**CSULB EDUCATION ABROAD SUBCOMMITTEE**

**ORGANIZATIONAL STATEMENT**

**Mission**

The Education Abroad Subcommittee of the International Education Committee (IEC) supports the mission of the IEC regarding education abroad policy, linkages with universities outside the United States, and campus-specific education abroad options.

**Charge**

The duties of the Education Abroad Subcommittee shall include, but not be limited to, the following:

* reviewing policy documents regarding Education Abroad and making recommendations to the IEC;
* reviewing proposed bilateral exchange linkages with institutions of higher education from other countries and serving as a recommending body to the IEC regarding the creation of exchange agreements with these institutions;
* promoting study, volunteer, internship, and work abroad programs; and
* submitting an annual report of the committee’s activities to the Chair of the IEC.

**Membership Structure**

* Associate Dean and Executive Director, International Programs
* Director, Education Abroad
* One (1) tenured, or tenure track, or lecturer faculty member from each college, two (2) from the College of Liberal Arts, and up to two (2) additional faculty or staff members for at-large positions, as recommended by the Education Abroad Subcommittee and approved by the IEC

Staggered terms of membership shall be three years, with eligibility for reappointment.

**Governance**

The Committee shall annually elect a Chair and a Recorder.