Dean: Michael E. Solt
Executive Assistant to the Dean: Margaret Williams (562) 985-5307
Associate Dean for Administration: Omer S. Benli
Associate Dean for Accreditation: Robert Chi
College Office: College of Business Administration - 200
Telephone: (562) 985-5306, FAX: (562) 985-5742
Website: www.csulb.edu/colleges/cba/

Student Services: Jeane Caveness, Assistant Dean of Students (562) 985-5297

Graduate Programs and Executive Education: David Horne, Director (562) 985-4776

Departments
Accountancy: Steve Fisher, Chair (562) 985-4653
Finance: S.V. Le, Chair (562) 985-4569
Management and Human Resources Management: Judy Strauss, Chair (562) 985-4753
Information Systems: C. Sophie Lee, Chair (562) 985-1940
Marketing: Ingrid Martin, Chair (562) 985-4769
International Business Program: Terrence H. Witkowski, Director (562) 985-4766
Legal Studies in Business Program: Kathleen A. Lacey, Director (562) 985-5668

Programs at a Glance
Bachelor of Science in Business Administration
Options in: Accountancy; Finance; Human Resources Management; International Business; Management; Management Information Systems; Marketing; Operations and Supply Chain Management

Minors in Business Administration
Finance, Management Information Systems, Human Resources Management, Marketing, Entrepreneurship

Master of Business Administration

Accreditation
Undergraduate and graduate programs are nationally accredited by the Association to Advance Collegiate Schools of Business (AACSB International), 777 South Harbour Island Blvd., Suite 750, Tampa, FL 33602-5730, phone: (813) 769-6500.

Academic Advising
The College of Business Administration maintains an advising and admissions office for undergraduate students in CBA 100, 562-985-4514, and an office for graduate students in CBA 363, 562-985-5565. Advisors are available in these offices throughout the semester to assist students with admission, registration, and degree requirement information.

Student Center for Professional Development
The Student Center for Professional Development (SCPD) provides resources in support of student learning under its umbrella program Passport to Success (Passport). SCPD also encourages students to join business student organizations to assist them in connecting to college resources and networking opportunities. Under the Passport umbrella SCPD offers the following resources:

Professional development workshops provide a progression of learning experiences that teach students non-academic skills and attributes employers want to see in new employees.

Community Scholars is a community service program that pairs CBA students with Jordan High School sophomores and juniors in a mentoring relationship that encourages academic success and pursuit of a college education. CBA students make a positive impact on the high school students’ lives while performing a community service that employers highly value in a prospective employee.

Corporate Mentoring Program pairs mentors from the corporate world with individual students in a year-long one-on-one relationship. The mentors coach and guide the students, help them with decision making and manage their expectations for life after graduation. Students must complete certain prerequisites to participate in CMP.

For more information about SCPD programs, services and resources please contact SCPD at 562-985-2265 or www.csulb.edu/cba/scpd or scpd@csulb.edu.

Financial Assistance
Financial assistance is provided to business students through the University Financial Aid Office. That office administers funds made available through the federal and state governments and through certain private sources. Awards are made to students who demonstrate a need for assistance with educational expenses.

Achievement Awards
Additional information about the following awards and their requirements can be obtained from the CBA website.

Applications for Outstanding Undergraduate are usually due in early to mid-January. Each department may select up to three Outstanding Graduates. From among the chosen Outstanding Undergraduates, the Dean of the College selects the Dean’s Medalist. These awards are reserved for graduating seniors and require a minimum GPA along with other considerations for applicants.

Beta Gamma Sigma is the international honor society recognizing the outstanding academic achievements of students enrolled in collegiate business and management programs accredited by AACSB International. Applications to membership are due online early April at: www.betagammasigma.org. Inductees will be installed at the CBA Annual Awards Banquet in mid-May.
The Delta Sigma Pi Scholarship Key winner is selected from among those graduating students with the highest GPA (graduates and undergraduates). In addition, the college offers numerous scholarships. Further information is available on the CBA website: http://www.csulb.edu/colleges/cba/.

Student Organizations

The following organizations are available for business students: American Marketing Association, Beta Alpha Psi/Accounting Society, Black Business Students Association, Delta Sigma Pi, Financial Management Association, Hispanic Students Business Association, Human Resources Management Association, Information Systems Students Association, International Business Association, MBA Association, Society for the Advancement of Management, and Law Society. Student organizations typically host professionals representing business and industry at weekly meetings and also sponsor a variety of social, recreational and community service events.

The Associated Business Students Organization Council (ABSOC) is the coordinating council for all business student organizations. ABSOC and the Associated Students co-sponsor the annual "Meet the Industries Expo." This annual spring event includes morning professional workshops and an afternoon career expo which draws numerous companies and several hundred students. Other programs each semester include a business student organizations' fair and the student-faculty-staff mixer. ABSOC also co-sponsors the annual "Ethics at the Beach" seminar with the Ukleja Center for Ethical Leadership.

Beta Gamma Sigma, founded at the University of Wisconsin in 1907 as a business honor society, is the only honor society recognized by the AACSB - International. Membership is available to business students at California State University, Long Beach only because the College of Business Administration is accredited by AACSB.

The College of Business Administration has a strict policy on course transfers/substitutions. This is necessary to preserve the academic integrity of programs and to meet accreditation standards. No credit by examination will be allowed for any CBA course. The transfer/substitution policy has two separate components: prior to matriculation at CSULB and post matriculation at CSULB.

Computer and Information Technology

Students in the degree program develop basic understandings and competencies relating to information processing, the application of computers in business and government, management information systems concepts, and computer programming. A computer laboratory facility is maintained within the College to provide computer access for business students.

General Policies and Regulations

Specific University and College requirements are detailed in various sections of this Catalog. Every student must develop complete familiarity and understanding of the regulations and requirements by which successful completion of a program will be determined. (Also see pertinent section regarding University General Regulations and Procedures).

