

Faculty Advisory Committee on Technology (FACT)

MINUTES

Tuesday, September 5, 2017

11:00-12:15

Academic Senate Conference Room, AS-125

1. Present: B. Allen, H. Chen, S. Dark, C. Deckers, J. Huer, B. Ransom, M. Muller, D. Paskin, P. Spektor, T. Travis
2. Agenda approved
3. Review FACT Charge and Roster
 - 3.1. Introduction of new members
 - 3.2. No current representative from the Staff Council; Bengt has contacted individual in charge of recruitment
4. Chair and Secretary Elections
 - 4.1. Chair: Bengt Allen
 - 4.2. Secretary: Phillip Spektor (Fall 2017)
5. Old Business
 - 5.1. Minutes from May 5, 2017 meeting approved
 - 5.2. Bengt presented FACT 2016-2017 Annual Report
 - 5.3. FACT BeachBoard access; Bengt will make sure others are added
 - 5.4. Discussion of plan to revise existing CSULB policy on online/hybrid education
 - 5.4.1. Definitions of different modes of instruction; important for conveying the correct style of instruction to teachers and students who are choosing these courses
 - 5.4.2. CSU Fully Online program provides an opportunity for eligible matriculated students to enroll in one online course per term offered by another CSU campus
 - 5.4.3. How to ensure online readiness for students?
 - 5.4.4. Evaluating the impact of converting a department's offerings to online; strategic approach that ensures the quality of instruction
 - 5.4.5. Online instruction can be used for emergency purposes, as courses can be offered even if the campus is inaccessible (e.g., University of Beaumont in Texas after Hurricane Harvey)
 - 5.4.6. Class notes in the schedule of classes currently have confusing information of limited value to students (e.g., "Check with department for more information")
 - 5.4.7. Although not necessarily covered by online/hybrid policy, "flipped" classes should be identified in the schedule of classes, so students know before they enroll (same for those in active learning classrooms?)
6. New Business

6.1. Assigned tasks: read current policy draft and various associated policy documents available on BeachBoard for discussion at October meeting

Future meetings (FACT meets the first Tuesday of the month, from 11:00-12:15)

- 10/3/2017
- 11/7/2017
- 12/5/2017
- 2/6/2018
- 3/6/2018
- 4/3/2018
- 5/1/2018