Long Beach State University
Program & Assessment Review Council
Meeting Minutes

October 17, 2018
2:00 – 3:30 p.m. / AS-125
Please notify the Chair if you are unable to attend.
(nielan.barnes@csulb.edu)

Members Present: Jody Cormack, Sharlene Sayegh, Brenda Vogel, Nielan Barnes, Gabriel Gardner, Kerry Klima, Hyeesoo Chung, LaRese Hubbard, Elaine Frey, Adam Kahn, Houng-Wei Tsai, Yu Ding, Juan Apitz, Mark Washburn, Mariah Proctor
Members Excused: Roger Lo, Jessica Pandya, Erlyana Erlyana, Kirstyn Chun
Members Absent: Mishelle Laws, Paulina Jones
Guests: David Powell

- Meeting Called to Order (2:03)
- Approval of Agenda (2:03)
- Approval of the Minutes: October 3, 2018 (posted on Beachboard) (2:04)
- Announcements (2:04)
  - Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device or printed material to the meeting.
  - Next PARC meeting is November 7, 2018 in AS-125 at 2pm.
- Unfinished Business:
  - New UPRC Templates – posted on Beachboard as first and second items under “PARC Team Guides and Resources” Discussion led by Sharlene. (2:10)
- New Business:
  - Program Review Presentations:
    - 2:10 pm Master’s in Public Administration (Nielan Barnes, Roger Lo) (2:21)
      - Opened for response by David Powell and general discussion; the MPA program has already made progress implementing some of the UPRC recommendations. The recommendations to the MPA program, College and PARC were approved. (2:25)
    - GEGR Ad Hoc Committee's proposal to move GE assessment to PARC
      - Sharlene delivered a brief history of CSULB’s attempts to assess general education, going back to the now-defunct SAGE model. (2:31)
      - Assessment of GE, at the programmatic level, is already under the PARC purview. Though according to Nielan, the PARC charge does not explicitly mention GE. Discussion ensued about where PARC would fall in the range of possibilities: course approval, re-certification, GE assessment. (Is the role of PARC assessment or assessment of the assessment efforts? The latter.) (2:52)
- Unfinished Business:
  - Returned to discussion on New UPRC Templates (2:56)
  - Program review UPRC activity updates and other general discussion (3:15)
  - New “UPRC Checklist and Analysis Template” and “Accredited Program Report Checklist for PARC Template” approved (3:17)
- Adjournment (3:18)