Admission Under Impaction

Freshman applicants to the Bachelor of Science in Business Administration will be placed in the pre-major code for Business Administration. Transfer applicants must apply to the University during the initial filing period of October and November for the following fall semester or August for the following spring semester. They must indicate their choice of major on the application.

Continuing students seeking admission to the upper-division major in Business Administration must submit a supplemental application to the College of Business Administration Advising Center (CBA, Room 100). Although there is no specific deadline for filing, it usually takes a minimum of two weeks to complete the application process. Therefore, students should file their applications no later than two weeks before their next Early Registration access date.

Refer to the following website for additional impaction criteria: http://www.csulb.edu/depts/enrollment/admissions/impacted_major.html.

Special Enrollment Status

Enrollment through Open University (College of Continuing and Professional Education) is allowed only on a space available basis which is determined by the type of course and teaching method as well as classroom capacities. The student must otherwise be qualified.

CBA Policy on Course Transfers/Substitutions

Students may petition for major credit courses completed at another recognized institution prior to matriculation at CSULB.

Courses (with a grade of "C" or better) are transferred with the approval of the appropriate department chair and the associate dean.

Post Matriculation at CSULB

Students may not transfer for credit any upper division major courses taken at another school concurrently with or subsequent to their matriculation at CSULB. Exceptions are approved with verifiable proof and genuine needs according to the following requirements:

1. approvals must be secured prior to enrolling in courses in another institution;
2. no more than two courses may be transferred or substituted;
3. a grade of "B" or better is necessary for course transfers/substitutions.

Departments have the discretion to be more stringent with regard to these requirements. Students participating in Study Abroad Programs are exempt from rule #2.
Grading Policy

Business majors and minors may not exercise a Credit/No-Credit grading option for courses required by the College of Business Administration in their program. No course taken for Credit/No-Credit grading will be accepted to fulfill a Business requirement. Enrollment in a business course as an auditor is not permitted.

Undergraduate Programs

Honors Program in Business

For the past 8 years, the College of Business Administration (CBA) at California State University, Long Beach, offered the CBA Honors Program (CBAHP). This enriched, more demanding program was designed to be intellectually rewarding, and to provide a valuable experience that enhanced students’ future careers. Special focus was on those students who wished to pursue an advanced degree and career in academia. The future of the CBAHP is being reconsidered and thus, the program is temporarily on hold.

Certificate in Transportation

This certificate is being considered for discontinuance.

Requirements

1. A bachelor of science degree in Business Administration which may be completed concurrently with the certificate requirements;
2. A minimum of 18 units of transportation and transportation-related course work at California State University, Long Beach to be selected with the approval of the Program Director;
3. A grade of “C” or higher will be required for every course;
4. The certificate program does not permit the use of the Credit/No Credit option.

Graduate Programs

The College of Business Administration offers graduate study leading to the Master of Business Administration (MBA). The degree offered by the College of Business Administration is accredited by the AACSB - International.

The MBA is designed to serve the community by providing graduate business education to persons who show promise of leadership and success in business or related fields. For this reason, the faculty of the College of Business Administration has established rigorous standards of admission and completion for the program.

Admission to Graduate Study

In addition to admission by the University Office of Admissions and Records, an applicant for graduate study in business must apply to and be admitted by the College of Business Administration.

Admission Procedures

1. Students interested in applying to the MBA program at CSULB should file a University application online at www.csumentor.edu and an MBA Application Packet from the Graduate Program Office in the College of Business Administration. Students must complete and submit both applications in order to be considered for admission into the graduate program in business. Students applying for the MBA should mark “other masters” as the degree objective, and 05011 as the major code. Students should submit the MBA application with two letters of recommendation, current resume, statement of purpose and responses to five specific questions directly to the MBA office.
2. Two complete sets of official transcripts of all college work attempted are required. One set must be sent to: California State University, Long Beach, Office of Admissions and Records, 1250 Bellflower Blvd., Long Beach, CA 90840

The other set of official transcripts must be sent directly to the Graduate Programs Office at the following address:
California State University, Long Beach, College of Business Administration, Graduate Programs and Executive Education Office, 1250 Bellflower Blvd., Long Beach, CA 90840
3. Graduate Management Admission Test (GMAT) scores must be forwarded directly from the GMAC to the College of Business Administration Graduate Programs Office. Test scores over 5 years old will not be considered.
4. Foreign students should first contact the Center for International Education on campus for special deadlines. Foreign students are required to take the TOEFL test and achieve a score of 550, in addition to the steps above required of all applicants to the MBA program.

Deadlines for International applications are:
April 1 for Fall Semester
October 30 for Spring Semester
Deadline for domestic applications are:
November 15 for Spring Semester
April 30 for Fall Semester

One official copy of all transcripts, the MBA Application Packet, GMAT score and TOEFL score (if applicable), must be filed in the Graduate Programs Office by:
March 30 for Fall Semester
October 30 for Spring Semester

Because of high demand for admission to the MBA program, it is advisable that students submit their application to the program early. No action can be taken on applications until all required documents are received. Application materials submitted after these dates will not be considered.

Criteria

Admission will be granted to students showing high promise of success in post-baccalaureate business study. Each applicant’s potential for graduate management education is evaluated on the basis of six major criteria:
1. Past Academic Record, as reflected in undergraduate GPA or other Graduate programs.
2. Graduate Records Examination (GRE) or Graduate Management Admission Test (GMAT)
3. Managerial Experience: demonstration of increasing levels of responsibility.
4. Communication: ability to clearly identify the applicant’s leadership potential, educational goals and academic strengths.
Continuous Enrollment

Enrollment

In order to be admitted into the University as an MBA student you must meet all of the MBA Admissions criteria.

Admission to Graduate Courses

Only students who have been admitted to the MBA program may take graduate courses in Business Administration. The only exception is that students who have been admitted to other Master’s programs at CSULB may take select graduate courses in Business Administration to meet the requirements for their programs, with the permission of their major advisor and the Graduate Programs office.

Enrollment in graduate courses through the Open University will normally be permitted only for students in an A AACSB-accredited graduate program elsewhere with a letter of permission from the Associate Dean/Dean of the student’s home university, or to alumni of the CSULB MBA Program.

