

**CSULB International Education Committee (IEC)
Standing Committee of the Academic Senate**

**Friday, December 3, 2010
11:30 am - 1:30 pm, AS 122**

MINUTES #3 2010-11

Present: David Anglin (At-Large Music), Shuhua An (Education), Michael Blazey (Liberal Arts), Eileen Bosch (Library), Casey Burkard, (Associated Students), Teresa Hagen-Crowder (Staff Council/Univ Relations), Heloiza Herscovitz (Liberal Arts), Nathan Jensen (Center for International Education), Jeet Joshee (CCPE), Tom Kelty (Natural Sciences/Mathematics), Leslie Kennedy (Academic Technology), Robin Lee (Career Development Center), Caroline Lusby (Recreation and Leisure), Richard Marcus (International Studies), Aparna Nayak-Guercio (RGRL), Laura Portnoi (Education), Raul Reis (ACIP), José Rivera-Chang (At-Large, Design), Shadi Saadeh (Engineering), Antonella Sciortino (Engineering), Carlos Silveira (The Arts), Nhora Serrano (Liberal Arts), Armando Vasquez-Ramos (Center for Community Engagement), Vlatka Velcic (Liberal Arts), Mark Washburn (Business Administration), and Emyr Williams (Study Abroad Subcommittee).

Absent Voting Members: Terre Allen (FCPD), Hamdi Bilici (Business Administration), Elson Browne (Housing/Residential Life), Simon George (Int'l Community Council), Rebecca Groff (Student Athlete Services), Rich Haesley (Liberal Arts), Mike Hostetler (Student Services), Jennie Hurley (President's Scholars), Yu Ji (The Arts), Catherine Martin-Dunlop (Natural Sciences/Mathematics), Lynne Richmond (CCPE), Edward Smith (Business Admin.), and Thomas Washington (Social Work).

Guests: Elaine Haglund (Resource Development) and Sharon Olson (Education Abroad/GLOBE).

I. Introduction

- A. New Members and Nominating Committee Update
- The meeting agenda was approved.
 - The October Minutes, 2010 were approved.
 - New members and Nominating Committee Update
 - Dimitrii Sidorov was welcomed back to the committee as the chair of the Education Abroad Subcommittee.
 - The Nominating Committee met with the Senate Exec to discuss IEC membership. Their request was for faculty membership with diverse international interest. The Senate Exec voted on this request after the presentation so the results are not yet know. It became clear that the committee should consider requesting nominations at end of the academic year and not the beginning of the next year.

II. General Reports

- Task Force Update (Richard Marcus)
 - Richard summarized that there had been work on a survey which provided input along with focus groups to collect the broad international issues across the campus and to bring the campus voice to the task force. The final deliverable will be completed by April 1st.
- AVP (Jeet Joshee)
 - AVP Joshee reported on the success of International Education Week in November. He thanked the Center for Intl Education for their hard work with short notice. President Alexander announced a \$25K scholarship for students for short term study abroad and 35% fee waiver for students for approximately 25 scholarship awards per year.

- In early November visited 15 Vietnamese university representatives and Ministry of Education and Culture members visited CSULB. The relationship between CSULB and these government entities could support a faculty exchange in the future similar to what the College of Business already has in place.
- A new international recruitment video is being created to recruit students.
- Center for International Education (Nathan Jensen)
 - Nathan reported that they are already planning for International Education Week for next year by trying to have all events scheduled at the end of spring 2011 so that they can be incorporated into class curriculum in the fall.
- Education Abroad (Sharon Olsen)
 - Sharon announced that the IP application deadline is Feb. 1. Study abroad workshops were scheduled for the next week, and they were expecting a strong response for spring.
 - For short term programs. 38 faculty had signed up for summer 2011. Scholarships will be available for students.
- Education Abroad Subcommittee (Emyr Williams)
 - Dimitrii reported that since the London semester abroad program was suspended temporarily last year, the committee would like to reintroduce it. Jeet Joshee stated that he has already requested Academic Affairs reinstate the funding for the program.

III. Working Group Reports

A. *Ad hoc* Working Group for Mission Statement

- Extensive discussion about the future mission. Highlights on how the IEC formed and why it has this mission statement from Elaine Haglund. Working group asked for inputs on mechanisms. Multiple members asked for framing concepts or prompts. Referred back to the working group which should create prompts or a list that would be sent out to the IEC members for input. To coordinate with Task Force, Richard agreed to work with working group on prompts.

B. *Ad hoc* Working Group for the Curricula/Collaborations

- Approved as written.
- At its November meeting the working group discussed mechanisms to foster internationalizing existing courses like training sessions for faculty, a list of faculty with international expertise who are willing to give guest lectures in courses, recognition for international students who agree to give presentations in courses, incentive awards for faculty.

C. International Students *Ad hoc* Working Group

- Approved with amendment in sentence two . . .this *Ad Hoc* Working Group seeks to develop Approved with amendment in sentence two . . .this *Ad Hoc* Working Group seeks to develop international student participation in courses, a network of social, academic, and cultural exchanges. . . .
- At its last meeting the working group discussed means by which their mission could be achieved like looking at what is currently in place for international students, integrating the activities of the Internatioanl Student Association with the activities of domestic student organizations; a buddy system that would connect incoming international students with domestic students before arrival, the development of a resource booklet for international students.

D. Grants (unofficial) Subcommittee

- Shadi presented the activities of the group. It met three times. The first meeting focused on the mission. The second meeting focused on the goals and activities. The third meeting was with TC Yih, the new AVP for research. Discussion about 1) integrating “international” into the new sponsored research database, the availability of single researcher emails, and giving search authority to the chair of the grants working group 2) setting up an international grants workshop in the spring (to include meeting with pre and post award staff to learn about process and to “workshop” actual opportunities). Shadi relayed that TC Yih is working on expanding staff and enhancing preaward. Shadi will follow up with TC beginning of Spring term.

E. Development (unofficial) Subcommittee

- Mission statement approved with amendment in sentence three spell out OUR Office of University Research and Sponsored Programs

IV. New Business

A. Task Force Working Group Questionnaire

- Discussed earlier in the meeting.

B. Incentive Awards to Globalize Instruction

- A draft of the Incentive Awards “Call for Proposals” was distributed to the committee but because of time constraints discussion was limited. Jeet expressed concern that the narrow focus of the call could limit or even undermine future funding opportunities. The Chair requested that 1) members e-mail suggestions for changes to Elaine Haglund by noon on Tuesday December 7, Jeet and the group working on the call meet after that, and that a final call could be ready by Friday December 10 in time for the following Wednesday Provost Message. 2) the IEC vote to give authority to the working group to distribute the revised proposal without further approval from the committee. It passed with no “nays” or “abstentions”.

C. Alumni Grants Program

D. CSULB Multidisciplinary Research Award

- C and D. The Chair encouraged members to be aware of the Alumni Grants Program and the CSULB Multidisciplinary Research Award and agreed to redistribute to the committee.

V. Announcements

- An International Education Committee (IEC) BeachBoard site was created so that members can email group members and view minutes /agendas, etc. easily.

The meeting was adjourned at 1:30 p.m.
These minutes have not been approved.

Recorder, Leslie Kennedy and Sharon Olsen