**ACADEMIC SENATE**

**MINUTES**

**MEETING 4**

**October 20, 2016, 2:00 - 4:00 pm**

**Towner Auditorium - PSY 150**

1. CALL TO ORDER: 2:04 pm
2. APPROVAL OF AGENDA: Approved
3. APPROVAL OF MINUTES AND ATTENDANCE SHEET
   1. Academic Senate Meeting of October 6, 2016: Approved
4. REPORTS OF STANDING COMMITTEES AND COUNCILS
   1. Executive Committee: Announcements

* CSU Senate Chairs System-Wide Meeting in the Chancellor’s Office: All demonstrate having the same struggles we are having in our campus. Chair Schürer was not able to attend the meeting currently where they are talking about the graduation initiative 20.25 but will get information later to present to the Senate. This initiative must have a buy-in from the entire campus starting as soon as possible.
* Highly Valued Degree Initiative: All colleges are putting forward their plans for how to improve graduation rates.
* Provost Jersky and VP Stephens are doing Budget Road Shows this week with a great deal of important information. They have done two so far but will be doing more in the future.
* The AS Retreat is taking place next week, October 27, 2016. Invite staff and students you feel would be interested in contributing to the retreat.
  1. Nominating Committee
* General Education Governing Committee (GEGC)

Birgit Penzendstadler, COE, Term 2019

This nomination was approved.

* 1. Academic Senate Consent Calendar
     1. Discontinuance of the Bachelor of Science in Engineering, Option in Biomedical and Clinical Engineering (AS-1010-16/CEPC/URC)—SECOND READING
     2. Discontinuance of the Master of Arts Degree in Family and Consumer Sciences (AS-1007-16/CEPC/URC)—SECOND READING
     3. Discontinuance of Designated Subjects Credential in Adult Education (AS-1006-16/CEPC/URC)—FIRST READING
     4. Name Change for Department of Journalism and Public Relations (AS-1008-16/CEPC)—FIRST READING

Department Chair Daugherty explained the reasoning behind the name change.

1. REPORTS OF SPECIAL COMMITTEES: None
2. SPECIAL ORDERS
   1. Report from CSULB President Jane Conoley—TIME CERTAIN 2:15 pm

* Attended the Budget Road Show presented by VP Stephens and Provost Jersky today and learned valuable information.
* Council of Presidents: Talked about the Graduation Initiative. The highly valued headline is four years but the Chancellor reiterated focusing on not rushing students, but rather, promoting students to graduate on time as streamlined as possible.
* The event with the first ever proceeds to the Hospitality Management Program was successful.
* Cabinet meeting coming up on October 25th will talk about first amendment rights on campus.
* Senator Stewart suggested more preparation planning for Earthquake drills. We need to have additional instructions that indicate what we should do in classrooms where “Drop, cover, hold” does not work. President Conoley agreed and added that we are working with a vendor who is surveying all classrooms so they can be locked from the inside in case of a shooter situation. We have a PA system for announcements and instructions in a crisis situation. They are also looking into a potential telephone system of telephones in classrooms that will only ring during an emergency.
* Intellectual Property documents: The CSU has a version that is about to go to their senate and then to their CFA.
  1. Report from CFA President Douglas Domingo-Forasté

CFA Vice President Hytrek spoke on behalf of the CFA President Domingo-Forasté.

* Proposition 55 posters are available. They will be calling from the CFA Office on Monday, 5-7:00 pm to inform people of the importance of this proposition. Without this proposition, there is a fear that the CSU may have a budget cut of $240 million.
* Bargaining Survey: CFA members received this survey. If you did not get the survey you may call the CFA office. Filling out the feedback report gives CFA and idea of what is currently most important and what to bargain for faculty.
* Bargaining for faculty benefits is on the table. There is a serious threat that faculty may have to pay more out of pocket for their benefits. They will talk more about this on November 1st and 2nd, at noon at the Beach Auditorium on the first floor of the USU.
* On November 2nd, from 5-6:30 pm in the Anatol Center there will be a forum about all local election ballot initiatives for the state. This is open to the public.

1. UNFINISHED BUSINESS
   1. Revision: Certificate Policy (AS-976-15/CEPC)—SECOND READING

Section 2.2:

Senator Hamano requested to add a second sentence: “Departments may require a baccalaureate degree as a prerequisite to admission.”

A vote ensued:

Approve: 41

Oppose: 8

This amendment passed.

Section 2.2.1:

Senator Hamano requested to change the first sentence to say: “Undergraduate-level certificate shall consist of at least 9 upper-division units or graduate level” and delete the second sentence.

After discussion a vote ensued:

Approved: 6

Opposed: 44

The amendment did not pass.

Section 2.3:

This sentence was amended to say: “Any prerequisites for the courses in the program shall be clearly stated and included in the listed unit range of the certificate in the catalog.”

After discussion modifying the language, a vote ensued:

Approved: 43  
Opposed: 4

This amendment was approved.

Section 2.7:

Senator Miles made the amendment to change this sentence to: “With the permission of the graduate degree program, up to 15 units may be counted toward both a graduate level certificate and a graduate degree program.”

After discussion a vote ensued:

Approved: 41

Opposed: 2

This amendment was approved.

A vote ensued to approve the policy as a whole:

Approve: 45

Oppose: 2

This policy was approved.

* 1. Revision: Policies and Procedures for the Selection, Appointment and Review of Academic Administrators (AS-1000-16/FPPC)—SECOND READING

Section 1.1.1.2:

Senator Pandya made the change “Associate Vice Presidents in the division of Academic Affairs” and should be consistent throughout the document.

A vote ensued:

Approved: 39

Opposed: 2

The Academic Senate approved this change.

Section 1.1.1.2:

After discussion, Senator Pandya’s amendment evolved to say: “Vice Provosts, Deans of Graduate and Undergraduate Studies, Associate Vice Presidents, Assistant Vice Presidents, in the division of Academic Affairs.” and delete 1.1.1.3 Deans of Undergraduate Studies.

Provost Jersky spoke against including “Assistant Vice Presidents” in this section because this position serves in operational aspects of their division, not high levels of leadership.

After discussion, a vote ensued:

Approved: 39

Opposed: 2

This amendment was approved and the question as to remove “Assistant Vice Presidents” from this sentence continued.

1. NEW BUSINESS
   1. Revision: Policy on Class Scheduling (AS-979-15/CEPC/URC)—FIRST READING

Senator Brazier introduced this policy and the changes to the Academic Senate. He went through the edited policy and summarized the logic behind the changes. This policy was last updated in 1999.

1. ADJOURNMENT: 4:00 pm