

Faculty Advisory Committee on Technology (FACT)

Organizational Meeting Minutes

Tuesday, 4/8/2014

11 AM– 12:00 PM

**Committee members attending:**

- Lesley Farmer – Casey Goeller - Prashanth Jaikumar – Francine Vasilomanolakis – Carolyn Bremer – Tiffini Travis – Janet Foster – Deborah Hildreth-Pisarcik

**Guests:**

- Stafford Cox (Academic Technology Services)

**Discussion items:**

1. The committee discussed proceduralization of tech tips submission and refresh. Members were tasked with review of present tech tips available on the IT Knowledge base to identify potential updates and/or new questions to share at the next meeting.
2. Stafford Cox gave a presentation on statistical software and analysis tools available for the campus community, such as SPSS, Minitab, NVivo, ParScore, Qualtrics, SAS. He also mentioned other data gathering software for social sciences and geography. Campus licenses for Mathematica is in the works. Faculty can download many of these tools from CSULBs Software Depot, with assistance from the College/dept IT specialist. Students can presently only access SAS and Minitab.
3. The committee discussed student & faculty readiness for instructional technology. Students could benefit from taking introductory learning assignments that prepare them to successfully navigate and use the online tools.

It was noted that there are varying levels of awareness, skills and desire among the faculty regarding adoption of hybrid or online teaching methods. Only a few faculty have experiential knowledge from taking an online course themselves. It was recommended that members sound out their department colleagues to gauge interest and needs in moving to online teaching. Summer schedule of workshops for faculty interested in flipping their class will be made available soon.

Next meeting scheduled for Tuesday May 6, 2014.

Respectfully submitted for review on 4/24/14

Prashanth Jaikumar