**DO NOT** use this equipment unless an instructor has instructed you in its safe use/operation and has given permission.

- Safety glasses must be worn at all times in work areas.
- Appropriate footwear with closed-toe must be worn.
- Rings and jewellery must not be worn.
- Long and loose hair must be contained or constrained.
- Long-sleeve or protective clothing is required.
- Protective gloves may be required.

**PRE-OPERATIONAL SAFETY CHECKS**

1. Check workspaces and walkways to ensure no slip/trip-hazards are present.
2. Check that all equipment components are in position and are operational.
3. Ensure you are familiar with the operation of the equipment.
4. Keep table and work area clear of all tools and debris.
5. Faulty equipment must not be used. Immediately report suspect equipment.
6. Be aware of any other students or personnel in the immediate vicinity and ensure the area is clear before using this equipment.
7. Familiarize yourself with all mechanical operations, switches and controls, including potential chemicals that may be used.
8. If you have any questions or concerns, ask the laboratory technician or instructor first.

**OPERATIONAL PROCEDURES**

**NO FOOD OR DRINK PERMITTED NEAR EXPERIMENTS.**

1. Fill tank with distilled water.
2. Obtain temperature reading.
3. Adjust water temperature using switches.
4. Adjust heat with switch from hot air.
5. Adjust water flow with gauge.
6. Take readings.

**HOUSEKEEPING**

1. Turn off all equipment and dispose of chemicals in proper receptacles on completion. Leave equipment and working area in a safe, clean and tidy state.

**POTENTIAL HAZARDS**

- Chemical exposure on skin
- Noise
- Eye injuries
- Electrical shock
- Manual handling
- Broken glass

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Date of last review __________________ Signature ____________________

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Cooling Tower

College of Engineering

Reviewed: November 2014

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