This worksheet is designed to assist students who are pursuing a bachelor’s degree in completing graduation requirements. If you are not under the requirements of the 1981-83 or subsequent Catalogs, or are uncertain about which CSULB Catalog pertains to you, contact the Academic Advising Center.

1. Take the English Placement Test before your first semester or provide proof of exemption.
2. Take the Entry Level Math Test before your first semester or provide proof of exemption.
3. Pass the University 100 course if you are an entering freshman.
4. Complete the General Education pattern of courses. See the Academic Advising Center if you are uncertain which General Education requirements apply to you.
5. Complete the requirements of your major. Read the Catalog and see a departmental advisor in your major. Program Planners are available in departmental offices.
6. Choose and complete your electives to accumulate the minimum number of units required for your degree (120-140, depending on your major). See the Academic Advising Center if you have questions about electives.
7. Complete at least 40 units in upper division courses (300-499) out of your 120-140 total units.
8. Finish at least 30 of your 120-140 units in residence at CSULB. At least 24 of the 30 units must be upper division, and at least 12 units must be in your major. Count no more than 70 transferring units from a community college toward a baccalaureate degree.
9. Pass the Writing Proficiency Examination. The WPE should be attempted by 65 units.
10. File Request to Graduate at Enrollment Services, BH-101. Apply after completing 90 units and one (1) year before graduation.
11. Finish with at least a 2.0 (C) average in all four (4) grade point averages:
   1) The entire college record
   2) All units attempted at CSULB
   3) All courses in the major
   4) All upper-division courses in the major completed at CSULB.
12. Count no more than eight (8) activity units in one department, no more than 20 activity units total, and no more than 24 units in extension credit (excluding special sessions).
13. Count no more than 24 total units Credit/No Credit (CR/NC). No more than 12 units may be upper division and no more than eight (8) units of CR/NC may be taken each semester.
14. Complete upper division major courses within a ten (10) year period or have them revalidated by the major department.

Please seek advice at the Academic Advising Center and in the department of your major. Read the CSULB Catalog and the Schedule of Classes. To assure that a student’s preparation in the major is coherent and current, effective 1996, all upper division courses required for a major must be completed within the ten (10) year period preceding award of the baccalaureate degree. Courses completed prior to this ten (10) year period can be revalidated by such demonstrations of competence or knowledge of the subject as may be prescribed by the department offering the course.
COMPONENTS OF A CSULB BACCALAUREATE DEGREE

<table>
<thead>
<tr>
<th>Univ 100</th>
<th>General Education</th>
<th>Major</th>
<th>Electives</th>
<th>Co-Curricular Activities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

+ + + = 120 to 140 minimum units

Courses taken at CSULB & Transferred Credit

**University 100** - This course is an introduction to the mission and history of higher education in the United States. The course also includes career planning and instruction in the uses of the CSULB libraries. Currently, all entering freshmen are required to complete University 100 during their first year on campus. Students will not be allowed to return for a third semester if they did not take University 100 in their first year.

**General Education** - The General Education requirements at CSULB are the University’s attempt to ensure that students acquire a certain breadth of knowledge and vision and certain critical thinking skills during their years in this University. Several different but similar sets of General Education requirements are in effect at CSULB. The admissions notice and an academic advisor in the Academic Advising Center can assist in General Education requirement placement.

**Major** - The major will lead students to a focus on more specific knowledge in a particular area of study. A major is completed by taking a prescribed number of lower division (100-299) and upper division (300-499) courses to fulfill major requirements.

**Electives** - Elective units are those which are not used for General Education or major requirements, but are needed to meet the full unit requirements for graduation, 120-140 units depending on the major. Electives can be used toward a minor consisting of 18-24 units, a certificate indicating a specialized study or for any courses in which you have a particular interest.

**Co-Curricular Activities** - Although not part of graduation requirements, co-curricular activities add so much to the joy of obtaining the degree. Students involved in University clubs, organizations, and events tend to do better in classes.

---

**Academic Advising Center**

[www.csulb.edu/advising](http://www.csulb.edu/advising)

*rev. 09/06*

M:/FORMS/Bacher's Degree Worksheet