University Library Committee  
Meeting Minutes  
Friday, October 4th, 2013

**Members Present:**
Jo Brocato – CHHS *(Chair, Spring 2014)*  
Nelly Goswitz – CLA  
Karin Griffin – University Library  
John Kleinpeter – COTA  
Tracey Mayfield – Associate Dean & Librarian, University Library, Ex - Officio  
Chung-Min Lee – CNSN  
Nhora Serrano – CLA *(Chair, Fall 2013)*  
Praveen Shankar – COE  
Elizabeth Zambrano – Student Representative  
Daniel J. O’Connor –Chair, Academic Senate

**Members Absent:**
***Arlene Lazarowitz – CLA (Sabbatical)*  
Ming Chen – CBA  
Khue Duong – University Library  
*Vacant* – Graduate Student Representative  
***Deborah Thien – CLA (appointed after October 2013 meeting to replace Arlene Lazarowitz)*

1. **Call to order**
The Chair Academic Senate Daniel O’Connor called the meeting to order at aprox. 1:05pm.

2. **Introductions and Announcements**
After all members introduced themselves, Dan O’Connor asked for volunteers to fill the Chair Position for the AY 2013/2014.
   - Nhora Serrano and Joe Brocato nominated themselves and were unanimously elected.
   - Nhora Serrano would serve the first semester (Fall 2013) and Joe Brocato the second semester (Spring 2014).
Dan proposed Nelly Goswitz for be the Secretary.
   - Nelly accepted the position for the first semester (Fall 2013) and asked Nhora to help her review the minutes.

3. **New Business**
   I. Tracey Mayfield came at 1:20pm and reviewed the committee’s role as the advisory committee to the University Library regarding the Libraries of the
Future (LOFT) project. Dan O’Connor promised to send the Memo with all the details about this project to all the members of the ULC. He sent it on October 4th, 2013 at 1:48pm.

II. The ULC Charge was read aloud.

III. A proposal to change the meeting room was made by Dan O’Connor. Nelly Goswitz volunteer to ask the RGRLL Secretary to see if is possible to book the next meeting in AS-385.

IV. Nhora Serrano would contact Tracey Mayfield to find out if it would be necessary to meet for the November meeting or not. Nhora would communicate with committee members approximately one week prior to the November meeting as to whether or not a meeting will be held.

4. Adjournment
The meeting adjourned at 1:55pm.