Continuous Enrollment

Once a student is accepted and enrolled in the MBA Program, he/she is expected to attend classes both semesters of the academic year. (Fall and Spring semesters are considered the regular semesters of the academic year; Summer attendance is optional.) Registration and completion of at least one course each semester satisfies the Continuous Enrollment requirement.

If a student is unable to satisfy the Continuous Enrollment requirement, he/she must complete the Educational Leave of Absence procedures detailed below. Continuous Enrollment status will only be preserved if the student’s absence from a regular semester has been processed and approved through the Educational Leave of Absence procedures.

Students failing to maintain Continuous Enrollment status will be administratively removed from the MBA Program. Registration privileges will be revoked. Students planning to continue in the MBA Program who have been administratively removed due to the violation of the Continuous Enrollment condition will be required to re-apply to the MBA Program and to the University.

Leave of Absence

Any MBA student in good academic standing may request an Educational Leave. Students requesting an Educational Leave must complete an Educational Leave Form, in advance, including an explanation of their reasons for seeking the leave and a statement of when they intend to resume academic work. The completed form is to be submitted for approval to the Graduate Programs Office and the University Admission and Records Office in accordance with University Policy.

The minimum initial leave will be one full semester; the maximum will be one calendar year. A student may request, in writing, in advance, an extension of leave. Under no circumstances will the total number of approved educational leaves exceed two, nor will the duration of approved educational leaves extend beyond two calendar years.

Students returning from an approved one semester educational leave are not required to submit an application form. Students on leave longer than one semester must apply for re-admission to the university. Students returning from an absence for which an educational leave was appropriate but not approved in advance must complete the entire MBA admission process.

An Educational Leave of Absence, if properly requested and processed, allows a student to satisfy the Continuous Enrollment requirement and therefore does not affect their good standing status. Students on an approved educational leave of absence will continue to receive registration information.

Graduate students who plan to enroll for credit at another institution of higher education during the leave period must obtain prior approval for the transfer of course credit to the student's program from the department chair in question and the Graduate Programs Director.

The period of an educational leave is counted in the calculation of elapsed time under the regulations governing the seven year maximum period for completion of the MBA degree requirements.

For the period of an educational leave the student’s rights under the “Election of Regulation” rule are preserved, maintaining the right of the student to elect regulations as if he or she had maintained continuous attendance. See the CSULB Catalog, General Rules and Procedures section, for a complete explanation of the Election of Regulation - “Catalog Rights”.

An educational leave presupposes no expenditure of University resources or faculty and staff time in behalf of the student during the period of the leave. In addition, no computer facilities, no library privileges, and no student services are available to a student on educational leave.

Transfer Credit

Assuming the Continuous Enrollment requirement has been satisfied, a maximum of six credits that closely complement the student’s degree objectives may be applied toward the requirements for the MBA degree beyond the First Year Core under the following conditions:

1. the credits under consideration must be graduate credits,
2. the course work must be taken at an AACSB accredited graduate program,
3. prior approval must be obtained from the Graduate Programs Director,
4. Prior approval must be obtained from the department chair of the course work being transferred. The remaining units must be completed in courses at CSULB reserved exclusively for graduate students.

Scholastic Standards/Probation/Disqualification

A student who fails to maintain a cumulative GPA of 3.0 or higher in all work completed as a graduate student at this University or in all transferred work applied to the program will be placed on academic probation. The semester in which the student’s GPA falls below 3.0 is the First Probationary Semester.

A student on probation, who at the end of the Third Probationary Semester (or summer, if classes are taken) fails to obtain a cumulative GPA of 3.0 or higher on all units attempted in post-baccalaureate work at CSULB, will be disqualified and removed from the graduate program. The student should note that the cumulative GPA is calculated by the University Admissions and Records Office and includes all upper division and graduate courses taken while enrolled in the graduate program.

A grade of “C” or better is required in any course taken to satisfy first or second year Core requirements. A grade of “B” or better is required in GBA 699. If either of these requirements is not met, a student must take the course a second time or withdraw from the program. A second failure to achieve the requirement grade will result in involuntary separation from the program. This requirement operates independently of the requirement for a cumulative GPA of 3.0 or better.

Master of Business Administration

The Master of Business Administration program develops competencies essential to functioning professionally in a complex and competitive business environment. The program prepares students for responsible administrative positions and provides the background essential for advancement in professional management careers. The Master of Business Administration degree encompasses a program of breadth which builds a wide range of competencies required for effective management while permitting students to specialize in a functional area.

The Master of Business Administration is normally a 48-unit program for the graduate without an undergraduate degree in Business.

General MBA

Requirements

The Master of Business Administration program requires completion of a minimum of 36 units of graduate course work as established and approved by the College of Business Administration MBA office. The MBA program must include:

I. First Year Core 0-12
   - I. Advancement to Candidacy
   - III. Second Year Core 21
   - IV. Advanced Study 12
   - V. Capstone 3
   - Total units 36-48

Students who have not had an economics course prior to entering the MBA program must complete an economics course as a condition to obtaining an MBA degree.

MBA students should be guided by the following sequence of events as they progress through their graduate study in the College of Business Administration.

I. First Year Core: Common Body of Knowledge

The masters degree presupposes mastery of a common body of knowledge. Students with a recent bachelor’s degree in business administration from this University or from other AACSB accredited business schools within the last 3 years will have met much of the First Year Core requirements depending on the grades they achieved in certain courses. Upon acceptance to the MBA Program, student’s transcripts are reviewed for completion of the necessary course work for mastery of the common body of knowledge. Generally, a grade of “B” or better within the last 3 years or an “A” in the last 4 years is required to meet the criteria. More information about this requirement is available from the MBA Office.

Waivers of the First Year Core classes are based upon recent, satisfactory educational background at either a graduate or undergraduate level as described above. Students who have not met the entire common body of knowledge requirements prior to admission to the MBA Program will be required to enroll in the appropriate First Year Core Courses to make up any deficiency.

