

Faculty Advisory Committee on Technology (FACT)

MINUTES

Tuesday, November 1, 2016

11:00-12:15

Academic Senate Conference Room, AS-125

1. Call to Order

B. Allen, M. Aliasgari, S. Dark, C. Deckers, A. Pandey, J. Pandya, B. Ransom, S. Smith, T. Yamada, M. Yao, J. Fleming (Guest)

2. Approve Agenda and Minutes from October 4, 2016 meeting

3. Announcements

- Shawna Dark presented on new ATI Faculty Champions program and development of new model for Hybrid/Flipped program
- New student representative, Ashitosh Pandey, College of Engineering ASI Senator

4. Old Business (Online Course Policy Revision)

- Bengt will put a working draft of the new policy that can be edited by all members in OneDrive on the FACT BeachBoard site; associated documents and links are already available under Content (to which more can be added).

4.1. Definitions of different modes of instruction

- Mode of instruction should be identified in schedule of classes, not catalog
- Bengt presented a PPT with multiple definitions of different modes (PS 03-11, CSULB ATS, catalog, etc.); lots of discussion
- Which modes do we have? Face to Face, Hybrid, Online (**WASC defines 33-66% time online as hybrid? Needs to be documented**)
- **Need to determine origin of 2 hours per unit on campus in current CSULB definition of Local Online Class came from - WASC?**
- What about Active Learning Classrooms? Should they also be identified in the schedule of classes?
- Discussion of how many courses should/can a student take online for their degree
- Does Standard Course Outline template include modes of instruction?

- Procedure for existing courses that want to move to hybrid or online? See CSU East Bay – “course modification request”

4.2. Scope of revised policy (digital technology?)

- Will revisit next meeting

4.3. Key policy components (use list in CSU Campus Policy Analysis as starting point)

- Discussion of categories; link to CBA for intellectual property, so that when it changes... something like “we comply with the CBA”

4.4. Assigned tasks

- Read various CSU campus policy documents; BA will set up editable draft document in BeachBoard
- Future: will need a memo of sorts about what was wrong with the old policy and why we made a new one, rationale, highlights, related changes, etc.
- Future: Reach out to E-MBA and Emergency Management – have existing online programs

Future meetings (FACT meets the first Tuesday of the month, from 11:00-12:15)

- 12/6/16
- 2/7/17
- 3/7/17
- 4/4/17
- 5/2/17