

**Faculty Advisory Committee on Technology (FACT)**  
**Meeting Minutes : Oct 2, 2013, 11am-12:00pm (AS-244)**  
**(Unapproved)**

**Attendance:**

Present: Lesley Farmer, Casey Goeller, Leslie Kennedy, Jessica Pandya, Janet Foster, Carolyn Bremer, Roman Kochan, Prashanth Jaikumar, Fernando Bogerin (student rep.)

Absent: Tiffini Travis, Reza Toosi, Hojin Moon

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1. Approved September 2013 minutes and agenda for October meeting

2. Heard from Terre Allen, who was invited to speak about ongoing tech professional development (tech PD) programs. Several points were discussed:

- Past focus in tech PD was on getting faculty to reflect on instructional design, and choosing tech tools aligned with course goals. Now we also have resources/guidance for flipping class, blended design.
- Terre emphasized identifying the needs of faculty and supporting development programs at College level. For example, use of ipads to improve teacher efficiency, reduce faculty workload.
- There was brief discussion of direction and nature of tech PD pursuant to recent university leadership changes. Brief mentions of Provost IT task force (Kennedy, Bremer) with regards to Intellectual property rights issues.
- There was more discussion about specific faculty development programs at College level. For example, Faculty Learning Community (FLC) is prospering in CNSM. Plans are underway to implement in CLA soon and more colleges in 2-yr window. Assessment revealed FLC works best at College level.
- Future plans could include having colleges come together to form center for faculty PD. Discussed possibility of common strategic goals and blended instruction across Colleges (and how this feeds into curricular development issues)
- New faculty FLC has been in place for some time (1<sup>st</sup> year focuses on adjustment, resources), 2<sup>nd</sup> yr hand off to College for more contextual PD. In same vein, Terre mentioned focus groups after passing key steps in RTP process
- Brief mention of CCPE faculty training programs. It was acknowledged that there is no overlap or coordination with tech PD as discussed above.

**3. Software licensing issue: Is there a central repository or informational access point for campus-wide licensed software? (Prashanth)**

Answer was No (Foster), local needs and budgets tend to influence purchase, but one can avail of software depot. It was suggested (Kochan) that faculty check for availability of software licenses with Purchasing.

**NB.** Panopto presentation (Goeller) and tech tips will be at next FACT meeting on 1<sup>st</sup> Tuesday of November

Respectfully submitted by  
Prashanth Jaikumar  
October 9, 2013