



CALIFORNIA STATE UNIVERSITY, LONG BEACH

General Education Governing Committee

Minutes

February 10, 2014

2:00 – 4:00 p.m. – Family and Consumer Sciences (FCS) Building Room 108/110

Please notify a member of the GEGC Executive Committee (peter.kreysa@csulb.edu, Vanessa.Red@csulb.edu or Keith.Freesemann@csulb.edu) if you are unable to attend.

Attending: Eldon, Beth (CNSM); Freesemann, Keith (CHHS); Kreysa, Peter (CHHS); Mahoney, Lynn (AA); Muller, Markus (CLA); Nomura, Wendy (CHHS); Rae-Espinoza, Heather (CLA); Richesson, Robin (COTA); Yan, Jun (CBA)

Excused: Beyer, Christiane (COE); Golez, Felipe (CED); Li, Guotong (CLA); McPherson, Mary (CLA)

Absent: Dunagan, Colleen (COTA); Ramachandran, Hema (LIB); Rezaei, Ali (CED); Shehab, Tariq (COE); Slowinski, Kris (CNSM); Travis, Tiffini (LIB)

Guests: Stanley, Sue (CHHS); Keely, Beth (NRSG); Singh-Carlson, Savitri (NRSG)

- I. Call to Order: 2:06pm
- II. Approval of Agenda: unanimously approved
- III. Approval of Minutes: GEGC Minutes (Posted on BeachBoard): unanimously approved
- IV. Announcements
 - **Please remind your colleagues to develop writing intensive and integrated learning capstone courses!**
 - Reminder: Most GEGC business is conducted electronically via BeachBoard (note you need to enter as a **student**). Please bring your laptops or print material for meetings.
 - AY 2013-14 GEGC Meeting Schedule
 - Spring 2014: February 10, February 24, March 10, March 24, April 14, April 28, & May 12 (if needed)
- V. Course Reviews:
 - New Business
 - NRSG 402: Community Health Nursing
 - Posted on BeachBoard/GE Course Proposals Spring 2014, AY 2013-2014
 - New to General Education
 - Request for Capstone: Integrative Learning and Human Diversity

- Guests: Sue Stanley, Beth Keeley; Savitri Singh-Carlson
- Discussion:
 - Peter Kreysa: Mary McPherson sent notes and the course has too many levels of emphasis checked. They only need to have three level of emphasis checked.
 - Keith Freeseemann: The course is 6 units, 3 units for lecture and 3 units for clinical laboratory. Do the students receive 6 units for capstone or do they receive only 3 units?
 - Lynn Mahoney: Nursing is under extreme pressure to reduce their units to 120 units. The department is still held to the 13 units held to double counting, but if they needed to exceed that they can request special accommodation. We will need to discuss this issue as a committee.
 - Heather Rae-Espinoza: Would the department need to include more words necessary for writing since it is a 6 unit course.
 - Keith Freeseemann: Well this course is a different type of course with a lecture and clinical component.
 - Wendy Nomura: On the methods of evaluation for grading, the department only has it linked to student learning outcomes from A-H, instead of linking all from A-KK.
 - Heather Rae-Espinoza: She did not see the Human Diversity in the US in the Learning Outcomes.
 - Beth Keeley: There is diversity in the US throughout the entire course and it seemed redundant to keep saying it throughout the course.
 - Beth Eldon: There is another set of Expected Outcomes (A-R). Is that they same as the A-KK?
 - Wendy Nomura: These are in the syllabi that address the outcomes from the course.
 - Keith Freeseemann: Is there a new course syllabus that combines the components of the class? There are two syllabi for each component of the course.
 - Beth Keeley: This is the syllabi that they are currently using for the course. There are many sites in Orange/LA County which have revised syllabi since each site is completely different.
 - Peter Kreysa: An updated syllabus can be sent to the committee to be filed once everything has been finalized.
 - Lynn Mahoney: In the expected outcome (A-R) there should an outcome that deals with the writing component of the course.
 - Heather Rae-Espinoza: We should still discuss the issue of how many units this course will receive for GE.
 - Lynn Mahoney: The department will have units of capstone in their major (NRSG 402, GERN 400I, and three more courses they are bringing forward which students only take one capstone).
 - Recommendations: New GEAR form, update level of emphasis, update method of evaluation (A-H to A-KK); emphasize the writing in the outcomes
 - Motion to Table: Unanimously Approved

