Absences:
Students are allowed the same number of absences equal to the number of course meetings per week: 3 absences in course meeting 3 times per week, 2 absences in courses meeting 2 times per week, 1 absence in courses meeting once a week. The next absence after the maximum allowed will lower the final course grade by 5% or one-half letter grade; each subsequent absence will continue to lower the final grade accordingly.

Students wishing to earn a high grade are encouraged to use the allowed number of absences carefully. Extended illness, and other circumstances may come up in which these absences are needed, and exceptions to this policy are rare. One additional absence will be allowed due only to illness, injury or other University established excused absences (e.g. jury duty, religious holiday, curricular reasons such as athletics, etc.), and only when documentation is provided. In cases of illness or injury needing more time for recovery beyond the permitted absences, the instructor, the student, and the Department Chair will discuss options for continuing or dropping the course. This policy is specific to the Department of Dance, and is in compliance with the University policy on absences.

Remember: Progress and learning in activity classes only happens when a student attends and participates fully.

Observations
The policy regarding guidelines for class observations varies for each instructor and will be stated in the course syllabus.

Tardiness
The policy regarding guidelines for tardiness varies for each instructor and will be stated in the course syllabus. Students will be punctual and ready to begin class when the professor walks into the room.

Dress Code
Dress codes are established as a professional standard of practice and represent a sense of respect for the instructor and for the art form of dance. Individual instructors will establish acceptable attire, and students are required to abide by these dress codes. Dress codes may change as the semester progresses at the discretion of the instructor.

Street shoes should NEVER be worn in the studios (shoes worn outside of the studio, even in hallways and the courtyard, are considered “street shoes”). Not only is this practice another form of respect for the studios as a “sacred space” but is also a safety issue. Shoes worn outside often carry glass or small rocks and debris. When carried into the studio, injury or illness could result for this debris and it may damage the floor.

Students may not drop Department of Dance courses after the 9th week of instruction without meeting with the Department Chair.
STUDENT RESPONSIBILITIES:

Keeping our Studios Clean and Safe
There is no food or drink allowed in the studios other than water. Water containers must be closable. The Department of Dance encourages students to use reusable water bottles for technique class.

Students must bring a towel to every technique class to wipe up excessive sweat from the floor. To help keep studio floors clean and safe, students should avoid applying lotions to bare skin within 30 minutes of participating in technique class. Lotions help create dangerous “slick spots” on the marley dance floors.

Every studio contains a Biohazard Kit for use in cleaning up any sort of biohazard exposure during a technique class. All blood spills and bodily fluids such as vomit are considered biohazards and must be dealt with properly. Biohazard Kits are mounted on the walls near the telephone in each studio. Clear instructions for disposing of a biohazard spill or exposure are inside each Kit, however studio instructors and Head Athletic Trainer John Siegel will also train any individual in the proper way to handle such a situation. All red biohazard disposal bags should be brought to the main office or the Dance Clinic for proper disposal. If it is after hours, please contact the Building monitor to assist in proper disposal. If any Biohazard Kit is missing supplies, please contact the Dance Clinic at X57076 or contact the main office.

Responsibilities for Physical Health
Dance students are encouraged to bring a first aid kit to all classes containing essential items such as bandages, athletic tape, antibiotic ointment, and alcohol swabs or disinfectant. These items may not be dispensed by your instructor. A first aid kit may be purchased in the Dance Clinic on the 2nd floor of the Dance Center for a nominal fee.

Because dance activity is physically demanding, each student is responsible to notify dance instructors if/when any physical condition or previous injury prohibits full participation in a dance activity class.

Methods of instruction and corrections in dance activity courses:
Because it is often necessary and most helpful for instructors to physically contact a student’s body for the purpose of making a correction, it is the student’s responsibility to notify dance instructors if he/she is not comfortable with this routine method of instruction.

Cheating and Plagiarism:
Cheating and plagiarism are serious academic offenses. In accordance with University Policy, the consequence for cheating and plagiarism is a decision of the faculty member and may include a failing final grade for the course, assignment of zero credit for the specific demonstration of competence, or referral to the University’s Office of Judicial Affairs for possible probation, suspension, or expulsion. See the University Catalog for complete description of this process and its consequences.

We hope that you enjoy your experiences in dance classes at CSULB!!