**ACADEMIC SENATE**

**Minutes**

**MEETING 3**

**October 6, 2016, 2:00 - 4:00 pm**

**Towner Auditorium - PSY 150**

1. CALL TO ORDER: 2:03 pm
2. APPROVAL OF AGENDA: Approved
3. APPROVAL OF MINUTES AND ATTENDANCE SHEET
   1. Academic Senate Meeting of September 22, 2016: Approved
4. REPORTS OF STANDING COMMITTEES AND COUNCILS
   1. Executive Committee: Announcements:

* Retreat on Oct. 27, 2-5pm: “It Takes a Campus: An Inclusive Teaching and Learning Environment”.
* Inclusive Excellence in Teaching & Learning Poster Session and Resource Fair (FCPD), Tuesday, October 18, 2-4 pm, Anatol Center
* Wang Family Excellence Award: Deadline for our president to submit selected applications with letters is Friday, October 24th at noon. An email with more information will go out soon. The award is about $25,000.
* Safe Zone Ally Training: October 13, 2016, 12:45-5pm. RSVP at [Sharon.Cruz@csulb.edu](mailto:Sharon.Cruz@csulb.edu).
  1. Nominating Committee

Associate Vice President for Academic Planning:

Burkhard Englert, COE

Lisa Klig, CNSM

Johannes Muller-Stoch, COTA

Deborah Thien, CLA

Teresa Wright, CLA

President for Undergraduate Studies:

Elizabeth Eldon, CNSM

Beth Keeley, CHHS

Richard Marcus, CLA

Aparna Nayak, CLA

Kris Zentgraf, CLA

Task Force on Internships:

Joseph Aubele, UL

Howard Fletcher, CBA

Gary Griswold, CLA

Sookhyun Kim, CHHS

Academic Appeals Committee:

Nicolas Bordage, CLA (Temporary replacement for Gwen Goodmanlowe during 2016-17)

Fay Shin, CED Term

* 1. Academic Senate Consent Calendar: None

1. REPORTS OF SPECIAL COMMITTEES: None
2. SPECIAL ORDERS
   1. Report from CSULB President Jane Conoley—TIME CERTAIN 2:15 pm

Provost Jersky made the announcements on behalf of Jane.

* Attended meetings at the Chancellor’s Office regarding the Graduation Initiative 2025. This is a one-time funding. The money is allegedly coming in about three weeks. Long term plan: Focus on quality of education; student experience; removal of barriers by the CSU, Chancellor and Legislature; elimination of achievement gaps; graduation rates; etc. The money may be spent on things such as winter and summer intersession, etc. Additional sources of revenue may be available to spend on students.
* Bargaining negotiations: CSULB just settled with the UAW. GAs and TAs will be seeing a 3% increase in salary this year, 2% next year, as well as increases in minimum range. ISA’s ultimate goals is to increase from $12 to $15 an hour.
* Federal law and exempt vs non-exempt levels: CA law is different from Federal law. IF CA law applies, this will affect us particularly on lecturers because under CA law, there is no automatic exemption on teachers as there is on the Federal level.
* Inclusivity, free speech, student activism: Much more should be discussed about it. Report that the quantitative reasoning task force has been received by the Statewide Academic Senate. For those involved in teaching in quantitative reasoning, please read and comment.
* Strong audits of CSU on Pell-eligible students and how the CSU meets its mandated federal requirements. Attendance is required to be taken in all classes to make sure that students who are being given grants and other funds indeed registered. Any WU grade must be accompanied with a date of when you last saw the student in class.
* Preliminary 2017-18 budget: CSU is making a strong case for $178 million in addition to the current budget and the compensation funding. The quid pro quo is that we seem to be making progress to high graduation rates. Three ways the CSU sees us making this money: 1. Directly from the state (preferred version), 2. Tuition increases for students (we do not want to make of habit of this), 3. Cutting expenses which makes it more difficult to reach goals. You may hear about proposals to raise student fees. This may persuade legislature to give funding.
  1. Report from CFA President Gary Hytrek, Chapter Vice-president of CFA
* Vote for Proposition 55: A flyer with information and a calendar on relevant events is posted on the web next to the minutes. Please refer to this flyer if you are interested in promoting and supporting Proposition 55. The Trustees and the CSU us supporting this but cannot use state funds for these events. If Prop 55 does not pass, it will be unlikely that the legislature can give CSU new funds because K-14 would be ahead of us in line for backfilling lost revenue. For upcoming CFA bargaining roadshow: Note that in the next round of contract negotiations “benefits” will be on the table. CFA needs you to give input about what’s important to you.

