



CALIFORNIA STATE UNIVERSITY, LONG BEACH

ENROLLMENT SERVICES OFFICE OF ADMISSIONS

ADMITTED STUDENT REPLY FORM

Congratulations on your admission to CSULB! To reserve your space, you must submit a non-refundable enrollment deposit of \$150 and complete this form by the deadline below in one of the following ways:

- **Online** – Follow the instructions on the back of this sheet to activate and log in to your MyCSULB account. To accept online, you must pay the deposit via MasterCard, American Express or Discover, or via electronic check. If you qualify for a deposit waiver, the online process will automatically notify you.
- **By Mail** – Complete this form and attach a check or money order for \$150 payable to California State University, Long Beach, and mail to the address at the bottom of this notice.

Deadlines:

Spring 2017 Incoming Transfer Students: Inform us of your intent to enroll by December 1

Fall 2017 Incoming Freshmen: Inform us of your intent to enroll by May 1.

Fall 2017 Incoming Transfer students: Inform us of your intent to enroll by June 1.

Name: _____ **Phone:** _____

CSULB Student ID Number: _____

Address (Number and Street): _____

City: _____ **State:** _____ **Zip:** _____

Class Standing: Freshman Transfer

Do you plan to attend California Student University, Long Beach?

YES! I plan to enroll. I understand that I will need to submit an enrollment deposit of \$150. This deposit will be applied to my student account and will partially offset my Tuition Fee. I understand that this deposit is non-refundable.

YES I plan to enroll. I qualify for a waiver of the \$150 enrollment deposit for one of the following reason(s):

I have received an official CSULB financial aid award letter with a Pell Grant, and/or a State University Grant, and/or a Cal Grant Award.

I received a Federal Student Aid Report with an Estimated Family Contribution of \$5,000 or less listed.

I will be receiving an Athletic Scholarship.

NO. I do not intend to enroll at CSULB at this time

Note: Actual enrollment at CSULB is subject in part to: (1) your satisfactory completion of all admission requirements; (2) compliance with all deadlines and other enrollment requirements. Your application is not transferable to another semester. To apply for a later semester, you must submit a new application and application fee by the appropriate deadline.

Signature _____ **Date:** _____

Activate Your MyCSULB Account and Take Advantage of Web Self-Service!

Office of Admissions – (562) 985-5471

Services Available for Admitted Students

- Accept or decline your admission and pay your Enrollment Deposit
(*My Menu / Admission / Accept / Decline Admission*)
- Determine whether your Enrollment Deposit may be waived
(*My Menu / Admission / Accept / Decline Admission*)
- Check any final documents required for admission or financial aid
(*My Menu / To Do List*)
- Verify we have your correct email address
(*My Menu / Personal Portfolio / Email Addresses*)
Note: The University uses email as an official means of correspondence, please be sure to check the “preferred” box for the email address you’d like us to use.
- View any registration holds on your account (*My Menu / Holds*)
- Verify we have your correct current address (*My Menu / Personal Portfolio / Addresses*)
- Check your financial aid awards (*My Menu / Finances and Aid / View my Financial Aid*)

How to Activate Your MyCSULB Account

1. Go to **my.csulb.edu** or click on ‘MyCSULB’ from the campus home page (**www.csulb.edu**)
2. At the sign-in page, click ‘Activate Your Account’.
3. You will be directed to the BeachID Account Manager. Click ‘Activate Account’.
4. Enter your 9-digit Campus ID (see the bottom of your admission letter) in the User
5. ID field and your 6-digit birth date (MMDDYY, e.g. 060384) in the Password field. Click ‘Next’.
6. Establish your Security Questions. Click ‘Next’.
7. Enter and confirm a new password on the ‘Manage Password’ page. Your password must be at least eight characters including at least one number and one letter. Click ‘Activate Account’.
8. Wait for a ‘Your BeachID account has been activate’ message to appear. Close the browser window and return to the MyCSULB sign-in page.
9. Login to ‘MyCSULB’ using your Campus ID and the password you just created.

For assistance with your offer of admission or self-service features, contact Enrollment Services
Brotman Hall, Room 101 or call (562) 985-5471.

For assistance with the account activation process or if you are having difficulty with your browser, contact the CSULB
Technology Help Desk (AS-120 or [562] 985-4959), or email helpdesk@csulb.edu.