The First Year Core consists of at most four courses (up to 12 units):

- ACCT 500 Managerial and Financial Accounting (3 units)
- FIN 501 Financial Management Concepts (3 units)
- MGMT 500 Business Policies, Operations and Organizations (3 units)
- MKT 500 Marketing Concepts (3 units)

If an MBA student does not have exposure to business law and ethics, he/she would be required to acquire that knowledge by taking BLAW 520 or an equivalent course prior to graduation.

II. Advancement to Candidacy

Students admitted with all First Year Core requirements completed must file an application for Advancement to Candidacy for the degree after completion of their first six units. Other students must file the application during the semester in which the First Year Core requirements are to be completed. Prior to advancement to candidacy, a student must:

1. Be accepted into the MBA Program.
2. Maintain an overall minimum 3.0 cumulative GPA, including work transferred from other institutions, and a minimum 3.0 GPA in all work completed at this University.
3. Complete all First Year Core Requirements, with no grade lower than “C”.
4. Fulfill the Graduation Writing Assessment Requirement (GWAR) or receive a 4.0 or better on the writing portion of the GMAT.
5. Prepare an official student program in consultation with the MBA Office. This program must include the Second-Year Core in effect at the time of Advancement to Candidacy, the 12 unit program for the area of Advanced Study and the Capstone Course, GBA 699, for a total of 36 units.
6. File the application for Advancement to Candidacy with the Graduate Program office for approval by the Graduate Program Director.
III. Second Year Core
Upon completion of the First Year Core, either by waiver or graduate course work, students move directly into the Second Year Core. (See section on Advancement to Candidacy). This core consists of seven courses (21 units) which provide the breadth requirements for the MBA degree at the advanced level.

Take all of the following courses:
- ACCT 610 Advanced Cost Accounting, Budgeting and Control (3)
  Prerequisite: ACCT 500 or equivalent with a grade of "C" or better.
- FIN 600 Seminar in Business Finance (3)
  Prerequisite: MBA standing required.
- HRM 652 Seminar in Human Resources Management (3)
  Prerequisite: None
- IS 601 Quantitative Methods for Managerial Decision Making (3)
  Prerequisite: MBA standing required.
- IS 602 Management of Information Systems (3)
  Prerequisite: MBA standing required.
- MGMT 647 Seminar in Management Planning and Control Systems (3)
  Prerequisites: MBA standing, and MGMT 500 or equivalent.
- MKTG 661 Seminar in Marketing Policies (3)
  Prerequisite: MKTG 500.

IV. Advanced Study
The General MBA is designed for students with an undergraduate business degree or any other student desiring a more broad-based MBA curriculum. The General MBA requires 12 units of graduate course work in three different areas within the College of Business Administration subject to approval by the Graduate Programs Office.

MBA Specializations
Specializations require 12 units with at least nine units of graduate course work in one area.

Management
Requirements:
Take nine elective units selected from the following:
- MGMT 542, 543, 646; HRM 657.

Marketing
Requirements:
Take nine elective units selected from the following:
- MKTG 663, 665, 666, 668, 669, 695.
Any student may count three units of Directed Studies (697) toward Advanced Study requirements. See MBA office for more details.
ELECTIVE COURSES DESIGNED TO FULFILL SPECIALIZATION REQUIREMENTS MUST BE APPROVED BY GRADUATE PROGRAMS OFFICE THROUGH THE COMPLETION AND ACCEPTANCE OF STUDENT'S ADVANCEMENT TO CANDIDACY FORM.

V. Capstone
Take following as the last or capstone course:
- GBA 699 Integrated Analysis (3)
  Prerequisites: Student shall have completed all 2nd year core classes. Classified MBA status in the last semester or within six units of completion of the 33-unit minimum graduate program and advancement to candidacy.

Students must complete the Second Year Core and Advance to Candidacy before enrolling in GBA 699. This critical course is given during the Fall and Spring semesters. In this comprehensive analysis, the student will integrate the knowledge obtained in the functional areas. This capstone course serves in place of either comprehensive examination or thesis as the required evaluation of candidate competency.

Students must obtain a grade of "B" or better in GBA 699 in order to receive an MBA degree. Application for acceptance into GBA 699 must be filed in the MBA Office before the end of the fourth week of instruction in the semester preceding enrollment in the course. Application forms and advisement relating to this important requirement are available in the Graduate Programs Office.

VI. Time Limitation
All courses on the official student program (Advancement to Candidacy) must be completed within seven years of commencement of the first class toward fulfillment of the Second Year Core requirement.

VII. Graduation Writing Assessment Requirement (GWAR)
As a requirement for advancement to candidacy, all graduate students must demonstrate writing competency by:
1. Passing an approved CSULB assessment of writing competence (GWAR),
2. Having already passed an assessment of writing competence (GWAR) while matriculated at another CSU campus, or
3. Earning a CSULB-approved passing score on the writing portion of an approved standardized graduate admissions test, such as the Graduate Record Examination (GRE) or the Graduate Management Admission Test (GMAT).

Assessments of writing competence from non-CSU campuses will be evaluated by the GWAR Coordinator as a fulfillment of the GWAR, on an articulation basis if possible or on a case-by-case basis if necessary.
Students with degrees from non-CSU campuses must either provide evidence of meeting the requirement with adequate scores on a CSULB-approved standardized test or attempt to satisfy the GWAR by the end of their first semester of matriculation at CSULB.

Master of Business Administration / Master of Fine Arts in Theatre Management

For requirements, see description in the Theatre Arts section of this catalog.

College of Business Administration Courses (CBA)

UPPER DIVISION

300. International Business (3)
Introduction to nature, dimensions, and environment of international business. Emphasis on business functions, practices, and decisions as influenced by cultural, political, economic, social, and institutional factors in various parts of world. Diffusion of information technology.
Letter grade only (A-F).

397. Junior Honors Seminar (3)
Prerequisite: Acceptance into the CBA Honors Program. Empirical, theoretical, and applied research methodology: fundamentals and advanced topics. Visits by faculty and business professionals focus on current issues and methods for solving business problems. Literature review and written proposal required for Honors Thesis.
Letter grade only (A-F).

