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**General Education Governing Committee**

**Minutes**

April 10, 2017

2:00pm – 4:00pm – Office of the President Conference Room, BH-302

Please notify a member of the GEGC Executive Committee (Grace.Reynolds@csulb.edu or Ruth.Piker@csulb.edu) if you are unable to attend.

Members Present: Ming Chen, Colleen Dunagan, Beth Eldon, Gabriel Estrada, Nele Hempel-Lamer, Duan Jackson, Beth Keely, Guotong Li, Mary McPherson, Ruth Piker (Secretary), Hema Ramachandran, Grace Reynolds (Acting-Chair/Vice Chair), Rebecca Sittler Schrock, Cory Wright, Florence Newberger, Huy Le

1. Call to Order at 2:12pm
2. Approval of Agenda –
	1. Dr. Eldon would like to include a brief discussion on HVDI
	**(M)** Keely, **(S)** Piker, agenda unanimously approved with addition
3. Approval of Minutes: GEGC Minutes from 2-27-2017 posted on BeachBoard
**(M)** Eldon, **(S)** Keely, minutes are unanimously approved.
4. Announcements—Introduction of Jonathon Bolin as new GEGC staff
5. Non-Action Items

A. Discussion of Executive Order 1100

* 1. Chair Reynolds introduced Executive Order 1100 and reviewed the three forms received from the Chancellor’s Office, noted that the deadline had been extended until June 16th to receive feedback
	2. Dr. Hempel-Lamer added additional context of EO
		1. Implementation of GEs across CSUs is different between each campus
			1. i.e. double counted GEs and major course/GE double-count limit; some campuses have no limit, some campuses don’t allow any double counting
		2. Identify barriers to graduation while at the same time ensuring the quality of a CSU degree
	3. Dr. Dunagan suggested that the GEGC write a committee sponsored response to the EO 1100 feedback request
		1. Majority of GEGC agreed and will be added to next meeting’s agenda
	4. Dr. Hempel-Lamer discussed GE upper division capstones and the uniqueness of them to CSULB
	5. Chair Reynolds requested that members of GEGC send responses before next meeting so we can craft a GEGC response to the EO and requested feedback
		1. Dr. Dunagan requested that the GEGC response should focus on the GE certification requirements and LEAP requirements

B. Recertification of courses

1. Dr. Hempel-Lamer suggested comparing how other universities work with the recertification process of GE courses
2. Discussion followed pertaining to reviewing courses that were approved before LEAP was implemented to ensure all courses are being held to the LEAP standard. Dr. Keely suggested a quick review to ensure courses are still meeting GE certification requirements
3. Dr. Eldon reviewed GEGC charge that states all GE courses must be reviewed every 7 years
4. Committee agreed to discuss this topic in further detail in the next meeting and begin looking into currently certified GE courses that were approved before LEAP standard was implemented

C. Brief Discussion of HVDI and how it relates to GE requirements

* 1. Dr. Hempel-Lamer discussed soft-skills for employers, alternative ways to show employability instead of just referring to transcripts and A-F grading scale
	2. Discussion continued between committee members regarding HVDI and GE requirements
1. Items still tabled:
	* 1. CHLS 100: Introduction to Chicano & Latino Studies
		2. CHLS 345: Latino/a Leadership in STEM
		3. DESN 367: History and Theory of Architecture
		4. IST/WGSS 339: Global Feminisms
2. Current Business
	1. New Submission:
		1. AMST 419: The Suburbs – **Approved, pending recommendations with review by the Executive Committee**
			1. Posted to Beachboard Spring 2017
			2. New to GE
			3. Requesting Capstone: Advanced Skills (F)
			4. Discussion:
				1. Committee members acknowledged this proposal added measurable benchmarks for advanced skills and evaluation instruments
				2. Members discussed that solely assigning a presentation does not teach an advanced skill on its own
				3. Members discussed that the theme of the Advanced Skill GE category is to teach an advanced skill, yet the specific advanced skill taught is not clear in current proposal
				4. Course could possibly be an Capstone: Integrated Learning restricted to American Studies students
				5. Needs to indicate advanced skills learned
				6. In Item 4 they need a measurable benchmark for communication

Needs to use language from essential skill list for written communication

* + - 1. Recommendation:
				1. Address requirements for Advanced Skills category, more specifically how are advanced skills taught to students

Indicate how archival and field research as well as advanced composition and oral communication are being taught in the course

Include an explanation in the justification how the course meets the Advanced Skills category

* + - * 1. Lifelong Learning & Self-Dev (E) has been removed from checklist – as per GEGC committee suggestion, yet proposal still discusses E category in Category III – Curriculum Justification
				2. Measurable benchmark for Written Communication needs to be added in Item 4
			1. Motion to approve pending above recommendations with review by executive committee – unanimously approved
1. Future Business:
	1. Further HVDI discussion
	2. Further discuss GEGC response to Executive Order 1100
	3. Brief overview of GE courses certified prior to LEAP requirements
	4. UNIV 150 – coming back to committee with revisions
	5. The following classes must be revised and resubmitted due to key issues, but will probably be soon reviewed by GEGC: ANTH 478, ASAM 330, ASAM 331, ASAM 334, ASAM 352, ASAM 353
2. Adjournment at 3:34pm