Members Present: Juan Apitz for Mahmoud Albawaneh, Nielan Barnes, Jo Brocato, Jody Cormack, Sally Chung, Elaine Frey, Gabriel Gardner, Thomas Gredig, Mishelle Laws, Mariah Proctor, Sharlene Sayegh, Houng-Wei Tsay, Brenda Vogel, Mark Washburn

Members Excused: Sarah Forde (ASI), Burkhard Englert, Ron Loewe, Roger Lo, Lorin Johnson

Guests: Duan Jackson, UCUA; Dan O’Connor, CLA; Brett Mizelle American Studies/CLA

I. Meeting was called to order at 2:04

II. Agenda was approved

III. Minutes of the February 21, 2018 meeting were approved

IV. Announcements:
   A. Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please review materials before the meeting. Please bring your electronic device or print material to the meeting.
   B. Next PARC Meeting is scheduled for April 18, 2018 in BH-302 from 2 pm - 3:30pm but there are no program reviews scheduled so it may be cancelled. Steering committee will notify the group. Liberal Studies is the next program review and will be presented at the May 2, 2018 meeting.

V. Program Review Presentations
   A. UCUA (2:10)
      a. Members introduced themselves to the guest, Duan Jackson
      b. Report was presented by Jo Bracato
      c. Response from department: Duan Jackson responded on the part of UCUA. She agreed with recommendations from the external and internal reviewers. She provided some context: She has worked under three bosses and under each the focus of the UCUA changes. In addition, their job is a difficult one; their advisors have difficult discussions with students who have been asked to leave majors. UCUA is taking on a number of new student cohorts including Partners for Success, California Promise, and Beach Learning Community. They specifically target remedial students and courses with high DFW classes. They have piloted an early alert process for NSM students, migrated their website, partnered with Student Affairs and the Career Development Center, and worked with WASC to learn more about how to conduct effective assessment. UCUA’s overall goal is to have students out of their center within one year. They plan to move to the new Student Success Center by December 2018 for opening in Spring 2019.
      d. Discussion: Committee asked about availability of data. UCUA have been active in the GE discussion. They advise back to the 1979 GE pattern!
      e. PARC approved the recommendations to the department, college, and PARC.
   B. American Studies (2:40)
      a. Members and guests introduced themselves to the guests
      b. Report was presented by Mishelle Laws and Mark Washburn
      c. Response from department: Bret Mizelle thanked us for our work. The program has already done much of the work recommended by the reviewers. AMST is in a strange situation that they take in students who were not successful in their original major. AMST anticipates attracting new majors who seek them out. They are working to create a California Studies minor. They will have a challenge with staffing an RTP committee. Assessment is a challenge as they have created a
number of new courses. They want to create a unique methods course and are examining ways to craft a useful 490 experience for majors.

d. Discussion: AMST is at a crossroads; their next hire will help to shape what the program will become in the future. They have no plans to increase the number of units required for the major (36) or the minor (15). Many of their graduates do internships in various areas and go on to graduate programs. Works with UCUA and ATLAS to capture students. Dan agreed with the recommendations from the UPRC. He gave Bret kudos for his work with the program.

e. PARC approved the recommendations to the department, college, and PARC.

VI. Other Business: None

VII. Unfinished Business: Program Review/UPRC Updates:
- MS Nutrition science: Nielan and Mariah are completing the report and will likely be presented the fall
- PhD in Engineering and Applied Mathematics: Jo and Sally are working on the report and may be ready for presentation in May.
- BA in Classics and BA in Comparative World Lit.: Houng-Wei and Jo are working on the report and may be ready to present in May.
- BS in Health Science: Houng-Wei and Elaine are working on the report and will likely be presented in the fall.
- Bickerstaff Advising Center: Gabirel and Sharlene are working on the report.
- Art and SW are both accredited and we should have reports by in the fall.
- Several other accredited programs (MS in HCA, BS in Civil Engineering, MA in Public Policy Administration, Journalism) still need to be assigned to a UPRC.

We are welcoming a new member: Kerry Kalima.

VIII. Meeting was adjourned at 3:16

Minutes recorded and submitted by Brenda Vogel, Scribe