400I. Business Ethics (3)
Prerequisites: GE Foundation requirement, at least one Explorations course. Various types of ethical dilemmas that take place in business organizations and acquire concepts and tools needed to manage these complex value conflicts for the well being of individuals, organizations, and society. Same course as PHIL 400I. Not open for credit to students with credit in PHIL 400I. Letter grade only (A-F).

401A. Ethical Leadership (2)
Prerequisite: Consent of instructor required. Explores ethical leadership challenges related to business, technology, values, relationships, and healthcare. Team-building retreat and networking with guest speakers are integral to the class. Students are required to complete both CBA 401A and CBA 401B within the same academic year.
Letter grade only (A-F).

401B. Ethical Leadership (2)
Prerequisite: CBA 401A with a grade of "C" or better in the immediately preceding fall semester and consent of instructor. Continuation of CBA 401A. Explores ethical leadership challenges in media, education, government, and management. Community service and networking with guest speakers are integral to the class. Students required to complete CBA 401A and CBA 401B within the same academic year.
Letter grade only (A-F).

493. Business Internship (1-3)
Prerequisites: Classified business major, consent of instructor, IS 301. Qualifying students placed in career-related paid assignments in private or public agencies or businesses. Organized plan utilizing series of seminars and learning agreements required with selected reading and writing assignments. Credit/No Credit grading only. May be repeated to a maximum of 6 units. A minimum of 120 hours paid experience per semester is required.

494. Selected Topics - Short-Term Study Abroad (3)
Prerequisite: Consent of instructor. Topics of current interest in business administration selected for intensive study, linked to a group study abroad experience in a country such as China, France, Germany, Thailand and Vietnam. Letter grade only (A-F). May be repeated to a maximum of 6 units with different topics in different semesters. Topics and study sites announced in the Schedule of Classes.

495. Selected Topics (3)
Prerequisite: Consent of instructor, IS 301. Topics of current interest in business administration selected for intensive study. May be repeated to a maximum of 6 units with different topics in different semesters. Topics announced in the Schedule of Classes. Letter grade only (A-F).

497. Senior Honors Seminar I (3)
Prerequisites: CBA 397, IS 301. Continuation of CBA 397, special emphasis on sampling, instrumentation, and data analysis. Topics covered may vary year-to-year. Perform majority of data collection and preliminary data analysis for honors thesis.
Letter grade only (A-F).

499. Senior Honors Seminar II (3)
Prerequisite: CBA 497, IS 301. Completion of Honors Thesis. Data analysis completed, findings interpreted relative to research hypotheses; final report is submitted. Attention to preparing manuscripts for publication, academic review process, and making professional presentations. Learning by illustration and application. Visits by faculty and business leaders.
Letter grade only (A-F).

Graduate Business Administration Courses (GBA)

GRADUATE LEVEL

500. MBA Orientation (3)
Prerequisite: MBA standing. Presents foundations in leadership, motivation, ethics and social responsibility, theory of the firm, foundations in communication and teamwork, spreadsheet analysis and modeling, case analysis and basic research methods.
Letter grade only (A-F).

600. Sustainability and the Business Organization I (4)
Prerequisite: ACCT 615, FIN 615, I S 615, MGMT/HRM 615, MKTG 615, Intermediate Microeconomics, completion of all relevant toolboxes. Integrates skills from the various business functional areas to address the complexity of decision making for the organization and its stakeholders to meet the goal of sustainable development, where sustainable development is development that meets the needs of the present without compromising the ability of future generations to meet their own needs.
Letter grade only (A-F).

601. Sustainability and the Business Organization II (4)
Prerequisite: GBA 600, ACCT 615, FIN 615, I S 615, MGMT/HRM 615, MKTG 615, Intermediate Microeconomics, completion of all
Continuation of GBA 600. Integrated systems approach to managerial decision making with the goal of sustainable development that meets current business needs while simultaneously ensuring availability of resources for future generations.
Letter grade only (A-F).

602. Globalization Global Business I (3)
Prerequisites: MBA Standing and completion of first year core.
Examines globalization and global business from both societal and managerial perspectives. Includes lectures, case studies, projects, exercises, reports, and presentations.
Letter grade only (A-F).

603. Globalization Global Business II (3)
Prerequisites: MBA Standing and completion of first year core.
Examines globalization and global business from both societal and managerial perspectives. Includes lectures, case studies, projects, exercises, reports, and presentations.
Letter grade only (A-F).

604. Customer Relationship Management I (4)
Prerequisite: ACCT 615, FIN 615, IS 615, MGMT/HRM 615, MKTG 615, Intermediate Microeconomics, completion of all relevant toolboxes.
Explores the interrelated activities processes in supply chain management and customer relationships management. Customer privacy (accounting, information systems, management, and marketing) as pertains to CRM formulation, implementation, evaluation, and control.
Letter grade only (A-F).

605. Customer Relationship Management II (4)
Prerequisite: ACCT 615, FIN 615, IS 615, MGMT/HRM 615, MKTG 615, Intermediate Microeconomics, completion of all relevant toolboxes.
Continuation of GBA 604. Explores the interrelated activities processes in supply chain management and customer relationships management. Customer privacy (accounting, information systems, management, and marketing) as pertains to CRM formulation, implementation, evaluation, and control.
Letter grade only (A-F).

606. Electronic Commerce (4)
Prerequisites: ACCT 615, FIN 615, IS 615, MGMT/HRM, MKTG 615, Intermediate Microeconomics, completion of all relevant toolboxes.
E-commerce as an integrated subject; electronic commerce business models and concepts; technology infrastructure including data communications, e-commerce security and business transaction systems; internet marketing concepts, consumer behavior, and marketing communications; ethical, social, legal, and organizational issues; e-commerce strategy and implementation.
Letter grade only (A-F).

