

**ACADEMIC SENATE
MINUTES
MEETING #6**

Thursday, November 30, 2017, 2:00 – 4:00 pm
Towner Auditorium (PSY 150)

1. CALL TO ORDER
 - Convened: 2:03pm

 2. APPROVAL OF AGENDA
 - **Approved with one amendment**
 - Made by D. Stewart
 - 3pm time certain for Business Analytics second reading

 3. APPROVAL OF MINUTES AND ATTENDANCE SHEET
 - 3.1 Academic Senate Meeting of November 9, 2017
 - **Approved**

 4. REPORTS OF STANDING COMMITTEES AND COUNCILS
 - 4.1 Executive Committee: Announcements
 - Interim AS Chair J. Pandya was at Chancellor's office. Several campuses have written delay requests for EO 1100 and 1110. Those were rejected.
 - 4.2 Nominating Committee
 - Academic Appeals
 - Michelle DeMars will serve as the replacement for Leslie Anderson during Spring 2018.
 - Search for VP for Academic Programs and Dean of Graduate Studies
 - Xialong We will serve as the replacement for Rob Frear.
 - Dual Enrollment Task Force
 - The following nominees were approved:
 - Deborah Hamm
 - Misty Jaffe
 - Babette Benken
 - Need Committee
 - The following nominee was approved:
 - Suarjit Roy
 - 4.3 Academic Senate Consent Calendar
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5. REPORTS OF SPECIAL COMMITTEES: None
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6. SPECIAL ORDERS
 - 6.1 Report from CSULB President Jane Conoley: TIME CERTAIN 2:15 pm
 - Summary of President Conoley's comments:

- There is a push to have a student convocation on campus. This would be in addition to the normal convocation. There will be a call for faculty assistance to plan and prepare for such an event.
- PPFM and our campus police are looking into having more surveillance cameras on campus, especially in parking areas.
- Water quality on campus:
 - Mary and Jane reported that they are waiting for the findings from the testing.
 - They are looking into having a forum bringing in experts to discuss toxicology and the results
- A question was raised about the status of installing internal locks for classrooms.
 - Answer: Mary Stephens reported we are looking into manual locks from the interior. There are some limitations due to fire codes, etc. These will start with the larger lecture halls and move down from there.
- A question was raised about proper lighting in areas of construction. President Conoley replied she will have someone look into that issue.
- A question was raised about the types of herbicides and pesticides being used on campus. President Conoley reported they will check on it, and the specifics will be reported.
- A question was raised about why a portion of the payment for GS700 remains with CCPE.
 - Answer: To cover mandatory costs, credit card fees, etc.
- A question was raised about sustainability and charging stations for electric vehicles.
 - Answer: The campus is working on it. Most spots are in student lots. However, the question remains, "Do we mandate moving after four hours?"
- A question was raised about updates regarding extensions and acceptance of GE 1100 and 1110 resolutions.
 - Answer: President Conoley is not sure, but it appears a few have been granted.
- A question was raised about the status of the new alumni center building near the pyramid.
 - Answer: Only half of the money has been raised, so they are waiting for more funding.
- ANNOUNCEMENT: This is Mary Stephens' last meeting.

6.2 Report from CFA President Doug Domingo-Forasté

- Deborah Hamm is reporting due to Doug's absence.
- CFA is participating in a select committee on student success for remedial education reform 12/4/2017.

- The CFA Holiday get together is 12/7/2017.

7. UNFINISHED BUSINESS

7.1 Revision: Employment of Graduate Students as Student Assistants, Instructional Student Assistants, Graduate Assistants, and Teaching Associates (AS-1032-17/FPPC)—SECOND READING

- Interim AS Chair J. Pandya mentioned we have communicated with UAW and Mark Wiley to discuss some of the legal and contractual issues.
- Returning to section 6.0 due to new information
 - 6.0 – **MOTION** to change language to be in accordance with UAW and CSU policies (LINES 79-81).
 - Line 79 - The language will include “... provided that, in accordance with overall CSU policy, the total hours...”
 - AND, Line 79-80 – “...employment should not exceed 20 hours per week...”
 - **VOTE: 41-2 passed.**
 - 6.0 – **MOTION** to change language in Lines 81-82.
 - Line 81 - “Unforeseen work beyond 20 hours in any particular week must be approved by the relevant supervisor.”
 - A discussion ensued about this motion, including:
 - Considering omitting the entire sentence,
 - Questioning whether this is opening the door to extra work,
 - Questioning where the responsibility lies for reporting,
 - Questioning what the legal requirements are for payment.
 - **VOTE: 11-34 failed.** The quoted language above will be removed.
 - 7.0 – **MOTION** to omit the entire section because students are already required to notify all the relevant supervisors for any particular contract, and payroll should serve as a fact check of this process. Therefore, this entire section is unnecessary.
 - **VOTE: 38-8 passed.**
 - 9.0 (to become new 8.0)
 - **MOTION** in LINE 115 to add the word “direct.”
 - **VOTE: 43-1 passed.**
 - **MOTION** in LINE 109 to change the word “policies” to “policy.”
 - **VOTE: 32-5 passed.**
 - Section 5.2 – **MOTION** to remove “by students” in lines 73-74.
 - PAUSED – MOVED TO TIME CERTAIN

