiffini (UL).

Ex-Officio: Lindsay, Cecile (VP Academic Affairs designee); Laws, Mishelle (VP DAF designee); Sayegh, Sharlene (Director, Program Review & Assessment); Albawaneh, Mahmoud (IR & A).

**Membership Resignation:**

**Membership Replacement:** None.

**Membership Liaison:** None.

**Officers:**  Nielan Barnes, Chair; Jo Brocato, Vice-Chair; and Susan Platt, Secretary (ret. Jan 2017)

**Steering Committee:**  Nielan Barnes, Chair; Jo Brocato, Vice-Chair; and Susan Platt, Secretary (ret. Jan 2017); Cecile Lindsay, Provost and Senior Vice President for Academic Affairs Designee; and Sharlene Sayegh, Director, Program Review and Assessment.

**Matters Reported to the Senate:**  1) Request to Academic Senate Chair and Colleges for replacements/representatives for vacant seats on the PARC Council. Request to Academic Senate Chair to monitor attendance and submit letters documenting service to PARC accordingly.

**Actions taken by the Council:** In 2016-17, the PARC completed 14 program reviews, up considerably from previous years (see table below).

|  |  |
| --- | --- |
| **Year** | **Program Reviews** |
| 2016-17 | 14 |
| 2015-16 | 1 |
| 2014-15 | 3 |
| 2013-14 | 10 |
| 2012-13 | 11 |
| 2011-12 | 6 |
| 2010-11 | 9 |
| 2009-10 | 17 |

1) Completed Degree Program Reviews/Recommendations

Africana Studies Department - B.A., Minor in Africana Studies, Certificate in Africana Studies;

Biological Sciences Department – B.S. in Biology, B.S. in Biology with Option in Biology Education, B.S. in Biology with Option in Organismal Biology, B.S. in Biology with Option in Molecular Cell Biology and Physiology, B.S. in Biology in Marine Biology, B.S. in Microbiology, M.S. in Biology, M.S. in Microbiology.

College of Business Administration – B.S. in Business Administration, MBA, M.S. in Accountancy, M.S. in Global Supply Chain Management;

Computer Engineering and Computer Science Department – B.S. in Computer Science (BSCS) and the B.S. in Computer Engineering (BSCE);

Dance Department - B.A. in Dance, B.A. in Dance (Option in Dance Science), B.F.A., M.A., M.F.A.;

History Department - B.A., M.A.;

Physical Therapy Department -Doctorate (Masters) in Physical Therapy;

Physics and Astronomy Department - B.A.,B.S. Minor in Physics;

Recreation and Leisure Studies Department – B.A. in Recreation;

Religious Studies Department - B.A., M.A.;

Science Education Department - M.S. in Science Education Science Single Subject Credential Program;

Sociology Department – B.A.;

Women’s, Gender and Sexuality Studies Department - BA in WGSS, Minor in WGSS, Minor in Queer Studies;

2) Completed Academic Support Program Reviews/Recommendations: General Education Program.

3) Program Reviews in Department Consultation Phase: None to report.

4) Program Reviews moved to the 2017-2018 Program Review Cycle: 3 traditional (English, American Studies, Film & Electronic Arts) and 1 expedited (Journalism)

*Completed External Reviews with receipt of External Review Report (Accreditation):*

BS Civil Engineering; BA Music, BM Music, MA Music , MM Music; BS Health Care Administration, Certificate in Health Care Administration; MS Health Care Administration; Masters of Public Health, Option Community Health Education; BA Journalism.

*Completed External Reviews with receipt of External Review Report (Traditional):*  .; BA Philosophy, Honors in Philosophy, Minor in Philosophy, Master of Arts in Philosophy; Romance, German, Russian Languages and Literature -BA/MA French, BA/MA French, Studies, BA/MA German, BA Italian, BA/MA Spanish; Mathematics

*Completed External Reviews with pending receipt of External Review Report (Traditional):*

BA Classics, BA Comparative World Lit.

*Self-study received*: 2

*Self-study extensions granted:*  None to report.

**Internal Proceedings / Discussion Occurred:** 1) Conducted AY 2016-2017 organizational meeting: reviewed PARC charge, officer duties, and elected officers. 2) Reviewed the “Program Review in a Nutshell.” 3) Reviewed Elements of the Self-study for Degree Granting Programs. 4) Reviewed the Elements of the Self-study for Academic Support Units. 5) Discussed “Navigating Assessment at CSULB.” 6) Reviewed Academic Senate Rules and Regulations regarding council absences. 7) Reviewed entire program review process. 8) Reviewed the 2015-2016 Themes. 9) College and Department assessment efforts. 10) Review of Institutional Research website. 11) Regularly reviewed the PARC Program Review Schedule/Team Assignments.

**Presentation / Reports Received:** None to report.

**Miscellaneous:** Chair/Steering Committee: 1) Presented or responded to questions regarding the Program Review Process from Departments upon request. 2) Assisted Departments with Self-study document preparation. 3) Assisted Departments with data for self-study required tables. 4) Facilitated completion of department self-studies.

**Issues / Recommendations to the Academic Senate:** 1) Requests to fill Council membership vacancy and monitor attendance.