**TPC Committee**

**Agenda – December 11, 2014**

1.  Review the change in our charge

2.  Discuss our spring semester agenda and schedule 2 meeting sessions

3.  Discuss the state of the committee and how to proceed in recruiting and retaining members going forward

Please refer to the link for more information:

<http://www.csulb.edu/divisions/aa/grad_undergrad/senate/committees/tpc/>

Attached is the most current copy of our revised TPC charge for your review.

**DRAFT Proposal for a Revised Charge, Procedures, and Membership for the Teacher Preparation Committee**

**5/14/13**

**New Name: Educator Preparation Committee (EPC)**

A Subcommittee of the Curriculum & Educational Policies Council (CEPC) of the Academic Senate

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Educator preparation is the responsibility of the whole university, extending beyond approved preparation programs to a campus-wide understanding of the collaborative role of the university in preparing educators to teach the university’s future students in every subject area. The EPC exemplifies this understanding in its charge and membership.

**Charge**

1. The EPC will serve as an advocate for educator preparation across the university. Members will bring issues to the EPC’s attention, and will take information back to their colleges and colleagues to build awareness and foster discussion and innovation.
2. Upon request, the EPC will advise CEPC and the Academic Senate regarding proposals or policies related to educator preparation across campus.
3. The EPC will routinely advise CEPC and the Academic Senate on contemporary local, state, and national education initiatives, policies, reforms, and issues that are relevant to educator preparation, and advance teaching and learning across the university and in P-16 contexts.

**Procedures**

1. The EPC will meet at least twice a semester, with additional meeting dates set by the Chair as needed.
2. The EPC will elect a Secretary to take and post minutes, archive materials, and distribute resources.
3. The Associate Dean of the College of Education will provide ongoing support to this committee, bringing information and providing consistency across chairs’ terms.
4. The Chair of the EPC will be elected to serve a one-year term.
5. Faculty members will be elected or appointed to serve for three-year terms. Student members will be appointed for one-year terms.
6. The EPC will report annually to the CEPC.

**Membership**

12 voting members

4 Ex Officio members

1. The Coordinator or designee, Single Subject Credential Program (Ex Officio)
2. The Coordinator or designee, Multiple Subject Credential Program (Ex Officio)
3. The Coordinator or designee, Special Education Credential Program (Ex Officio)
4. One faculty member, basic credential programs
5. One faculty member, advanced degree or credential programs
6. Associate Dean for Undergraduate and Post-bac Programs, CED (Ex Officio)
7. One faculty member, College of Liberal Arts
8. One faculty member Colleges of the Arts
9. One faculty member, Engineering
10. One faculty member, Health and Human Services
11. One faculty member, Natural Sciences and Mathematics
12. One faculty member, Library
13. One representative from the local education community invited by the EPC Chair
14. One student member who has been admitted into any basic credential program
15. One student member who has been admitted to any advanced credential or graduate program
16. One member of the Curriculum and Educational Polices Council selected by the Council, who should also be a member of the Educator Preparation Committee if possible; if an individual with dual membership is not available, the Council member becomes a non-voting member of the Educator Preparation Committee