Members Present: Sarah Forde (ASI), Sally Chung, Mark Washburn, Brenda Vogel, Jo Brocato, Nielan Barnes, Elain Frey, Ron Loewe, Thomas Gredig, Houng-Wei Tsai, Burkhard Englert, Gabriel Gardner, Jody Cormack, Sharlene Sayegh, Juan Apitz. Excused: M. Laws; L. Johnson.

Guests: None

I. Meeting was called to order at 2:05

II. Members introduced themselves

III. Agenda was approved

IV. Minutes of the May 17, 2017 meeting were approved

V. Announcements:
   A. Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device or print material to the meeting.

VI. New Business:
   A. The PARC charge was reviewed
   B. The officer duties were reviewed
   C. Election of Officers:
      1. Nielan Barnes was elected chair
      2. Jo Brocato was elected vice chair
      3. Brenda Vogel was elected secretary
   D. 2017-2018 PARC meeting dates were approved
      1. Fall 2017: September 6, September 20, October 4, October 18, November 1, November 15, December 6.
      2. Spring 2018: February 7, February 21, March 7, March 21, April 4, April 18, May 2, and May 16 (hold date).

VII. Program Review Presentations: None
   A. Sharlene Sayegh provided an overview of program review, assessment, and the role of PARC and UPRC. She also provided a schedule of reviews planned for this year
   B. Members discussed the assignment of program review teams. Sharlene will make assignments and inform the group

VIII. Unfinished Business: None

IX. Meeting was adjourned at 3:20

Minutes recorded and submitted by Brenda Vogel, Scribe