642. The Innovative Organization (4)
Prerequisites: ACCT 615, FIN 615, IS 615, MGMT/HRM 615, MKTG 615, Intermediate Microeconomics, completion of all relevant toolboxes.
Overview of innovation journey, including strategies and processes, models and methods for change, implementation, and new business-model creation; product/service development processes, including marketing research, financial analysis, creating and managing brand identity, and strategic issues; development of an innovation plan.
Letter grade only (A-F).

643. Global Investments and Financial Modeling (4)
Prerequisites: ACCT 615, FIN 615, IS 615, MGMT/HRM 615, MKTG 615, Intermediate Microeconomics, completion of all relevant toolboxes.
Integration of international investment management and financial modeling. Investment management theories and concepts from a global perspective. Application of theory and concepts through hands-on modeling approaches using real-world data.
Letter grade only (A-F).

644. Financial Statement Analysis (4)
Prerequisites: ACCT 615, FIN 615, Intermediate Microeconomics, completion of all relevant toolboxes.
Focuses on the content and analysis of publicly available financial statement data. Students will learn analytical tools to assess a firm's profitability and risk and to value the firm's common stock using valuation models.
Letter grade only (A-F).

646. Understanding the Social Lives of Brands (3)
Prerequisites: MBA standing, MKTG 615.
Brand-centered marketing course intending to develop an integrated understanding of brands as cultural products and their relationship to consumers in product usage contexts. Consideration of the relationship between brand usage contexts and brand equity.
Letter grade only (A-F).

695. Selected Topics (1-3)
Prerequisite: MBA standing.
Topics change each offering and in the absence of significant duplication.
May be repeated to a maximum of 6 units with different topics in the same semester. Topics announced in the Schedule of Classes. Letter grade only (A-F).

698. Thesis (2-4)
Prerequisite: GBA 601. Planning, preparation, and completion of a thesis in business administration.

699. Integrated Analysis (3)
Prerequisites: Student shall have completed all 2nd year core classes. Classified MBA status in the last semester or within six units of completion of the 33-unit minimum graduate program and advancement to candidacy.
Study of wide range of business problems and formulation of solutions. Integration of knowledge from all functional areas of business and its application to complex business problems arising out of changing technology, competitive market conditions, social changes and governmental actions.
A grade of “B” or better is required for successful completion. Serves as required terminal examination for College of Business Administration graduate candidates. Project is required. Students must file application for entry into GBA 699 no later than the fourth week of instruction in the semester preceding the one in which GBA 699 will be taken. Application forms are available in the Graduate Programs Office. Letter grade only (A-F).
**Business Law Courses (BLAW)**

**LOWER DIVISION**

**220. Introduction to Law and Business Transactions (3)**
Law and the American legal system in today’s business world. Contracts, sales, and commercial paper. Examination of the role and function of the judiciary, elements of civil and criminal lawsuits, and other emerging areas of the law, including alternative dispute resolution.
Not open for credit to students with credit in FIN 220. Letter grade only (A-F).

**UPPER DIVISION**

**309I. The Consumer in the Legal and Economic Environment (3)**
Prerequisites: GE Foundation requirement, one or more Explorations courses; upper-division standing.
Incorporates an integrated coverage of the economic, legal, ethical and regulatory environment of consumers in avoiding and resolving disputes regarding fraudulent transactions, financial matters, personal and real property contracts, torts, credit and investment issues, and family relationships. Team taught.
(Lecture-Discussion 3 hours.) Same course as CAFF 309I and FIN 309I. Not open for credit to students with credit in CAFF 309I.

**320. Legal and Regulatory Environment of Business (3)**
Forms of business organizations, employment law, securities law, environmental law, anti-trust issues, and international transactions. Social, cultural and economic influences on domestic and multinational corporations. Exploration of relationship of government to business. Introduction to business ethics.
Not open for credit to students with credit in FIN 320. Letter grade only (A-F).

**424. International Legal Environment of Business (3)**
Prerequisite: BLAW 320, IS 301.
Subsidiaries, joint ventures and other forms of international business operations. Effects of treaties, laws and policies of governments on business operations. Resolution of business and investment disputes, protection of property rights, the financing and taxing of international operations, and ethical issues.
Not open for credit to students with credit in FIN 424. Letter grade only (A-F).

**425. Legal Aspects of Real Estate (3)**
Prerequisite: FIN 340, IS 301.
Basic principles of real estate law as related to conveyances, titles, private and public restrictions on the use of land, escrows, community property and financial transactions.
Not open for credit to students with credit in FIN 425. Letter grade only (A-F).

**GRADUATE LEVEL**

**520. Legal, Regulatory, and Ethical Environment of Business (3)**
Prerequisite: MBA standing required.
Legal and regulatory environment in which managers must operate. Constitutional and judicial structures for resolving disputes, effect of governmental and political policies, and liability encountered by business in various defined areas of substantive law. Ethical issues faced by business.
Not open for credit to students with credit in FIN 520. Letter grade only (A-F).

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**Department Graduate-Level Courses**

**Accountancy Courses (ACCT)**

**500. Managerial and Financial Accounting (3)**
Prerequisite: MBA standing required.
Laboratory and/or class computer applications required. Letter grade only (A-F).

**610. Advanced Cost Accounting, Budgeting and Control (3)**
Prerequisite: ACCT 500 or equivalent with a grade of “C” or better.
Problems in planning, budgeting and cost control of decision making using a quantitative analysis approach. Emphasis on evaluation of the accounting information system.
Laboratory and/or class computer applications required. Not open for credit to students with credit in ACCT 510. Letter grade only (A-F).

**615. Accounting for Managers (4)**
Prerequisite: MBA standing.
Presents essential accounting concepts for managers in organizations of all types. Reviews use of accounting information to plan, control, and evaluate performance and comply with regulatory requirements. Examines how accounting information facilitates management decision making.
Letter grade only (A-F).

**640. Tax Research and Planning (3)**
Understanding and researching income tax law. Application of research techniques to compliance and tax planning problems. Analysis of IRS procedures related to audits, tax collections, criminal prosecutions and federal tax litigation.
Letter grade only (A-F).

