CSULB – University Resources Council

Meeting Minutes – Meeting #1 of September 5, 2017

President’s Conference Room (BH 302) from 1pm to 3pm

Members Present: Ferdinand Arcinue, Banafsheh Behzad, Praveen Soni, Brenda Freshman, Brenda Vogel, Cory Wright, Dave Whitney, Kevin Johnson, Gary Griswold, Xuhui Li, Richard Behl, Praveen Shankar, Bryan Crockett, Greg Armento, Jeanine Pociask, Terie Bostic, Henry Wu, Claudia Plaza, Rosario Yeung-Lindquist, Ted Kadowaki

Guests: Dean Michael Solt, CBA, H. Michael Chung, Chair and Professor , Department of Information Systems Sam Min, Chair and Professor, Department of Marketing

1. Call to order and Roll Call

The meeting was called to order at 1:05 pm

1. Introductions

URC members present introduced themselves

1. Approval of the Agenda

Agenda was approved with no changes

1. Approval of Minutes of April 18th, 2017

Minutes were approved with no changes

1. Election of Chair, Vice-Chair, and Secretary

Nominations for Chair: Gary Griswold. Elected by acclamation

Nominations for Vice-Chair: Brenda Freshman. Elected by acclamation

Nominations for Secretary: Praveen Shankar. Elected by acclamation

1. Orientation and Refreshers
   1. URC 101: Gary

Chair-Elect Gary Griswold presented information regarding the charge of the University Resources Council. URC is primarily responsible for evaluating resource impact of new degree programs, minors and certificates or discontinuity of existing programs. This may include but not limited to space, monetary, faculty or library resources.

He also provided a brief description of the university organization chart including the various divisions on campus, councils and committees and leadership at the university.

* 1. Budget 101: Ted

Ted Kadowski, AVP, Budget and University Services presented information regarding the budget of CSULB in relation to CSU, Higher Education in California and State of California

Key Points

1. State of California Budget: $122 Billion

Higher Education Budget: $14.5 Billion (12%)

CSU Budget: $3.5 Billion (~3 %)

2. State appropriations for the CSU steadily decreasing from 1985 – 2017. Overall reduction of about 15% from 2007-2008 to 2014-15

3. CSULB 2015-16 Budget was $ 612 Million. These funds come from state appropriations, student fees, enterprise funds, auxiliaries, trusts and grants and state capital outlay. Funds from state appropriations were approximately $172 million.

He also presented information regarding the Budget planning process including

1. Resource Planning Process
   1. 75% of campus operating costs are budgeted in this process
   2. 17 members in the committee
   3. Provides budget advice to President
2. Distribution of Student Excellence Fee
   1. Mandatory Campus Fee
   2. Approximately $6.5 Million (Part 1) dedicated to student success, welfare and healthcare
   3. Approximately $5.6 Million (Part 2) dedicated to technology improvements for instruction
3. Reports
   1. Council Chair’s Report

Nothing to report

* 1. Fiscal Update: AVP Ted Kadowaki

Increase in CSU budget is $314 million for 2017-18. Of this, $172 million is from state appropriations. Rest is generated from increased student tuition fee and other sources. Information regarding compensation increases for 2017-18 was also presented.

8. New Business

* a. **Time Certain 1:30**: First Reading, Proposal for a New Business Analytics Certificate. Dean Michael Solt, CBA, H. Michael Chung, Chair and Professor , Department of Information Systems Sam Min, Chair and Professor, Department of Marketing

First Reading: M/S/P for approval

Dean Michael Solt presented rationale for the program and discussed availability of resources for successful execution of the certificate. Dr. Chung and Dr. Min discussed details about the requirements for the certificate. The guests were requested to present the following

1. Minutes of department and college curriculum meetings
2. Library resources form

After guests were excused, committee discussed role of URC in approving/evaluating resource requirements of new programs in general. It was suggested that committee can request any resource related information (both historical and projected) from the proposers of the program including but not limited to availability of space, faculty and library resources. Committee decided not to request any of this information for the Business Analytics certificate

1. Adjourn

Meeting was adjourned at 2:50 pm

Sincerely

Praveen Shankar