

### Reinstatement Petition to Academic Appeals Committee

Disqualified students may apply for reinstatement to the university once they have been out of attendance for at least one fall or spring semester, and have demonstrated an ability to succeed academically.

To be considered for reinstatement to the University, a disqualified student must:

- Demonstrate progress toward the degree.
- Show efforts to raise the grade point average (GPA) by reducing the grade point deficiency number by one-half
- Demonstrate an ability to complete his/her chosen major within established University policies, including Repetition of Courses and Academic Progress Rules.

In compliance with CSULB’s Timely Graduation for Undergraduate Students Policy, students who are in senior status (earned 90 or more units) must demonstrate that they can complete the major requested within 120% of policy units. Please review [CSULB’s Timely Graduation policy](#).

Today’s Date: \_\_\_\_\_ Student ID# \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ MI: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Reinstatement Requested for: Semester \_\_\_\_\_ Year: \_\_\_\_\_

Last semester of attendance at CSULB: \_\_\_\_\_

(You may only request reinstatement after you have remained outside of the University for at least one Fall or Spring term.)

**COLLEGES ATTENDED:** List all colleges attended since your disqualification, indicating semesters/quarters of attendance. Include CSULB Extension and Summer School, indicating session(s).

COLLEGE	DATES OF ATTENDANCE

*Submit the Reinstatement Petition to the Office of Enrollment Services, Brotman Hall 101 by the application deadline: August 31 for Spring reinstatement or November 30 for Fall reinstatement. In addition, official transcripts for all non-CSULB coursework completed and in progress since disqualification, as well as a Cal State Apply application must also be submitted by the application deadline. Note: It is not necessary to submit transcripts for courses from CSULB’s Open University.*

# California State University, Long Beach

## Enrollment Services

**GENERAL EDUCATION REQUIREMENTS:** Include all courses you have completed that are listed below. List the grade you received in each course. If you repeated any courses, include all grades received. Add additional pages if necessary.

GENERAL EDUCATION	COMPLETED BEFORE DISQUALIFICATION	COMPLETED WHILE DISQUALIFIED
A.1 Written Communication in English		
A.2 Oral Communication in English		
A.3 Critical Thinking		
B.1.a Life Sciences*		
B.1.b Physical Sciences*		
B.2 Mathematics/Quantitative Reasoning		
C.1 Fine Arts		
C.2 At least 2 of the categories from areas a- e		
a. Fine Arts		
b. Literature		
c. Philosophy		
d. Foreign Language		
e. Other Humanities		
D.1.a U.S. History		
D.1.b Constitution and American Ideals		
D.2 Social Science and Citizenship		
E. Lifelong Learning and Self Development		

\*In this category either Life of Physical Sciences must include a lab component.

**MAJOR:** \_\_\_\_\_ **Is this a Change of Major?**      **YES**      **NO**

**MAJOR REQUIREMENTS:** Include all courses you have completed that are listed in the CATALOG as meeting the requirements for the major, whether or not the courses are in the major department. List the grade you received in each course. If you repeated any courses, list all grades received. Add additional pages if necessary.

MAJOR COURSES COMPLETED BEFORE DISQUALIFICATION	MAJOR COURSES COMPLETED WHILE DISQUALIFIED

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# California State University, Long Beach

## Enrollment Services

### PLAN FOR THE NEXT TWO SEMESTERS:

Number of hours/week employment planned: \_\_\_\_\_

### PLANNED PROGRAM

FIRST SEMESTER	SECOND SEMESTER

**STUDENT STATEMENT:** Explain any special circumstances you would like considered. Be sure to include what is different now that leads you to expect academic success (attach additional pages if necessary).

Did you seek assistance from an advisor in developing your Academic Plan?    **YES**    **NO**

If **YES**, please indicate the advisor's name: \_\_\_\_\_

*I understand that I will be dis-enrolled if reinstated on the basis of falsified grades.*

Signature of Petitioner \_\_\_\_\_ Date \_\_\_\_\_

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