California State University Long Beach  
Program & Assessment Review Council  
Meeting Minutes

December 5, 2018  
2:00 – 3:30 p.m. / AS-125  
Please notify the Chair if you are unable to attend.  
(nielan.barnes@csulb.edu)

Members Present: Juan Apitz, Sharlene Sayegh, Kerry Klima, Jody Cormack, Kirstyn Chun, Gabriel Gardner, Roger Lo, Houng-Wei Tsai, Yu Ding, Adam Kahn, Elaine Frey, Nielan Barnes, LaReese Hubbard, Erlyana Erlyana, Jessica Pandya, Mark Washburn, Hyeesoo Chung
Members Excused: Brenda Vogel, Mariah Proctor, Mishelle Laws
Members Absent: Paulina Jones
Guests: Dan O’Connor, Kathryn Chew, Paul Scotton

• Call to Order (2:03)
• Approval of Agenda (2:03)
• Approval of the Minutes: November 7, 2018 (posted on Beachboard) (2:04)
• Announcements
  o Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device or printed material to the meeting.
  o Next PARC meeting is February 6, 2019 in AS-125 at 2pm.
  o Minor actions on the Engineering and Computational Mathematics Program Recommendations need to be taken this meeting.

• New Business:
  o Introductions
  o Program Review Presentations:
    ▪ 2:10 pm Program of Comparative World Literature (Houng-Wei Tsai) (2:10)  
      Presented by Houng-Wei Tsai, co-authored with Jo Brocato
      • Comments from Katherine C.: the Program was split last year into Comp. World Lit. and Classics. They have changed some names of courses to make them more engaging. Also they’ve made adjustments to articulation. Have added some new courses, developed a junior/senior seminar, and coursework on medical humanities.
      • Comments from Dan O.: thanks to the committee for a fair report and congratulations to Katherine on her efforts to revitalize the (new) Program.
      • Discussion: K. Klima raised a question about how program LOs. align with institutional LOs. First recommendation to CWL adjusted as a result of discussion.
      • Recommendations (adjusted) to CWL approved (2:37)
      • Recommendations to CLA approved (2:37)
      • Recommendations to PARC approved (2:38)
    ▪ 2:40 pm Program of Classics (Houng-Wei Tsai) (2:40)
      • Comments from Paul S.: the recent GE changes have had a large effect on the program – in particular the elimination of the foreign language requirement. They are starting a college-wide program to develop new minors, e.g. ‘Ancient World’, ‘California Studies’. He requested a new
emphasis for archaeology that may not require study of Latin or Greek. Regarding the recommendation about collegiality, he notes that there has been a retirement recently.

- Comments from Dan O.: thanks to the committee for a fair report and congratulations to Paul on his efforts to revitalize the (new) program.
- Recommendations (adjusted) to Classics approved (3:08)
- Recommendations to CLA approved (3:08)
- Recommendations to PARC approved (3:08)

- Unfinished Business:
  - Approval of recommendations to Engineering and Computational Mathematics Program
    - Adjusted recommendations to Engineering and Computational Mathematics Program approved (3:15)
    - Adjusted recommendations to the College approved (3:16)
  - Program review UPRC activity updates

- Adjournment (3:16)

NEXT MEETING FEBRUARY 6, 2019