**680. Financial Statement Analysis (3)**
Understanding and using financial reporting to make investment and lending decisions.
Letter grade only (A-F).

**695. Selected Topics in Accountancy (1-3)**
Prerequisites: Consent of instructor.
Letter grade only (A-F). May be repeated to a maximum of 6 units with different topics. Topics announced in the Schedule of Classes.

**697. Directed Studies (1-3)**
Prerequisite: MBA standing; consent of instructor.
Individual study under faculty direction.
Letter grade only (A-F).

**Finance Courses (FIN)**

**501. Financial Management Concepts (3)**
Prerequisite: MBA standing required.
Integration of computers, management information systems and cases to: (1) time value of money, risk, valuation, cost of capital, capital structure; (2) capital budgeting; (3) long-term financing decisions; (4) working capital policy and management; (5) financial analysis and planning.
Letter grade only (A-F).
600. Seminar in Business Finance (3)
Prerequisite: MBA standing required.
Financial theory and management: (1) time value of money, risk, valuation, cost of capital, capital structure; (2) capital budgeting; (3) long-term financing decisions; (4) working capital policy and management; (5) financial analysis and planning; (6) special topics. May be repeated to a maximum of 3 units. Letter grade only (A-F).

615. Financial Management (4)
Prerequisite: Demonstrated basic knowledge of finance.
An overview of financial theory and management. Building from the wealth-maximization goal and agency theory, the course focuses on using financial statement information in a variety of ways to engage in effective financial management. Topics include: (1) financial analysis and planning; (2) time value of money; (3) risk and returns; (4) valuation; (5) cost of capital and capital structure; (6) capital budgeting; and (7) long-term financing decisions. While some topics are introduced in other courses, the discussion is extended and deepened in this course. Also provides finance fundamentals elaborated on later in the program. Letter grade only (A-F).

620. Capital Budgeting (3)
Prerequisite: FIN 600.
Theory of capital budgeting within the framework of the firm. Cost of capital determination and logic of expansion vs. growth, and equity financing vs. debt financing. Computer applications required. Letter grade only (A-F).

630. Seminar in Financial Forecasting (3)
Prerequisite: FIN 600.
Research projects in industry, individual company, product and commodity areas. Computer applications required. Letter grade only (A-F).

650. Seminar in Investments (3)
Prerequisite: FIN 600.
Security analysis, portfolio planning, balance and adjustment as related to (1) individual circumstances of the investor, (2) specific market conditions, and (3) broader financial aspects of the economy. Presentation and interpretation of student reports on selected topics. Computer applications required. Letter grade only (A-F). Course fee may be required.

690. Seminar in International Finance (3)
Prerequisite: FIN 600.
Real and monetary factors in the finance of international business, international capital markets, movement of funds and special problem areas. Letter grade only (A-F).

695. Selected Topics in Finance (3)
Prerequisite: Consent of instructor. Letter grade only (A-F). May be repeated to a maximum of 6 units with different topics. Topics announced in Schedule of Classes.

697. Directed Studies (1-3)
Prerequisite: Consent of instructor. Individual study under direction of faculty. Letter grade only (A-F).

699A-B. Applied Portfolio Management (3-3)
Prerequisites: FIN 699A: FIN 520, 600, 650; consent of instructor and department chair; FIN 699B: FIN 699A; consent of instructor and department chair. FIN 699A offered in Fall and accepted students must enroll in FIN 699B in Spring. Participation in management of actual investment portfolio. Research, monitor, and analyze securities and make, buy and sell recommendations for a student-managed investment fund. Contribute to publication of semi-annual fund report. Market, sector and firm analysis with presentations and outside research. Letter grade only (A-F).

Human Resources Management Courses (HRM)

652. Seminar in Human Resources Management (3)
Decisions and actions that impact management. Problems of productivity, employee commitment, employee development, employment law, and compensation. Staffing, training and development, performance appraisal, counseling, leadership and motivation, reward systems, participation and delegation, and discipline. Discussion, cases, simulations, and presentations. Letter grade only (A-F).

654. Seminar in Negotiation and Conflict Management (3)

655. Seminar in Motivation and Organization Change (3)
Human motivation and organizational change. Traditional and modern theories of work motivation and change. Psychology and management of motivation, organizational change and development. Management skills, policies, and organizational characteristics that facilitate the creation of motivating, flexible organizations. Letter grade only (A-F).

657. Seminar in Leadership Skills (3)
Development of leadership abilities. Effectiveness of numerous approaches to leadership from both managerial and psychological viewpoints. Understanding leadership styles and abilities of self and others through assessment. Personality, situational factors, group processes, followership, and implications for leadership training. Letter grade only (A-F).

697. Directed Studies (1-3)
Prerequisites: MBA standing, consent of instructor. Individual study under the direction of the faculty. Letter grade only (A-F).

Information Systems Courses (IS)

545./445. Internet Applications Development (3)
Prerequisites: IS 602 or equivalent and consent of instructor. Theory and applications of the Internet. Applications development using tools such as HTML and FrontPage. Use and development of Intranet applications in the Client/Server environment. Issues such as Internet business opportunities, network security, home page maintenance, Internet database interface and cooperative computing. Letter grade only (A-F).