- DISCUSSION CONTINUED at 3:32pm.
- Section 5.2 **FRIENDLY AMENDMENT** TO THAT ABOVE (Lines 73-74). Add language "...performance of Teaching Associates, at a minimum, shall be subject to student evaluations using the same instrument as is used for faculty evaluations."
 - **VOTE: 34-2 passed.**
- **MOTION** to Add NEW SECTION 3.2 (And move current 3.2 to 3.3) – "In exceptional circumstances, with supervisor approval, a student employee may work more than 20 hours in a particular week during the Spring and Fall semesters."
 - **VOTE: 31-7 passed.**
- **VOTE ON ENTIRE POLICY with amendments. 33-2 passed.**

7.2 Revision: GS 700 Policy (AS-1041-17/CEPC)—SECOND READING

7.3 Business Analytics Certificate (AS-1034-17/CEPC/URC)—SECOND READING. TIME CERTAIN 3:00 pm.

- Guests: Sam Min, Michael Solt
- QUESTION: How many more units are students expected to take in excess of the normal degree?
 - Answer: 12 units for CBA majors, and 24 to 30 units for non-CBA majors.
- QUESTIONS: For non-CBA majors, do they have to take all the prerequisites? If a student is coming from outside of CBA, it looks like they would have to take as many as 33 units. Have you looked at the ability to substitute similar courses from other colleges in order to collapse the pre-requisites?
 - Answer: They will look into the demand for this certificate from students outside of CBA, and if there is a lot of demand, students and CBA can look into waiver or substitution agreements.
- Follow-up QUESTION: Why not write those waivers/substitutions into the certificate language right now?
 - Answer: We could add language that says "you must take class X or one of the following equivalent courses."
- QUESTION: Can government officials or individuals from the private sector come in and take the courses for the certificate?
 - Answer: The certificate is designed for matriculated students and not outside individuals.
- The DISCUSSION ENDED AT THIS TIME. The certificate will be discussed with the Senate Executive committee, revisions will be made based upon suggestions brought up during this meeting, and then revisited at the next Senate meeting.

8. NEW BUSINESS

8.1 BFA in Acting (AS-1043/CEPC/URC)—FIRST READING

- **MOTION** to move the BFA in ACTING to 3:15pm
 - **Approved.**
- Guests from theatre arts: Dean Cyrus, Hugh, Ezra, Andrea, Jeff (Chair)
- **JUSTIFICATION:** They currently have a BA, but this BFA will strengthen that model by having a cohort model of 20 students working together. Students will work together, as a team, and it will strengthen the quality of the education.
 - This is the best practice in the field to educate individuals.
 - Prior to budget cuts, this was recommended by the Chancellor's Office, and now is the time to do it.
- **QUESTIONS:** What if someone falls out of the cohort by failing a single course? Can they catch up with the cohort?
 - **Answer:** Students who are interested in a BFA program typically are very driven to devote their entire life to acting if they choose to enter a program like this. Those that fall out will return to the normal BA course.
- **QUESTION:** What if your cohorts can't hit the minimum enrollment to keep the program running?
 - **Answer:** They will build a window into the various courses in the BFA program for general BA students to fill seats and allow for extra enrollment to balance out any shortages.
- **MOTION** to waive the first reading.
 - **VOTE: 41-2 passed.**
- **SECOND READING**
 - **QUESTION:** Do you anticipate any additional laboratory/production costs for this program?
 - **Answer:** No. The program will be covered by existing courses and resources.
 - **QUESTION:** When does the cohort begin?
 - **Answer:** The sophomore year, after students have taken basic required courses and shown interest and ability.
 - They also have articulation agreements with various junior colleges so that incoming "juniors" can audition and enter the program when they come to CSULB.
- **MOTION to vote.** Seconded.
 - **VOTE: 42-0 passed.**

9. ADJOURNMENT – 4:02pm