RECRUITMENT NUMBER: 052
POSITION: Part-Time Lecturer
EFFECTIVE DATE: August 22-December 23, 2005; January 24, 2006-May 26, 2006

MINIMUM QUALIFICATIONS: 1) Earned Master's degree in public policy, public administration, or closely-related field; or a Bachelor's degree and at least 10 years' experience working in the public sector in one or more of the areas of specialization listed below; 2) At least five years' experience in public or nonprofit sector at the supervisory/management level; 3) Ability to communicate effectively with a diverse population of MPA students and campus community; 4) Computer literacy; and 5) Willingness to participate in program and/or departmental activities and initiatives.

DESIRED SPECIALIZATIONS: Analytical techniques; budgeting/finance/accounting; community development; human resources management; leadership; nonprofit management; performance measurement; public works/emergency management; bargaining, mediation, or negotiations; communication skills (oral, written, electronic); grants and contracts; information technology/management; municipal/administrative law; policy analysis; urban affairs/race/poverty/inequality.

DESIRED/PREFERRED QUALIFICATIONS: College or University teaching, professional training, or other instructional experience.

DUTIES: Instruct students at the graduate level in the MPA program; advise students; perform duties normally associated with part-time teaching; participate in all-faculty departmental activities.

SALARY RANGE: Commensurate with education, qualifications and experience.

REQUIRED DOCUMENTATION: Letter of application; curriculum vitae or resume (including all e-mail address); three letters of reference; official transcripts of all course work from institution awarding highest degree; sample syllabus of course taught, or proposed syllabus for an MPA course. Employment is contingent upon proof of legal right to work in the United States, and this must be provided at the time of employment with the University. An appointment is not final until proof is provided.

POSITION OPEN UNTIL FILLED (or recruitment cancelled). Review of applications begins August 15, 2005. Application, required documentation, and/or requests for information should be mailed to:

Part-Time Instructor Pool
Graduate Center for Public Policy and Administration
California State University, Long Beach; 1250 Bellflower Blvd.; Long Beach, CA 90840
562/985-4178 or 4179
quirk@csulb.edu

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