**EXECUTIVE COMMITTEE MEETING**

MINUTES and Notes

Tuesday, October 18, 2016

1. Call to Order
	1. Voting present: N. Schürer, J. Pandya, D. Stewart, C. Brazier, R. Fischer, D. Hamm, T. Yamada
	2. Non-voting present: D. Hood, E. Klink, , M. Flores, D. Domingo-Forasté, , B. Jersky, C. Lindsay, M. Stephens, S. Olsen (for J. Licausi), A. Montes
	3. Absent: J. Licausi, P. Soni
2. Approved Agenda
3. Approved minutes: Meeting of October 11, 2016
4. Announcements and Information—none
5. Reminder
	1. Academic Senate meeting on October 20, 2016, 2:00 – 4:00pm, PSY-150
6. Special Orders
	1. Report: Provost Jersky
		1. 11/13 anniversary of Nohemi Gonzalez’s death (in Paris bombing)
		2. Call for calendar people to look at key religious dates for Univ. calendar answered.
		3. Budget discussions start tomorrow (see last minutes for dates and times) with BJ and MS.
		4. Formal notification of fee-rise process rec’d. Now go to legislature and make pitch for funding.
		5. MF: talking with ASCSU presidents to lobby gov. and leg. against fees raises and for budgetary funding instead.
		6. BJ: Univ. has not had a registrar to date; Donna Green will be new registrar and title recognizes what she already does. Duties: certifies degrees, enrollment records and transcripts, etc.
		7. HVDI: Phase 1 and P2. Main point is to create a structure to get us through 2025 with wide campus engagement. Colleges presented yesterday budgets and ideas for P1. Summer/Winter courses and running small classes were common themes. Looking at the college submissions: attempts were made to develop things, not as one-offs but rather things that would evolve and endure. ***Four cross-university task forces: Re-Imagining the First-Year, Research and Evaluation, Communication, Student Engagement.*** (1) Strategic advising cmte (Donna Green and Duan Jackson); (2) enrollment management committee (Dhushy chair); (3) student engagement task force, and communication (Jersky chair—wants help though); (4) research and evaluation (within RSCA framework), and reimagining the first-year (Nele H-L and Charity Bowles). Task forces within colleges = (1) Curriculum and innovations; (2) faculty development; (3) preparation for post-graduate success. [NS concerns: faculty not very prominent. Info needs to be out quick. Make committees do what they are supposed to do.]
		8. DD-F: some students told/not allowed to study-abroad because they wouldn’t graduate in 4 yrs.] BJ: ASI suggested study abroad be a “time-out” on four-year graduation clock. College should look at curriculum whether anything standing-in-the-way of study abroad. [JP: where will budget be reported? To HVDI cmte?] Provost decides on budget as designee of president. Will be based on the seven college proposals. [TY: waiting for announcement of how to nominate students for winter term help]. Provost will find money to support student stipends. At minimum, cost should not be larger than stateside cost. But devil in details: what funding source; way to deliver; evaluate need. [EK: we’re doing course substitution route to move graduation].
		9. JP: Dean of students is being advertised? [Jeff Klaus’ position will be separated into two sets of responsibilities/two positions]
7. Old Business
	1. Academic Senate Retreat—reviewed program schedule; AS Exec can invite people too.
	2. Ethnic Studies Report—not discussed
	3. Committee list—not discussed
	4. Charge of International Education committee (IEC)—not discussed
	5. Future of Library Committee—Tracey Mayfield: never quorum in 7 yrs. Of meeting with cmte. Is the cmte. otiose or revivable? Regular communication occurs between FACT and the library and all of its constituencies. Should the library have a cmte. on the books as a contingency? How make this cmte. useful? TM thinks cmte. is not proper—other ways to communicate with AS such as by report of the Dean or designee. How about a cmte. as advocate for library needs. What needs? When budget cut by 30% a few years ago, did need advocacy for the library. JP for disbanding the cmte. and taking matter to the whole senate. BJ: this cmte. has very little current function. Thinks library is supported well considering resource constraints. TM appreciates advocacy, but cmte. may not be way. ACTION: Chair to look at by-laws concerning possibility of removing cmte. from the list.
	6. Policy on Academic Freedom—not discussed
	7. Extra credit—not discussed
8. New Business
	1. ACTION: Position Description for AVP for Undergraduate Studies—approved by voice vote with amendments. M: TY; 2nd: dts.
	2. ACTION: Position Description for Vice Provost and AVP for Planning—approved by voice vote with amendments. M: JP; 2nd: TY
	3. ACTION: Wang Family Excellence Awards: 8 nominations in total rec’d for the three focal areas: recommendations were made to President.
	4. Revision of Academic Senate Policy 96-21 on **Employment of Graduate Students as Student Assistants, Graduate Assistants, and Teaching Associates—not discussed**
	5. Charge of LGBTQCC committee—not discussed
9. Inclusive Excellence in Teaching & Learning Workshop in Anatol Center
10. Adjourned at 3:50 PM.