**CSULB – University Resources Council**

**Minutes of Meeting #1; September 7, 2016**

**Brotman Hall (BH 302) from 1 – 3 pm**

**Members Present**: Moreno-Alcaraz, Rosa; Behzad, Banafsheh; Slater, Charles; Rezaei, Ali; Freshman, Brenda; Wang, Zheng; Wright, Cory; Griswold (chair), William; Martin-Hansen, Lisa; Breyer, Christiane; Shankar, Praveen; Shaked, Nizan; Crockett, Bryan; Armento, Greg (secretary); Pociask, Jeanine; Butler, Doug, Bostic, Terie; Acker, Chanel; Yeung-Lindquist, Rosario; Skara, Kathy, Kadowaki, Ted.

**Guests**: Yulong Ma, Chair Finance Department; Ingrid M. Martin, Director, Graduate School of Business; Barbara Kim, Vice Chair Asian & Asian American Studies

1. Chair from previous year, Gary Griswold called the meeting to order @ 1:05 pm.
2. Introductions of members.
3. Agenda Approved with addition of a “b” under the second item in 8 and a corrected time certain of 1:40.
4. Minutes of May 3, 2016 approved.
5. Elections:
	1. Gary Griswold was nominated to be chair for 2016/17 and was elected.
	2. Greg Armento was nominated to be secretary for 2016/17 and was elected.
6. Orientation and Refreshers
	1. Chair Griswold provided an orientation to members regarding the administrative structure of CSULB with administrative charts; outlined the mission of URC within the structure of the Academic Senate and discussed the URC’s role vis a vis other Senate councils and committees.
	2. Budget 101: Ted Kadowaki, AVP Budget & University Services, presented URC with a detailed PPT on the budget process from the State level down to campus itemization. He will send URC members a copy of the PPT which they may share with their units.
7. New Business
	1. Time Certain @1:20, First Reading on Proposal for New MS Degree in Finance. It was presented by Finance Chair, Yulong Ma and supported by Director of Graduate Programs in the College, Ingrid Martin. Q & A by the URC followed. Chair Gary Griswold note that the library report/resources (per the new template) had not yet been attached to the documents submitted and asked presenters to add that appendix.
	2. Time Certain 1:40. First reading, proposal for a new Minor in Cambodian (Khmer) Language and Culture Minor. The presentation was made by AAAS Vice-Chair Barbara Kim. Q & A by the URC followed. Gary Griswold noted that the Library Report and other supporting documents had just been transmitted to URC by Vice-Provost Cecile Lindsay and will be forwarded to the Council.

These minutes have been approved 9/20/2016. Greg Armento, Secretary