

Minutes of the GVAR Committee Meeting
September 3, 2010
Number 1
ASU 311

In attendance: Colleen Dunagan (COTA), Susan Platt (Testing, Evaluation and Assessment), Linda Sarbo (GVAR Coordinator), Rick Tuveson (Health and Human Services), Karin Griffin (University Library), Mark Wiley (Academic Affairs), Lori Brown (CBA), Rebekha Abbuhl (Linguistics), Bron Pellissier (Advising Council), and James A. Ahumada (President, ASI), Gary Griswold (CLA), and Sue Stanley (CEPC)

1. **Welcome Back**
2. **Approval of Agenda: MSP**
3. **Call for Nominations:**
 - a. **Chair** – Rebekha Abbuhl nominated, accepted – Committee Approved
 - b. **Vice-Chair** – Karin Griffin nominated, accepted; Carol Zeitzer-Comfort nominated, accepted. Blind Ballot – Karin Griffin elected.
 - c. **Secretary** – Colleen Dunagan nominated, accepted – Committee Approved
4. **Items to be taken care of:**
 - a. Roster on Academic Senate website needs to be updated.
 - b. Approved minutes from meetings need to be completed on Academic Senate website.
 - c. The meeting time on the Academic Senate website needs to be updated/corrected. The committee agrees that we would like to run meetings from 1:30-3:00 PM.
 - d. Todd Fox is not serving this year but he was in a 1-year term position, so we need that position to be filled.
5. **GVAR Coordinator's Report:**
 - a. Over the summer Linda Sarbo held a training session for new GVAR advisors. This training included new GVAR Advisors from the University Center for Undergraduate advising, Kim Machin and Suzy Black, as well as new GVAR advisors from the Center for International Education, Nathan Jensen and Ine Williams.
 - b. The second training session will take place this semester and will include the GVAR faculty advisors Cynthia Pastrana and Marianne Mueller. This meeting will focus more on advising strategies.
 - c. Nathan has contacted the international students to let them know which class they need to enroll in based on their WPE score (either 301A or a GVAR course). The GVAR Coordinator's office has moved to UCUA, and this relocation has led to an increase in the number of students visiting to get advice about the WPE and GVAR.
 - d. We have regular sections of 301A and 301B and self-support sections. There are two regular sections of 301A, which are somewhat under-enrolled, but all of the WPE 10 and 20 classes have been cancelled, and Deborah Jensen has visited the sections and tried to convince them to go to 301A, so we are hoping enrollments will increase. There is one self-support section of 301A and the enrollment is at 13. There are 5 regular sections of 301B with four being fully enrolled and the fifth one having 11 students. There are two self-support sections of 301B for international students and both have 22 students. There is a third self-support section of 301B for non-matriculated students and it is at 22 as well.

- e. There are two sections of Engineering 310 that are full. There is one section of IS301L that is at 14. There is one section of COTA 300 that online shows 10 students enrolled but the instructor reported that approximately 15 people attended on the first day. There is one section of the Fashion Merchandising course that is almost full.

6. Pilot Program for GWAR

- a. Linda and Susan produced a new score notice that goes out to students.
- b. A new computer program has been completed that will track students through the pilot program.
- c. First cohort of the pilot program will take the WPE test this Fall.
- d. Susan has been sending out letters letting students know that they can't test for a third time. The letter informs them of what their options are.
- e. The new pilot requires anyone with an 8 or lower to take 301A, and there was some concern that the students would fight that requirement, but Nathan thinks that it won't be a problem because these students will be encountering the process for the first time and so they won't have expectations. However, Testing Services will be tracking students closely.

7. Next meeting is September 17, 2010 from 1:30 to 3:00 PM.

8. Move to Adjourned - MSP

9. Meeting adjourned at 2:05 PM

Respectfully submitted,

Colleen Dunagan

(These minutes were approved on 9/17/10.)