**Committee on Athletics Meeting**

**November 5, 2010 – 2:00pm – 3:30pm**

**BH 360**

**Approved Minutes**

**Present:** Sharon Taylor, Manuel Loureiro, Norma Kolb, Vic Cegles, Randy Langejans, Joanie Conley, Rebecca Groff, Justin Lawson, Sarah Arroyo, Jun Yan, Gayle Fenton, Karen Hakim-Butt, Simon Kim

**Absent:** Brenda Vogel, Sharon Guthrie, Frank Murgolo, Brittany Fastuca, Austin Metoyer, Isai Baldez, Bryce Weiglin, Rita Hayes, Alison Wrynn, Ikaweba Bunting

**Guest:** Jeff Klaus

1. Welcome and Introductions
	* Meeting called to order at 2:00 pm.
2. Approval of Agenda
	* Agenda was approved with one amendment to move Jeff Klaus up from VI to IV on the agenda.
3. Approval of Minutes from September 3rd, 2010 Organizational meeting
	* Minutes were approved.
4. Approval of Minutes from September 27th, 2010 meeting
	* Minutes were approved.
5. Bickerstaff Center for Student-Athletic Academic Services Evaluation & Review – Jeff Klaus
	* Dr. Jeff Klaus along with Dr. Marshall Thomas, Dr. Jonathan O’Brien, and Dr. Timothy Plax were instructed to conduct a review of the BAC as part of NCAA certification process.
	* NCAA Student Athletic Support Services is required to be evaluated every four years.
	* Recurring theme is the people in the BAC are doing a phenomenal job.
	* Eight areas the review team looked at:
	* Academic Counseling and Resource Sources
	* Tutoring
	* Academic Progress Monitoring and Reporting
	* Assistance for Student-Athletics with Special Academic Needs
	* Assistance for At-Risk Student Athletes
	* Academic Support Services Facilities
	* Academic Evaluation of Prospective Student-Athletes
	* Student-Athlete Degree Selection
* Met with Enrollment Services, coaches, student-athletes, Bickerstaff team, and senior athletic staff.
* Found we met or exceeded all of the basic standards.
* Areas of improvement that would put us at the exceptional level:
	+ Currently no formalized process for student-athletes to check-out laptops when they travel
	+ A lot of recommendations focused on the coaches and their role with the BAC
	+ Recommend BAC front office support staff vacancies (due to budget) be filled
* BAC funded by combination of Academic Affairs, Athletics, Lottery, Grants.
* Things that have ability to impact BAC:
	+ If coaches want to bring in students at greater risk academically – will impact tutoring, advising; no recommendations made.
	+ Equity of different athletic teams that are getting different size budgets.
1. Approval and support of Bickerstaff report
* Karen Hakim-Butt moved to approve.
* Joanie Conley gave a second to the motion.
1. Athletic Director’s Report – Vic Cegles
* NCAA certification is in process; occurs every 10 years; 18 month process.
* Vic thanked everyone involved in NCAA certification.
* Doug Robinson is the Chair of the Steering Committee.
* Blair Field Parking - Athletics department is taking over Blair Field from City of Long Beach.
	+ Contract ready to get signed; few more things to look at such as parking.
	+ Committed to $5,000,000 of capital improvements to Blair over the first 11 years of the lease in exchange for rent.
	+ Provided for high school teams continue to play there.
* Women’s soccer team is terrific; total rebound from last year. Yesterday beat Northridge; Sunday play Irvine; winner goes to WNCA.
* Women’s volleyball team on the road this weekend. RPI ranking index is 24 or 25. We have a chance to host at Pyramid.
* Homecoming is a week from tomorrow, Nov 13th.
* Next Friday night, Nov 12th is reunion of Alumni football. Haven’t played a game since 1991. Goal is to reach out to former football players who have wealth and resources to help us.
1. Review of Budget and Expenditures – Randy Langejans, Athletics Budget Director
* Athletics meets quarterly with a University based committee (Administration & Finance, Budget Mgmt, Foundation, and 3 members from Athletics Dept) to do quarterly reviews on year-to-date activity in the Athletic Dept.
* Randy distributed 2010/11 Operating Budget handouts. This was presented to Athletic Finance Committee in late May and given to the President. Randy gave overview of Athletic’s revenues/sources and expenses/uses.
* Blair Field has its own operating budget separate from Athletic’s operating budget.
* Simon Kim asked Randy or Vic to talk about the discrepancy between men and women team expenses.
* Vic talked about future facilities plan and the BLR.
	+ Tried to get student fee referendum and was voted down. Recommendation to the President to help fund Athletics.
	+ Continually cultivating donors. Have a $5,000,000 anonymous gift commitment to Athletics.
	+ FROGS will be going away due to new SWRC. FROGS provides valuable space for women’s soccer & volleyball locker rooms.
* Cost of CIE Waivers - International student athletics can qualify for CIE waiver but it counts against athletic’s equivalency. Currently have about 16 international student athletes.
1. Next Meeting
* December 10th at 11:00. Will look into rescheduling as Vic and Brenda will be traveling with the Men’s Basketball team to North Carolina.

Meeting Adjourned at 3:20 pm

Minutes Submitted by Sharon Taylor, Interim Chair and Scribe