

Graduate Student Travel Fellowship Application
California State University, Long Beach
Hispanic Serving Institution

Project HOGAR (Hispanic Opportunities for Graduate Access and Retention), in collaboration with the CSULB Dean of Graduate Studies, is pleased to announce the Fall 2016, Spring 2017, and Summer 2017 Graduate Travel Fellowships. These fellowships are made possible by the U.S. Dept. of Education Promoting Postbaccalaureate Opportunities for Hispanic Americans (PPOHA) program and the CSULB Office of Academic Affairs.

Eligibility requirements

- You must present a talk or poster at an academic conference. Travel to attend, volunteer, or chair a session at a conference is not eligible.
- Travel must be completed between October 1, 2016 and September 30, 2017.
- You must be a matriculated postbaccalaureate student enrolled in a CSULB masters, doctoral, credential, or graduate certificate program **at the time of travel**. Students enrolled through extension services (Open University) are not eligible.
- All eligible postbaccalaureate students are invited to apply. In accordance with the aims of the PPOHA program, we particularly encourage, and will give preference to, applications from underrepresented and/or underprivileged students (for example, Hispanic or low-income students). Preference will be given to first-time recipients.

Each travel fellowship (for a maximum of \$1,000) is intended to support and encourage conference travel. Students selected for the fellowship will receive the funds after returning from travel and submitting proof of having presented a poster or talk at the conference. No cash advances will be given before travel. **NOTE:** these fellowships will be coordinated with other Financial Aid that the recipient may have.

The complete application package must include:

- Graduate Travel Fellowship Application Form (attached)
- Graduate Travel Statement of Purpose (attached)
- Unofficial transcripts for CSULB postbaccalaureate program (these can be obtained from MyCSULB; please convert to .pdf format).
- FAFSA Report, if claiming priority due to financial need.

Submit an electronic copy of your complete application **as a single .pdf file** to Dr. Nancy Hall, nancy.hall@csulb.edu.

Review of applications will begin October 1, 2016 and will continue on a rolling basis until funds are expended.

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Graduate Travel Fellowship Application Form

Personal Information

Last Name:	First Name:
Student ID Number:	Have you previously received a travel fellowship through this program?
Email:	
Are you a: <input type="checkbox"/> U.S. citizen or legal permanent resident with green card <input type="checkbox"/> Undocumented / DACA student <input type="checkbox"/> International student [Funding is available for all students; status only affects the source of funds.]	
Do you consider yourself to belong to a group that is underrepresented and/or underprivileged in graduate education? If so, please explain. [Per solicitation, “we particularly encourage, and will give preference to, applications from underrepresented and/or underprivileged students (for example, Hispanic or low-income students).”]	

Postbaccalaureate Program Information

Program:	GPA:	# Units completed:
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Conference Information

Dates of departure and return:
Name of conference:
Location of conference:
Link to conference website or description:
Title of your talk or poster:

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Does your trip include any personal days, not related to conference attendance? (If so, expenses for these days should NOT be included in the proposed expenses on the next page.)

Proposed Costs

Estimated costs do not have to be exact, but should reflect typical and reasonable travel expenses for the time and location.

Airfare / train:

Ground transportation:

Hotel (include number of nights):

Conference registration fees:

Per diem for food and miscellaneous expenses (max of \$60/day—provide breakdown of expenses):

Other (explain):

Total:

Have you received travel funds from any other source (for example: ASI, Student Life and Development, sponsored graduate programs, faculty grants or departmental funds) towards this trip? If so, indicate the source (include contact information) and the amount received.

Have you applied for, but not yet received, travel funds from any other source towards this trip? If so, indicate the source (include contact information), the amount requested, and when you expect to find out whether you will receive funds.

Verification

I verify that all information above is accurate to the best of my knowledge. I will notify Dr. Nancy Hall if I receive additional travel funding, or if any other information changes.

Signature: _____ Date: _____

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Faculty verification

(To be signed by the department chair, graduate advisor, or PI)

I support the above-signed student's application for a travel fellowship. I verify that this conference is an appropriate and legitimate venue for the student to present his/her work. I have reviewed the information on page 2 and 3 of this application.

Signature: _____

Date: _____

Name: _____

Position: _____

Email: _____

Phone: _____

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Graduate Travel Statement of Purpose

Please give a 1-2 paragraph statement (no more than one page) regarding the purpose of the trip, your career aspirations, and how you believe this conference will enhance your academic and professional development.