

## **CSULB INTERNATIONAL EDUCATION COMMITTEE (IEC)**

**Agenda # 7: Tuesday, April 14, 2015**

**12:00 – 2:00 PM (FO2 101A)**

**Richard and Terrence arrive at 12:30.**

In attendance: Tim Keirn (Chair), Thang Nguyen, Dana Sumpter, Leslie Reese, Karl Squittier, Em Williams, John Wang, Richard Marcus, Flora Banuett, Shadi Saadeh, David Anglin, Kim Gluck, Clarice Ross, Francine Vasilomanolakis, Khue Duong, Terrence Graham, Sharon Olson, Christina Nellis, and Jeet Joshee

### **NOTES FROM DATA UNTIL 12:30. Richard's Notes 12:30-2 below**

#### **1. Introductions**

##### **a. Approval of Agenda**

- i. M/S/P to approve the agenda

##### **b. Approval of March Minutes**

- i. M/S/P to approve the March minutes, with the correction on p. 4 regarding Ezra's name and gender pronoun

#### **2. Reports**

##### **a. AVP Joshee Report**

- i. Study abroad numbers are promising and moving in the right direction. We have a good number, but we have a long way to go. The President has set out a goal of doubling study abroad numbers in the next five years. This will be a huge challenge. Funding is very competitive; outside funding is essential, both public and private.

1. There is a need to reach out to students so that they are aware of funding opportunities, such as Gilman scholarships (which are for Pell grant eligible students).

2. Tracking all study abroad activities is a continuous challenge, since some students study abroad through programs that are not directly tracked (i.e., are 'off the books'). There is an existing database. Improving this tracking will help us meet the President's goal. Once a

program is credit bearing, it is 'on the books.' Jeet urged that even programs that are 'off the books' should be connected with his office so that they can be tracked, and so that insurance and other logistical matters can be addressed.

- ii. Liability issue. Jeet reaffirmed that 'nothing is risk free;' even low risk programs have to meet basic insurance requirements. Continued discussion of procurement office and the use of travel agencies. There is a form as of a couple of years ago that vendors can sign regarding risk/insurance, but it is a tax document that may be confusing and intimidating to a foreign vendor. Jeet's office will continue to follow up with these issues on a case-by-case basis. Students do sign an agreement not to sue pre-departure with regards to CSU system, CSULB, their college/program, and the associated faculty member. It states a list of potential risks in country. Sharon shared that she likes to communicate this in a group setting, which helps increase shared understanding of the risks.

b. CIE (Terrence Graham)

c. Education Abroad (Sharon Olson)

- i. They are getting close to finalizing numbers for summer faculty led programs—450-500 students as of now, compared to 291 last year. Such an increase may demonstrate finally coming off of the economic downturn, that more students have means to study abroad.

## **Richard's Notes**

### **3. Reports**

- a. AVP Joshee Report [Richard entered late in this report; see Dana's notes above]
  - i. Risk. Liability of provider; responsibility of ST study abroad faculty.
  - ii. Jeet: what we are trying to get at; a criteria where we would waive the insurance requirement. Every

student signs a document not to sue but it isn't seen as sufficient.

- iii. Tim: is there a way forward if explicit? Jeet: our documents outline risks.
- iv. Sharon: does it orally with each group.
- v. Jeet: German university doesn't have insurance because the state guarantees it – there is no private policy to cover CSULB concerns.
- vi. Terrence: Meeting with Risk. Many of our students go on independent providers, internships, etc. Transfer in later. Student takes Ed Leave. Risk said they are eligible for Alliant Insurance. They recommend they sent the waiver. Beyond that there is nothing more we need to do. Ed leave is sufficient.
- vii. Sharon: if they are going on Ed Leave we know they are going. Some who go in summer just go and return with a transcript.

b. CIE (Terrence Graham)

- i. Committee for ASI-CSULB scholarships. Huge volume. 180 applicants for 101 awards in summer. 50 for semester. 30 will win. 13 AY and all should win. Huge task for the committee. Nearing completion. Quorum last Friday. Third read scores are in. 24-member committee is too large. Lesson learned: core committee of 6 + external readers. Unrealistic for 6 to read them all. So, had to be in smaller pieces. Integrity in the process.
- ii. Inbound deadline – surpassed 6000 student applications. Projections to fall enrollment. Slight increases in first time Freshmen and Transfers. Slight increase. Not a large enough number to create capacity problems.

c. Education Abroad (Sharon Olson)

i.