- Unit requirement for General Education
 - Keith Freesemann: He feels that the policy is applicable to the course, not based on the units of each course.
 - Lynn Mahoney: In the GE policy it states, “All students must complete 9 units of capstone courses. All students must fulfill one of their three upper division GE capstone requirements by taking a three-unit Writing Intensive Capstone.”
 - This implicitly reads as three courses.
- Peter Kreysa: This will have to be
- Beth Eldon has Moved to pull NRSG 402 off the table and discuss – unanimously approved.
- Beth Eldon move to approve with recommendations for Integrative Learning and Human Diversity – Unanimously approved

Additional Issues/Questions

- Peter Kreysa: Question from Cherie Dougan concerning a cross listed Undergrad and Graduate level course. Would the department unlink the course and then relink it again once approved?
 - Lynn Mahoney: In the GE policy it states that undergraduate/graduate courses may not be requested for a General Education course.
- Required Documents for GE Course Submission
 - Lynn Mahoney: Encourage the committee to keep discussing the SCO and syllabi issue.
 - Robin Richesson: What does it mean for the committee to have a syllabus on file that we require from the department when they submit the course?
 - Peter Kreysa: It is unreasonable to think that we would have an updated syllabus from every course.
 - Robin Richesson: The course the Art department currently has approved ART 311 will have different syllabi depending on who teaches the course.
 - Jun Yan: It seems like it is up to the department to make sure that the instructor is implementing their SCOs in their syllabi.
 - Heather Rae-Espinoza: She likes to look at the SCO and assumes that everything is going to be in the syllabi. The committee may have to decide that we want to see in the SCO and just get rid of the syllabi.
 - Peter Kreysa: If we are going to eliminate the syllabus, then have what we want from the syllabus in the SCO.
 - Keith Freesemann: Previously we had more requirements for the SCO, but the committee had to back down because the university does not have a requirement for the SCO. The committee used to require departments to include the SCO, plus the syllabus of the current instructor, plus any other instructors that were teaching the course.
 - Marcus Mueller: What provoked this conversation? Was there a particular case?
 - Robin Richesson: No there wasn't a specific case, but there is always a discussion on different courses when

elements in the syllabus do not match the SCO or vice versa.

- Heather Rae-Espinoza: The issue is that when the committee approves a course that has both the SCO and the syllabus with not everything matching, you may not have a complete SCO which is the document that is given to new faculty to teach a new class.
- Keith Freeseemann: If we decide to not require the syllabus the committee will be sure to ask the question of how they are implementing the outcomes in the course.
- Heather Rae-Espinoza: The department can write a justification in the SCO.
- Jun Yan: Could we ask the departments to submit an SCO and then if we need further clarification ask for the syllabus?
 - Keith Freeseemann: I am comfortable with this.
- Peter Kreysa: Are we comfortable with asking the department for the SCO and then requesting a syllabus if needed to be reviewed. How do we get this out to the faculty?
 - Heather Rae-Espinoza: Could we let the curriculum committees know that we want to have the SCO, so they can let the departments know?
- Peter Kreysa: For a future agenda item we will discuss this procedural change.
- Peter Kreysa: Are there other issues the committee would like to discuss such as the Policy Recommendations from the Curriculum Taskforce?
 - Peter Kreysa: The committee recommended eliminating the GE Category E, Lifelong Learning requirement.
 - Heather Rae-Espinoza: This would impact many of the departments that offer these courses. We could possibly have more double counting by allowing category E to be used in more than one category.
 - Peter Kreysa: To summarize which direction we are moving in the committee is looking at these possibilities:
 - Eliminate Category E
 - Use Category E as a special requirement as self-integration with old definition of lifelong learning
 - By new definition, you meet Life Long Learning by completing your major

VI. GEGC Question and Answer

VII. Adjournment, 3:51pm

VIII. Future Agenda / Discussion Items

1. Writing Intensive Capstone Fastrack
2. Department GE Assessment

SEE MAP TO FCS BUILDING ON NEXT PAGE

Family and Consumer Sciences Bldg.
Meeting Room #108-110.

