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**General Education Governing Committee**

**Minutes**

September 12, 2016

2:00pm – 4:00pm – Office of the President Conference Room, BH-302

Please notify a member of the GEGC Executive Committee (Danny.Paskin@csulb.edu, Grace.Reynolds@csulb.edu Ruth.Piker@csulb.edu or Vanessa.Red@csulb.edu) if you are unable to attend.

Members Present: Ming Chen, Colleen Dunagan, Beth Eldon, Gabriel Estrada, Monique Harris, Nele Hempel-Lamer (excused) , Duan Jackson, Beth Keely, Guotong Li, Mary McPherson, Danny Paskin (Chair), Ruth Piker, Hema Ramachandran (excused), Grace Reynolds (Vice Chair), Rebecca Sittler Schrock, Tiffini Travis, Cory Wright, John Scenters-Zapico (Guest), Josh Scepanski (Guest)

1. Call to Order – 2:00pm
2. Approval of Agenda – unanimously approved
3. Approval of Minutes: GEGC Minutes posted on BeachBoard – unanimously approved
4. Announcements
5. Follow-up discussion on GEGC procedures and information
	* 1. Enforcement of Standard Learning Outcomes and associated terminology
			1. The committee has decided that a course must be submitted with 2-3 of the associated learning outcomes for each essential skill. They would like to have the exact wording (synonyms are allowed), but if there are any questions, they would go back to the department for clarification that would then be reviewed by the executive committee.
		2. Website
			1. We have updated our Step 1 and Step 2 on the GE faculty page to help clarify the language.
			2. There needs to be updates to the GEAR Form to consolidate the Humanities category and Mary will be working on updating those as soon as possible.
			3. Sample SCO is in the process of being updated as well to improve the clarity of the document.
			4. Mary is working on adding a bulleted list of the each category requirement. She will break up the paragraph describing the category requirements into bullet points.
6. Items still tabled:
	1. CHLS 100: Introduction to Chicano & Latino Studies
7. Current Business
	1. To be Untabled: None
	2. New Submissions:
		1. IST/WGSS 339: Global Feminisms - **Tabled**
			1. Posted on BeachBoard/GE Course Proposals Fall 2016
			2. New to General Education
			3. Request for Social Sciences & Citizenship, Capstone: Interdisciplinary, Global Issues
			4. Discussion:
				1. The department has the written communication primary skill within their SLO but they do not have it checked on their GEAR form. They have also included Integrative Learning, but the department most likely means Interdisciplinary. They need to be more implicit about the word count for capstones.
			5. Recommendations include: adding written communication as a primary skill, prerequisites need to be added, change integrative learning to interdisciplinary, add word count for capstones,
			6. Motion to table and ask for revisions and then have the committee review after revisions are made – unanimously approved
		2. IST 399: Contemporary Global Divisions of Labor – **Approved with recommendations reviewed by Executive Committee**
			1. Posted on BeachBoard/GE Course Proposals Fall 2016
			2. New to General Education
			3. Request for Social Sciences & Citizenship, ~~Capstone: Interdisciplinary~~, Global Issues *(please disregard request for Interdisciplinary capstone for now)*
			4. Discussion:
				1. There is an issue with the global issues component for some committee members. There are not implicit discussions in the SCO that follow the global issues definition. Other committee members feel that the course does meet the global issues definition.
			5. Recommendations: add prerequisites to catalog description
			6. Motion to approve with recommendations above reviewed by Executive Committee – Unanimously approved
		3. CHLS 430: The Latino Transnational Experience in the Caribbean: Empire, Reform and Revolution – **Approved with recommendations reviewed by Executive Committee**
			1. Posted on BeachBoard/GE Course Proposals Fall 2016
			2. Existing to General Education
			3. Request to continue Social Sciences & Citizenship
			4. Request for Global Issues
			5. Discussion:
				1. The course addresses the global issues component, but could use some clarification. Overall it does have the necessary items for this category.
			6. Recommendations: prerequisites need to be added, clarify the outcomes
			7. Motion to approve with recommendations above reviewed by Executive Committee – unanimously approved
		4. CHLS 345: Latino/a Leadership in STEM – **Tabled**
			1. Posted on BeachBoard/GE Course Proposals Fall 2016
			2. New to General Education
			3. Request for Capstone: Writing Intensive; Human Diversity
			4. Discussion:
				1. Committee would like to also see early feedback in the included schedule.
			5. Recommendations: add the early feedback and revisions to the schedule (pacing of the class), include how they plan to teach writing, add a SLO devoted to writing, include consistent language used for the essential skill of written communication, at least 2 or 3 SLOs
			6. Motion to table
8. Future Business: None
9. Adjournment – 3:30 pm
10. Future Agenda/Discussion Items: None

**Committee Member List Attendance**

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| **Last Name** | **First Name** | **College** | **Title** | **Sept 12** |
| Chen | Ming | CBA | Assistant Professor, MGMT/HRM | Present |
| Dunagan | Colleen | COTA | Associate Professor, Dance | Present |
| Eldon | Beth | CNSM | Associate Professor, Biological Sciences | Present |
| Estrada | Gabriel | CLA | Associate Professor, Religious Studies | Present |
| Harris | Monique | ASI | Student Representative (Ex-Officio) | Present |
| Hempel-Lamer | Nele | AA | Interim AVP, Undergraduate Studies (Ex-Officio) | Excused |
| Jackson | Duan | UCUA | Director, University Advisement (Ex-Officio) | Present |
| Keely | Beth | CHHS | Professor/Undergrad Advisor, Nursing | Present |
| Li | Guotong | CLA | Assistant Professor, History | Present |
| McPherson | Mary | CLA | GE Coordinator (Ex-Officio) | Present |
| Newberger | Florence | CNSM | Professor, Math & Statistics | Inactive |
| Nguyen | ThucDoan | CBA | Assistants Professor, Marketing | Absent |
| Paskin (Chair) | Danny | CLA | Assistant Professor, Journalism | Present |
| Piker (Secretary) | Ruth | CED | Associate Professor, Teacher Education | Present |
| Ramachandran | Hema | LIB | Associate Librarian | Excused |
| Reynolds (Vice Chair) | Grace | CHHS | Assistant Professor, HCA | Present |
| Sittler Schrock | Rebecca | COTA | Graduate Advisor, Art | Present |
| Travis | Tiffini | LIB | Associate Librarian | Present |
| Wright | Cory | CLA | Assistant Professor, Philosophy | Present |
| Wu | Xiaolong | COE | Associate Professor, CECS | Absent |
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| **Recurring Guests** |  |  |  |  |
| Scenters-Zapico | John | WAC | Director, Writing Across the Curriculum | Present |

Guests

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| Scepanski | Josh | UCUA | Associate Director, UCUA |  |