**EXECUTIVE COMMITTEE MEETING**

MINUTES and Notes

Tuesday, October 25, 2016

2:00 – 4:00 pm

Academic Senate Conference Room (AS-125)

1. Call to Order
	1. Voting Present: N. Schürer, J. Pandya, D. Stewart, C. Brazier, R. Fischer, D. Hamm, T. Yamada
	2. Ex-officio non-voting present: D. Hood, E. Klink, P. Soni, S. Olsen (for J. Licausi)
	3. Invitees and AS staff present: M. Flores, D. Domingo-Forasté, M. Stephens
	4. Absent: B. Jersky, J. Licausi, J. Conoley, C. Lindsay, A. Montes
2. Approved Agenda
3. Approved minutes: Meeting of October 18, 2016; add HVDI list to minutes from handout.
4. Announcements and Information
	1. Dr. C. Lindsay retire @ end of AY. Will need a position description VP and Dean of Graduate Studies. NS will find fac. for search cmte.
	2. Athletic director search—ACTION: one faculty rep. Issue a call for this.
	3. Brandon Gamble can’t come to AS retreat.
	4. JP: Campus Goals Cmte. report: JP/NS tasked for work on “quality of faculty.” HVDI is now hanging over all goal-thinking. NS will ask about the ABSS and Strategic Advisory cmte. What about faculty co-chairs and student reps. on the task-forces? Need fac. with right background and gutsiness. Need to know what kind of fac. for each task force; length of terms; charges for each task force. Comm/Jrnlsm faculty on communication task force? Don Haviland on task force #1 because of research and evaluation is his bailiwick? Jersky said wanted help on task force #2 at last mtg.
	5. **Homework: look at HVDI handout.** HVDI goal—need to increase unit load in first year to 15 units? Student did better at 12 units in 1st semester. Fetishization of unit load over learning. Do something more than retention for 1st years from 89% 🡪 95%. One unit course on “How to be a student” as with 190 in CNSM, a survival of Univ 100. “Learning” not in Univ. mission statement. What about a task force on academic quality/learning and university experience. MS: we may have policies/procedures that impede people in graduating. JP instead of having task force on Academic Quality, put that throughout the charges of all task forces might be better.
	6. Put HVDI task forces and goals on AS agenda for 11/10? **Homework: think about people who should be on task forces or high level goals**, tell NS.
5. Reminder.
	1. Academic Senate retreat on October 27, 2016, 2:00 – 5:00pm, The Pointe
6. Special Orders
	1. Report: Provost Jersky—not present
7. Old Business
	1. Academic Senate Retreat—no discussion
	2. Ethnic Studies Report—no discussion
	3. Committee list—no discussion
	4. Charge of International Education committee (IEC)—no discussion
	5. Future of Library Committee—no discussion
	6. Policy on Academic Freedom—no discussion
	7. Extra credit—no discussion
8. New Business
	1. Revision of Academic Senate Policy 96-21 on **Employment of Graduate Students as Student Assistants, Graduate Assistants, and Teaching Associates—needs to be revised because of Unit 11 Bargaining Agreement. ACTION: Send to FPPC and CEPC.**
	2. Committee on Honorary Degrees—Policy vague. Three tenured, full profs. as members. A development tool. Can only give two degrees. ACTION: NS, TY, JP to this cmte.
	3. Language for categories in 02/04. ACTION: NS will work up new language for 1.0 using 1.3.
	4. Charge of LGBTQCC committee—no discussion
	5. Budget talk to AS?—no discussion
9. Adjournment