

CSULB INTERNATIONAL EDUCATION COMMITTEE (IEC)

**Minutes: Friday, April 18, 2014
11:30 AM – 1:30 PM (FO2 101)**

Francine Vasilomanolakis, Leakhena Nou, Emyr Williams, Panadda Marayong, Clarice Ross, Shadi Saadeh, , Elaine Haglund, Tom Kelty, Dana Sumpter, Sharon Olson, Tim Keirn (co-Chair), Jeet Joshee, Richard Marcus (co-Chair and Notetaker)

1. Introductions

1. Introduction of New Members
 - Introduced Leakhena Nou (from Sociology).
2. Approval of Agenda
 - Approved (Unanimous)
3. Approval of March Minutes
 - Approved as amended (Unanimous)

2. Reports

1. ASI Fee Referendum to Support Study Abroad
 - Sharon and Elaine reported that ASI President John told them that ASI had decided to allocate \$50,000 from the new fee revenues for study abroad. John described how that would be distributed. Similar to travel grants (like for conferences). Student will apply through the board of control in ASI (rather than a faculty or IEC role). Tim offered to send a letter or email to the ASI to thank them for their commitment. Discussion about whether to ask for criteria or just thank you. Decision was to just thank and wait for fall about process. Motion made and passed unanimously.
2. AVP Joshee Report
 - Jeet reported that the ASI hadn't gone through the budget. It is *up to* \$50k, but the expectation is that it will be \$50k. It is a stable source of funding for them but they will vote each year on how much to set aside for study abroad. Every year it needs to be treated as one time funding since there is no set funding.

- Matching funds from CCPE. There will be some matching but exactly how much is as of yet uncertain. CCPE looking to hopefully match ASI 1:1. We need to work with ASI to develop criteria. Whether it is a full or set amount.
- Tim asked how this is being synchronized between the two bodies noting that Jeet's funds incentivizes ASI to spend more on international education in the future.
- Jeet will meet with John and with the ASI board about how the coordination of funds will happen.
- Tim asked for clarification -- Is the matching from CCPE in addition to existing student travel funding? Jeet: yes. But, it needs to be packaged together as an impressive figure. Jeet to keep IEC in the loop on the process.
- Action item: Jeet to communicate with John and Joe. Jeet to look at his budget and to decide what amount is available for matching. A small committee from IEC will help establish guidelines.
- Confucius Institute: Similar to British Council. Outlet of government to promote Chinese culture and language. Government provides the funds for staffing and other cost. They provide faculty member from China. Partner university is a language institute. Administratively, we need to provide space. The faculty would come from China. Administratively they would be part of International Programs and it will be in AAAS. AAAS have been part of the conversation. Many Confucius institutes work with school districts so we are looking to work with LBUSD with focus upon language and cultural (potentially in history courses). Hebei has additional funds for teachers. Application has been submitted.

3. CIE (Sharon Olson)

- Delegation of 16 from China Medical in Taiwan on campus next week. They are interested in smart classrooms, online learning, and flipped classrooms.

- “British are coming” -- British Council on campus on Wed April 30th and bringing delegation of faculty/administrators from 16 different universities. (English universities) Starting in SD and then here/LA/SF. Terrence and Elaine to host for advisors. Graduate programs and study abroad.
 - Multicultural dinner show on Saturday, April 26th.
4. Capital Campaign Fund to Support Study Abroad (Sharon Olson) is very close to their goal. What they want to do to put it over the top is to go to faculty and staff to contribute. Sharon spoke with Andrea Taylor to put contribution through payroll deduction. They will go to this phase in the fall. This will become one of several areas of contribution.
 5. Education Abroad Subcommittee (Em Williams) -- Eight Independent Provider Proposals were reviewed and seven were approved -- API, AIFS, CAPA, CEA, GlobalLinks, ISA, SAS. SAI was seen as incomplete information. SAI should be fine after they give more complete answers (based on experience to date this is a process problem).
 - i. Tokyo Denki University Proposal. Concern with efficacy of setting up a direct exchange program with a university that doesn't offer courses in English. The intent was for Grad Students in engineering. A small number of students. A lot of interest from Denki but subcommittee skeptical of the number of graduate students in ENGR from CSULB that could study in Japanese. Motion: Hamano to examine an alternative option to set up a bilateral exchange program with TDU and recommends that he meet directly with Terrence Graham to examine the cost viable option for developing a relationship between CSULB and TDU. The IEC voted unanimously to support the EASC motion to send it back to Dr. Hamano to explore an alternative relationship type with Terrence Graham.

6. New Meeting Date/Time for Fall (Tim Keirn)
 - i. New time will be 12-2 Second Tuesday of Every Month. Room AS-124 is reserved but will be moved to History conference room as it is seen as more central, more comfortable, and is a smart conference room.

7. ACIP (Richard) Personnel changes report. New Assistant Director for Students in place in CSU IP office. Associate Director of IP has resigned and new search is under way. Changes to Spain – Madrid and Granada - are underway. New Learn Language in Jaen program very successful. Moving towards new programming with the AFAC of the ACIP recommending a rank order of preferred need with Brazil at the top of that list (India second).

3. New Business

1. Drafting an IEC Letter to Incoming President Conoley. Suggestion from Ed Abroad Subcommittee that the IEC on behalf of the International Education community at CSULB draft a welcome letter for incoming President Conoley. Jeet Supports writing the letter. Not too lengthy. Intention to get on radar screen. The following were suggestions for the letter:
 - i. Tim: a welcome but also a point of advocacy.
 - ii. Sharon: how many years in existence (since 1986) and now part of the Senate.
 - iii. Elaine: We are big on this campus. International House,
 - iv. Richard: International House for students, Global Studies Institute for curriculum, CIE for Study Abroad and International Students. IEC is the policy body, including the 2014 Education Abroad Policy, and the nexus of faculty and staff advocacy.
 - v. Sharon: Embedded in academic governance of the university.
 - vi. Jeet: Just letting her know we exist. Highlight only. Not detail.

vii. Tim: Will take first draft of the letter for Richard and Jeet to then look at it for completion by May 16th.

2. Global Curriculum Initiative Proposals: Seven applications. Feedback sought from IEC but the working group will score and judge with focus upon how many students will benefit and what is the quality of proposal are most important.

4. Other Business. Tim: Announcement. Solanki Lecture. April 30th.