

Program Assessment and Review Council (PARC)
Minutes for Wednesday, Oct. 4, 2006

Members Present:

Jeremy Redman, Martha Dede, Raymond DeLeon, Kristin Powers, Cecile Lindsay, Michelle Saint Germain, Teri Yamada, Robin Richesson, Kelly Janousek, Pamela Ashe, Judy Strauss, Guy Bachman, Zvonimir Hlousek, Betsy McEneaney, Keith Freeseemann, Nancy Jo Smith, Mason Zhang

Guests in Attendance:

Gayle Fenton (Director, Center for Student Athlete Services), Sandra Shirley (Assoc. Director, Center for Student Athlete Services), Tim Plax (Hauth Center/Communication Studies)

1. Meeting was called to order by the chair, Zvonimir Hlousek, at 2:05 pm
2. Guy Bachman presented the UPRC report on the Center for Student Athlete Services. Other UPRC members were Liesl Haas (PARC) and Tim Plax (Comm. Studies).

Key points: Student Athlete Services is a unit of Academic Affairs, and is in response to NCAA requirements. It provides services for approximately 400 current student-athletes as well as students who are no longer in active competition. Space was a major problem, but that has been alleviated with the very recent move to the Bickerstaff Center. The Center has 4 specialized programs to address the various needs of student athletes.

Discussion: Graduation rates of students served, and how those compare to other universities and to the CSULB student body at large: Though variously measured, rates are better than other CSU campuses, and better than CSULB undergraduates as a whole. Staffing: A new receptionist has been hired (addressing one recommendation in the report) and a search is underway for a professional staff member to supervise night study sessions. Services also include referrals to other units, such as CAPS and the Learning Assistance Center. Demographics of students served: returning students after athletic careers, more women served than men. Assessment of program: a staff member has been tasked. Additional funding from Athletics: Student Athlete Services does receive some targeted funding from Athletics, but is able to balance that support with its obligations to Academic Affairs, good cooperation across divisions.

Changes needed to report: Counts of "students" in the UPRC report should be clarified as counts of "student contacts," since nearly all students visit repeatedly; the count of "450 students" on page 4 of the report should be "100 students."

Motion to accept self-study passed.

Motion to accept UPRC report passed.

3. New member Nancy Jo Smith (College of the Arts) was welcomed. Olga Rubio will replace Joan Theuer as a representative from the College of Education. Piero Sandoval will be the student representative.
4. Draft #3 of PARC Annual Report for AY 2005-06 was distributed and discussed.
Changes needed:
 - Kristin Powers should be listed as chair of the UPRC for Communication Studies.
 - The name of the representative to Discontinuance hearing should be added.

- Z. Hlousek will make changes and e-mail the revision to PARC members. Any other changes should be e-mailed back prior to the next meeting, so the Council can vote to approve the final version at the Oct. 18 meeting.
5. Minutes from Sept. 20 meeting were distributed and approved.
 6. Distribution and discussion of PARC calendar for Fall.
 - a. Changes needed:
 - i. Judy Strauss is chair of UPRC for Chicano and Latino Studies
 - ii. Martha Dede and Pamela Ashe are assigned to Science Education UPRC
 - iii. Oct. 18th presentations: Gerontology, Global Logistics, Asian and Asian American Studies.
 - iv. Dec. 6th presentations: Economics, Interdisciplinary Studies (tentative)
 - b. Discussion of how to handle multiple reviews in Education
 - i. Problem: 3 degrees, but 11 programs
 - ii. Suggestion: 4 UPRC teams, reviewing programs within these areas
 1. Counselling: Robin Richesson, Teri Yamada
 2. Special Education: Guy Bachman, Jeremy Redman
 3. EdPAC: Ray DeLeon, Nancy Jo Smith
 4. Teacher Educ: -- None assigned --
 - iii. Suggestion: We need to contact PARC members who have not been attending meeting to ask for their help staffing UPRCs.
 - c. Z. Hlousek suggests additional meeting in December. To be decided later.
 7. Distribution and discussion of e-mail from Marilee Samuelson (Director, Academic Advising Center) forwarded to PARC from Cecile Lindsay. The e-mail responded to assertions made by L. Mandy at Sept. 20 presentation of report on Black Studies that Academic Advising counseled students not to enroll in Black Studies writing composition and (possibly) against majoring in Black Studies.

Discussion: Question of which entity on campus should take up this issue. Suggestions: Faculty Advising Council, Office of Equity and Diversity.

Motion made and passed to include Samuelson letter in the program review packet on Black Studies, along with the UPRC report and the department's rebuttal to the UPRC report.

8. The meeting was adjourned at 3:15 pm.