Long Beach State University  
Program & Assessment Review Council  
Meeting Minutes  
May 2, 2018  
2:00-3:30 p.m. BH-302

Members Present: Nielan Barnes, Jo Brocato, Jody Cormack, Sally Chung, Elaine Frey, Thomas Gredig, Kerry Klima, Mariah Proctor, Sharlene Sayegh, Houng-Wei Tsai, Mark Washburn, Juan Aptiz

Members Excused: Burhard Englert, Lorin Johnson, Brenda Vogel, Roger Lo, Gabriel Gardner

Guests: Jessica Pandya (Chair Liberal Studies), Shireen Pavri (Dean College of Education)

I. Meeting was called to order at 2:05

II. Agenda was approved

III. Minutes of the April 4, 2018 meeting were approved

IV. Announcements:
   A. Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please review materials before the meeting. Please bring your electronic device or print material to the meeting.
   B. Next regular PARC Meeting: May 16, 2018 is canceled, however, the Chair will email new and continuing members to determine if the organizational meeting can be held on that date.
   C. PARC Steering Committee meets in BH-302 from 1:30 pm - 1:50 pm prior to each meeting
   D. Members and guests introduced themselves

V. Program Review Presentations
   A. Liberal Studies (2:10)
      a. Members introduced themselves to our guests
      b. Report was presented by Nielan Barnes
      c. The Department Chair made some additional corrections to the report regarding the number of programs for the Urban Dual Credential program and the units required for completion.
      d. Response from department re: Recommendation #5 was to remove “staff” for hiring recommendation.
      e. PARC approved the recommendations to the department, college, and PARC.

VI. Other Business: None

VII. Unfinished Business: Program Review/UPRC updates

VIII. New Business: Outgoing/incoming PARC membership

IX. Meeting was adjourned at 2:40pm

Minutes recorded and submitted by Jo Brocato