4. Old Business

a. ASI-CSULB Study Abroad Scholarships

- i. Study Abroad Scholarships. Committed from ASI and CCPE.

- ii. We removed “half tuition scholarship” language and combined pot of money. It has been \$50k from ASI, \$50k from CCPE, + \$48k for ST programming support. Total: \$148k committed. (Not to lose track of the full commitment).
- iii. Sharon: Look again at the multipage document. ST, Semester, Year. Academic preparation is not the same for ST.
- iv. Tim: Agenda item for next time – review the process going forward. Tim to circulate the existing document in advance of the May IEC meeting.
- v.
- b. Internationalizing Teaching and Learning Curriculum Proposals
  - i. 6 proposals. More interest than that – 2 others were discouraged because they were one off opportunities.
  - ii. Theater, Criminal, History, Fashion, and ...
  - iii. Repeat offender: a winner this time submitted a new proposal. Terrence: no basis for no consideration but part of consideration.
  - iv. Tim: committee will meet soon.
  - v. David Dowell: will go to NAFSA

## 5. New Business

- a. Modification of Exchange Agreement Form
  - i. Tim: the “Marcus Clause”? (units transfer) Example II.3: Provide an example from at least one department that is likely to articulate with specific degree requirements.
  - ii. Lesley: Part I: Connection of the faculty member to university and how the proposal came about. Sharon: IV.5. addresses this.
  - iii. Tim: Is there a question that encourages the author that addresses the two-way nature? Yes. II.7.
  - iv. Terrence: II. 7. Start with “Exchange Agreements are based on reciprocity...”
  - v. Sharon: Add “faculty” role in exchange? Terrence: kind of captured in II.7. Separate that out “What are the benefits for CSULB faculty that you could envision?” Tim: Stay the way it is because we would

- have to address faculty exchange. John: Separate package policy?
- vi. Discussion on: Spread of information about faculty opportunities

- b. Faculty Travel Grant initiative (moved up on Agenda)
  - i. Professors Around the World (PAW)
  - ii. \$50k. \$500-\$2500. TT or Lecturer.
  - iii. No template for application. Addressing the questions in the call. Faculty to then write application themselves.
  - iv. If cost sharing should be displayed.
  - v. May 15, October 15
  - vi. Workshop/Seminar. Brief Presentation, 2 page report.
  - vii. Not meant to subsidize study abroad; meant for engaging faculty research, publication.
  - viii. Richard: FT Lecturers only?
  - ix. Tim: Concurr. FT Lecturers solves the problem.
  - x. Karl : clarifying other than research student-outcomes in paragraph description. Tim: key word is sustainability. Even with research – collaborations, partners, etc. help with sustainability. Terrence: sustainability might sometimes be not applicable.
  - xi. Tim: cost sharing is strong encouraged as part of the review criteria? Logistics is difficult. Applications are not aligned. College of Ed unclear. Maybe not part of criteria? Jeet: can at least indicate that you have applied. Shadi: international almost forbidden. Very difficult. Cost sharing is difficult to justify in ENGR. The logic is different. Flora: agreed that in many grants and stateside international is more difficult in the Sciences.
  - xii. Jeet: Email from dean is sufficient. Lesley and Shadi: “approval” is sufficient. Jeet: Cover sheet to sign off. #6 language will change to approval.
  - xiii. Dana: dates. If travel is happening in June... flexibility on actual date range for each award? Jeet: I haven’t

- through it through how the review committee meeting will take place. Jeet: which do we want?
- xiv. Cost-sharing language as opposed to “addition.” Jeet: it isn’t required. Just articulate this.
  - xv. Richard: Fiscal Year calls? Tim: two time periods per fiscal years? **“For travel in the 2015-16 Fiscal Year applications will be reviewed in two cycles: May 15 and October 15”**. Jeet: this year we will be flexible with this summer and June is ok. Shadi: as lose as possible on startup.
  - xvi. Committee to review the proposals: Terrence, Hemma, Em, Shadi, Karl.

## 6. Other Business