550. Business Telecommunications Management (3)
Prerequisite: IS 602 or equivalent. Introduction to the technologies and applications of telecommunications and networking. Infrastructure planning and operation of organizational telecommunication networks. Management and control of Internet servers and mobile systems. Telecommunication regulation and standards. Letter grade only (A-F).
### Information Systems Courses (IS)

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Prerequisites / Notes</th>
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</thead>
<tbody>
<tr>
<td>580.</td>
<td>Management Support Systems and Database Management Systems (3)</td>
<td>Prerequisite: IS 602 or equivalent. Use of information and database techniques to support management decision making. Decision support systems, groupware, expert systems, executive information systems, database management systems (DBMS), database analysis and design, database manipulation languages (SQL and QBE), and data warehousing. Letter grade only (A-F).</td>
</tr>
<tr>
<td>584./484.</td>
<td>Electronic Commerce (3)</td>
<td>Prerequisite: IS 602 or equivalent. Theory and applications of electronic commerce including issues such as E-cash, E-banking, E-tailing, SCM, E-marketing, B2C, B2B, C2C, E-government, Internet business opportunities, Internet security homepage maintenance, Internet database interface and cooperative computing. Letter grade only (A-F).</td>
</tr>
<tr>
<td>601.</td>
<td>Quantitative Methods for Managerial Decision Making (3)</td>
<td>Prerequisite: MBA standing required. Statistical analysis includes probability, estimation, hypothesis testing, forecasting and decision process. Management sciences include quantitative modeling, math programming, decision support systems and simulation applicable to various business functions. Use of computer software packages as analytical tools. May be repeated to a maximum of 3 units. Letter grade only (A-F).</td>
</tr>
<tr>
<td>602.</td>
<td>Management of Information Systems (3)</td>
<td>Prerequisite: MBA standing required. Foundation and infrastructure of information technology applied to strengthen competitiveness. Effective utilization of strategic information systems, telecommunications, system development process, database concepts and electronic commerce to enhance organizations’ operations. Letter grade only (A-F).</td>
</tr>
<tr>
<td>646.</td>
<td>Seminar in Managing Mergers and Acquisitions (3)</td>
<td>Prerequisite: MBA standing; MGMT 500 or equivalent. Reasons for trend of mergers and acquisitions. Examination of the merger and acquisition process. Coordination and integration across business boundaries, exploiting synergies, strategic vs. operating focus, hierarchical structure of combined companies, learning transfer, and the rationalization of shared activities. Letter grade only (A-F).</td>
</tr>
<tr>
<td>695.</td>
<td>Selected Topics in Information Systems (3)</td>
<td>Prerequisite: Graduate standing and consent of instructor. Topics announced in the Schedule of Classes. Letter grade only (A-F).</td>
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<tr>
<td>697.</td>
<td>Directed Studies (1-3)</td>
<td>Prerequisite: Graduate standing and consent of instructor. Individual study under the direction of the faculty. Letter grade only (A-F).</td>
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<td>541.</td>
<td>Industrial Logistics (3)</td>
<td>Prerequisites: MBA standing, and MGMT 500 or equivalent. Systems analysis and synthesis of the general logistics system containing the marketing, production, and transportation activities. Definition of system components of outputs, activities and inputs. Specification and quantification of the major functional relationships interrelating these components. Letter grade only (A-F).</td>
</tr>
<tr>
<td>542.</td>
<td>Enterprise Structure and Operation (3)</td>
<td>Prerequisites: MBA standing and MGMT 500 or equivalent. General enterprise system composed of the logistics, money, information, talent and decision sub-systems. Components of each of the sub-systems and their interrelationships in the operation of the total enterprise. Analysis via systems approach of defining outputs, activities and inputs. Letter grade only (A-F).</td>
</tr>
<tr>
<td>543.</td>
<td>International Business Policy (3)</td>
<td>Prerequisites: MBA standing, and MGMT 500 or equivalent, 9 hours recommended of 500/600 level courses in the area of international business. Current theory and principles of international business management pertaining to problems of formulating policy and developing strategies and tactics in the multinational corporation. Case studies, readings, logistic analysis and research report. Letter grade only (A-F).</td>
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</table>
697. Directed Studies (1-3)
Prerequisites: MBA standing, consent of instructor.
Individual study under the direction of the faculty.
Letter grade only (A-F).

Marketing Courses (MKTG)

500. Marketing Concepts (3)
Prerequisite: MBA standing required.
Overview of the decision process in marketing. Consideration of functional areas and interaction with total operations of the firm. Application of information technology to development of marketing strategy and planning.
Letter grade only (A-F).

615. Marketing Management (3)
Prerequisite: MBA standing, basic Accounting, basic Finance, basic Statistics, Intermediate Microeconomics.
Decision process in marketing, functional areas and interaction with the total operations of the firm. Solving of practical, domestic and international, profit- and non-profit-oriented marketing problems. Sophisticated strategic and tactical, qualitative and quantitative case analysis, simulation, and discussion. Marketing principles and technologies.
Letter grade only (A-F).

661. Seminar in Marketing Policies (3)
Prerequisite: MKTG 500.
Solving practical, profit-oriented problems in marketing. Sophisticated case analysis and discussion. Application of marketing principles and technologies, including information systems, databases, behavioral theories, and management techniques.
Letter grade only (A-F).

663. Seminar in Advertising Policies (3)
Prerequisite: MKTG 500.
Discussion and analysis of advertising situations, objective setting, creative strategies, media strategies and models, and evaluation. Applications of mass communication theories and marketing databases.
Letter grade only (A-F).

665. Seminar in Marketing Research (3)
Prerequisites: MKTG 500 and IS 601.
The role of research in the solution of marketing problems. Research methods in collecting, analyzing, and interpreting information for business use. Survey and experimental approaches included. Case studies and/or class projects required.
Letter grade only (A-F).

666. Seminar in International Marketing (3)
Prerequisite: MKTG 500.
Analysis of problems and opportunities in international marketing operations. Consideration of entry strategies, competitive strategies, domestication, and nationalization problems. Use of marketing information systems to evaluate opportunities and threats in foreign markets.
Letter grade only (A-F).

668. Seminar in Consumer Behavior (3)
Prerequisite: MKTG 500.
Topics in the behavioral sciences as they apply to marketing. Application of psychological, sociological, anthropological, and economic theories and models to the understanding of buyer behavior and the development of marketing strategy.
Letter grade only (A-F).

695. Selected Topics in Marketing (3)
Prerequisites: MBA standing, consent of instructor.
Letter grade only (A-F). May be repeated to a maximum of 8 units with different topics. Topics announced in the Schedule of Classes.

697. Directed Studies (1-3)
Prerequisites: MBA standing, consent of instructor and department chair.
Individual study under the direction of the faculty.
Letter grade only (A-F).