1. UNFINISHED BUSINESS
   1. Revision: University Honors Policy (AS-1001-16/CEPC)—SECOND READING

* Section 2.2:

Senator Pickett spoke to his amendment, “Graduate level coursework can be requested to be accepted for honors credit upon a petition of the student, supported by the undergraduate advisor”.

After discussion, a vote ensued:

Approve: 13

Oppose: 33

This amendment did not pass.

A vote to the motion to suspend the rules so we can go back to section 2.2 for further edits:

Approve: 19

Oppose: 26

This motion did not pass.

Throughout the document: Change the name from Advisory Council to Honors Council.

A vote ensued:

Approve: 26

Oppose: 16

This change was approved.

* Section 4:

A motion to add “Faculty Council” instead of “Councils”.

Approve: 41

Oppose: 3

These changes were accepted.

Also, motion to change “selected” to “elected” in sec. 4. Motion was approved.

* Section 5:

Senator Brazier moved to delete the second sentence which describes curriculum.

Approve: 37

Oppose: 3

The amendment passed.

Senator Banuett moved to delete the first sentence in section 2.2:

A vote ensued:

Approve: 17

Oppose: 26

This sentence will remain.

Senator Banuett moved to modify the second sentence in section 2.2 to say, “Honors courses include a heavy emphasis on theory and/or address complex issues”.

A vote ensued:

Approve: 29

Oppose: 15

These changes were approved.

A vote on the entire policy ensued:  
Approve: 41

Oppose: 2

This policy as a whole passed.

* 1. Revision: Certificate Policy (AS-976-15/CEPC)—SECOND READING
* Introduction Section:

The amendments in this section:

Approve: 39

Oppose: 2

The amendments in this section were approved.

* Section 2:

Senator Brazier moved to change “University Certificate” to “Academic Certificate” throughout this document.

Approve: 43

Oppose: 1

The change was approved.

Senator Brazier made various edits in Sections 2 and 2.1 to streamline the paragraph.

After discussion, a vote ensued:

Approve: 37

Oppose: 2

These changes were approved.

* 1. Revision: Policies and Procedures for the Selection, Appointment and Review of Academic Administrators (AS-1000-16/FPPC)—SECOND READING

This policy was not addressed in this meeting.

1. NEW BUSINESS
   1. Input/feedback on draft of revision of Policy on Class Scheduling (AS-979-15/CEPC/URC)—TIME CERTAIN 2:30 pm (for 20 minutes)

This policy was sent to CEPC for revisions. They would like the input of the Academic Senate so the committee will take it into account when making changes. Senator Brazier explained the importance for the for the changes in the policy while also addressing the resolution approved by the Academic Senate during the last academic year. The number of students and faculty is increasing and thus we need to maximize the use of our rooms.

Class hours on Fridays are to be mostly between 8-11 am. Use of classrooms is in the discretion of the individual colleges. Feedback is desired regarding the following questions:

1. Should the campus schedule regular lecture classes on Fridays?

* No because many students work on Fridays.
* Lecturers will be most likely to teach on Fridays since they do not have priority over choosing what days to teach.
* Designing in class English essays equivalent to 50 minutes is difficult (when doing Monday, Wednesday, Friday classes, 50 minutes each). It interferes with “portfolio pedagogy.”
* Different strategies may be used: Monday, Wednesday, and Friday classes, Friday classes and moving classes earlier in the day to make sure classes are used at all times.
* Students are willing to take 3-hour Friday classes if offered, especially if it is a class they need.
* This is a primarily a commuter school. Students may not find it worthwhile to drive on Fridays to take a one-hour class.
* Using classrooms on Fridays due to classroom limitations is necessary. This will help with parking, traffic, and limitations of general space.
* There will be a “trial period” when using classroom spaces on Fridays. Feedback will be collected to see the benefits and how things may be improved.
* One side effect of effort to schedule MWF classes is that more classes were scheduled on Tu-Th and parking impacted.

2. Regarding policy #5: Should this item read

-“To maximize use of available space in classrooms and auditoria…” or

- “To maximize use of available space in auditoria”? In other words, what

priority should colleges give to scheduling on Fridays?

This is really a problem of specific colleges. E.g., Nursing schedules classes from Mon AM to Su night.

We will not be getting any new classroom space from Sacramento. We won’t get money for buildings unless utilization numbers are good. Parking space utilization is also a bottleneck as we approach 95% utilization.

1. ADJOURNMENT: 3:58 pm.